

**GUIDELINES FOR LIBRARY TRAINEES/INTERNSHIP (2016)**  
**Walk in Interview**

Objective	<ul style="list-style-type: none"> <li>• To familiarize interested and willing students of Library and information Science with Library Operations/ICT applications.</li> </ul>
Eligibility	<ul style="list-style-type: none"> <li>• Applicable to Indian citizen only</li> <li>• Training is open to students from recognised institutions and Universities with exposure to Library.</li> <li>• <b>Candidates who have been passing out in the <u>last two years</u> are eligible to apply for trainee/internship.</b></li> <li>• Students with a <b>placement in hand not eligible</b></li> <li>• <b>Age limit is 30 years</b></li> </ul>
Essential Educational Qualification	<ul style="list-style-type: none"> <li>• Master degree in Library and Information Science with 50% marks.</li> <li>• Knowledge of computer</li> </ul>
Scheme of Training	<ul style="list-style-type: none"> <li>• The training period is normally for <b>six months only</b>,</li> <li>• The brief introduction will be given to the trainees on joining day.</li> </ul>
Stipend	<ul style="list-style-type: none"> <li>• An amount of Rs. <b>11000/-</b> per month will be given as stipend during the training.</li> </ul>
Other Modalities	<ul style="list-style-type: none"> <li>• Trainee will be provided minimum logistic support. i.e computer and working space</li> <li>• Trainee will work in the premises of the Ambdkar University Delhi Library or as per direction issued by the concerned officials from time to time.</li> <li>• Trainee are required to give undertaking prior to joining the training programme that:             <ol style="list-style-type: none"> <li>1. “He/She does not possess a placement for job/employment “and</li> <li>2. He/She shall strictly maintain full confidentiality and secrecy of any information/ matter relating to University.</li> </ol> </li> <li>• The eligibility criteria for library trainee can be relaxed in exceptional deserving cases by the Librarian/Registrar.</li> <li>• This will not entitle you to claim for any regular appointment.</li> <li>• Your engagement as Library Trainee can be terminated at any time without assigning any reason/s thereof any</li> </ul>

	without giving any notice.
<b>Certificate</b>	<ul style="list-style-type: none"><li>• On successful completion of the training programme a certificate will be issued to each trainee by the AUD (Annexure-II)</li></ul>