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A Student's Initiative
Supported by Student Services

AUD CAMPUS GUIDE BOOK
2018

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Student Services

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June, 2018.

VC's MESSAGE

A warm welcome to AUD!

It is heartening that we have an opportunity to be part of your growing up and to help you get prepared for your life's role, as a productive member of our society, as a citizen and as a human being. Hope the time you spent at AUD will be meaningful and memorable for you. The University endeavours to nourish you to engage with the complexities of life and yet, it is a safe space for you to work with new ideas.

Eventually, when you will leave us for your place under the Sun, I hope you will carry with you our inner spirit that will always be your compass while navigating through the uncharted terrains of life.

Wish you a great time of fun and learning!

Professor
Shyam B. Menon
Vice Chancellor

DEAN'S MESSAGE

Dear young friends,

It gives me immense pleasure to welcome you to this University that is young like you. As you embark upon a journey of learning, reflection and action, it shall be our sincere endeavour to assist you to pursue your dreams and aspirations.

At AUD, we would like you to nurture a life of the mind combined with a creative and sensitive engagement with society. I believe that in your quest for engaged scholarship, you will help this budding University to play a vibrant, meaningful and socially relevant role.

It is our privilege to be associated with the crucial years of your life.

Thank you for choosing AUD!

Professor
Sanjay Sharma
Dean, Student Services

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INTRODUCTION

This booklet is our attempt to introduce this University to those of you who have just become a part of it (and for the rest of us too: P). First of all, hearty congratulations to you for having made it; you are now a part of a rapidly growing community we generally refer to as 'AUD'. We sincerely hope that you will achieve whatever you have set out for, and that AUD would provide you an ideal space. We promise you that your journey from now on would be memorable.

Now that you're here things might appear baffling, but rest assured, there is a pattern here. Treat this booklet as a guidebook to the labyrinth that is AUD.

We're a bunch of students, from across disciplines and courses, who have been supported and encouraged by Student Services wing of the University, to come up with an informal introduction to our University. This is therefore a humble attempt by the "veterans", at introducing AUD to you.

All of us, who have worked on this booklet, have been a part of AUD for at least two years. During these years we've explored the university and learned about many facilities and services through interactions, with the students, staff and faculty. This process understandably took a while and we realized this could be made easier and less time consuming by introducing a booklet that aims to facilitate this process for you.

We're grateful to Dr. Santosh Kr. Singh (Deputy Dean, Student Services) for conceptualising this project and for his unwavering support. We would also like to thank Ms. Bindu Nair and the staff of Student Services for always being supportive in this endeavour.

Here's hoping that the following pages would still urge you to explore AUD, make the most of your time here, and in the process contribute to the culture of AUD.

Happy Reading!

TEAM

Yusuf Ejaz (BA)

Subhalakshmi R. (BA)

Shruti Kapur (BA)

Krishna Sharma (BA)

Harshita Priya (BA)

D. Vamshi Shravan (MA)

Ashwin Varghese (PhD)

Abhilasha Chattopadhyay (PhD)

1. Course Registration

Course registration takes place within the first two weeks of the semester. The date will be informed on the course orientation day.The procedure differs for the bachelors, masters and research courses. For Masters and Research programmes, you only have to fill a course registration form (available at the school office), get the necessary signatures (mentioned in the form) and submit at the respective school offices.

For Bachelors programmes, the process is somewhat complex. So brace yourselves. Each course has a designated time slot, find more details from your programme coordinator or the University Website. Course registrations have to be done through both online and offline processes, there will be student volunteers to guide you through this process on the day of the registration. It's messy but your seniors might be able to help you.

2. Fee structure

You're expected to get your ERP course registration form signed and stamped by the School Office to proceed to the next step, which is, payment of fee. Make sure you double check on completing all the necessary processes. Don't worry, this is only a one time task and you'd be done for one entire semester!

How can you pay?

You can either make an online payment (Details on ERP), through Demand Draft or through Debit/Credit Cards at the Accounts office.

You can also make cash payments in all campuses.

Please note that payment by cheque is not accepted

3. Fee Waivers

Applying for fee waiver? You are expected to submit an Income Certificate issued in the current financial year by the Sub-Divisional Magistrate during the time of payment of fees to avail the exemption based on the University's fee waiver policy.

Here are the following fee waiver exemptions according to University policy:

a. SC/ST/PWD students - 100% fee waiver.
b. For income bracket less than 6 lacs per annum, the university ensures full or partial fee waivers.

Slabs of income for fee waiver are applicable as follows:

Less than and Upto Rs. 3 Lakhs Including Rs. 3 Lakhs = 100% fee waiver
Rs. 3-4 Lakhs including Rs. 4 lakhs = 75% fee waiver
Rs. 4-5 Lakhs including Rs. 5 lakhs = 50% fee waiver
Rs. 5-6 Lakhs including Rs. 6 lakhs = 25% fee waiver

4. Enterprise Resource Planning (ERP)

It is an online system which captures your entire student life cycle. You can use it to check your attendance and grades; once the the course instructor uploads the same.

How to Access?
Visit the AUD website, click on the 'Students' option at the left hand side of your screen. Find the ERP section in the left column.
Sign in with your ERP ID (your enrollment number) and password. You can collect the same from the IT department.

5. Credit System

The credit system here at AUD is intricate. The system varies depending on your school and the programmes associated with each school. But all in all, we follow a linear grade scale ranging from 0 to 10. If you want to convert your grade point into percentage, you just have to multiply it by 10. This grading system will be explained during your orientation. For a detailed description on how many credits you need for your degree; how many core, foundational, elective courses you can take etc. you can visit the website. Find your programme or school in 'Programme Structure' under 'Academics' for more information.

6. Student Welfare Fund (SWF)

An amount of 500 rupees is collected per semester from all students for the 'Student Welfare Fund'.
This fund is meant to offer financial assistance available for meeting welfare of students. This includes - photocopy of study material, books, travel expenses to college, amount required to avail AUD hostel facilities, food or any other comparable needs.

If you plan to apply for this, make sure you don't throw away bills/receipts of books, stationery, photocopy etc. You'll need them for claiming SWF. Respective schools send out an email regarding SWF applications. Those applying have to submit duly filled SWF forms along with supporting documents (annual family income etc).

NOTE: The amount varies every Semester, depending on funds available. Decisions are taken by the SWF committee, which include student members as well. Attendance and maintaining acceptable level of performance in studies can also affect your funds.

7. Advisory Committee for International Partnerships (ACIP)

In line with our quest for knowledge, AUD in partnership with foreign Universities organises international student and faculty exchanges, joint degree programmes, research collaboration and educational programme designs from time to time. If you're interested in this, you can approach Student Services for more details.

8. Learning Enhancement

AUD's pedagogy follows a practice that at least one fourth of our learning should be based on field studies.

To achieve this, funds are allocated, under the Learning Enhancement policy, to each school for field based learning activities. These include;

1. Field Studies (Local/ Outstation)
2. Internships
3. Dissertation
4. Workshops/ staging of events/ demos / displays/ exhibitions and such other activities related to the curriculum
5. Supplementing teaching resources when required by inviting experts-in-residence, guest/adjunct/visiting faculty and teaching assistants.

You could also suggest such field learning activities to your teachers. If you have any ideas for any above mentioned activities, you can discuss it with your faculty members and they'll take it up with the relevant authorities.

9. Grievance Redressal Committee (GRC)

Our university has constituted a Grievance Redressal Committee to address any grievances that students might face. If you have any complaints, including discrimination on any grounds (caste, class, minority, disabilities, etc) against the university or any of its constituent bodies, you can

approach the GRC.
The GRC is a 5 member body which constitutes a chairperson (Email: rpkundu@aud.ac.in), three members and a student representative as a 'special invitee' on case to case basis.

10. Committee for Prevention of Sexual Harassment (CPSH)

The Committee for Prevention of Sexual Harassment (CPSH) aims to redress complaints of sexual harassment and takes initiatives towards creating a culture of sensitivity and awareness on campus to prevent sexual harassment. CPSH at AUD constitutes a membership of eleven students, of which at least six members are women at all times. Students can get in touch with any of the CPSH members, thereafter a proper procedure for filing of complaints is followed and privacy of all parties concerned is rigorously upheld by the committee.
Authorities are expected to extend full support to ensure that it promptly takes action based on the recommendations made by the CPSH within a stipulated time frame based on a zero tolerance approach towards sexual harassment and discrimination in the University.

11. Disability Services

Our university in its objective of being inclusive, endeavours to take all measures necessary, to make its campuses accessible for all.
'Disability Services' was instituted especially for this purpose.

In case of any query or need for support; during admission or during your course of study, etc. please don't hesitate to approach any of the following people.

Anita Ghai - anitaghai@aud.ac.in

Sandeep R Singh - sandeeprsingh@aud.ac.in

Shefalee Jain - shefalee@aud.ac.in

Stipend

Every Research Scholar (MPhil and PhD) is entitled to receive a monthly stipend from the University. Although, if you are receiving other scholarships(JRF, ICSSR etc) or monetary assistance of any other kind through paid full time jobs, you will no longer be eligible for stipends drawn from AUD. For any assistance or queries, please contact your SFC coordinator/ Program Coordinator/School Dean or office of Student Services.

Contact details *of all members of various important committees like CPSH, Anti-Ragging Committee etc. are displayed on boards across the campus. If you're unable to locate them, you can always approach student services for the same.*

Contingency Funds

The University allocates a separate limited fund for each research scholar for expenditures such as for purchasing books, photocopied material and other academic research work related expenditure. These can be claimed each semester by producing bills to the Student Services for reimbursement.

FACILITIES

1. Societies @AUD

The Societies are an important part of University life and keeps us all engaged in extracurricular activities. These societies offer a large boulevard for self expression for an enriching experience. We have a huge variety of societies covering a wide range of activities such as dance, music, debate, theatre, photography etc. You will be introduced to all the official societies of AUD during your orientation. Still here is a brief compilation, to give you a heads up.

The Society of Visual Culture
This is not the usual film club or cinema society, they incorporate activities and screenings of visual and performance material, photography etc. with the aim of engaging with critical debate and discussions.

Theatre Society
The society provides a transitional space that allows students to reflect, question, experience, experiment and express themselves. That's exactly what The '90s Kids, AUD Theatre Ensemble (KG) and Izhaar (Karampura) aim to fulfill.

Literary Society
Lit Socrates (KG) and Wordsmiths (KP) integrate learning with popular events by organising literary talks, poetry seminars and readings, translation, roundtables, themed events, that bring together different ideas and writings.

Research and Debate Society of AUD
The English and Hindi Debating Society present surplus opportunities for students to hone their debating skills, by

organising debates in our own fests and competing with other colleges and Universities.

Dance Society
Odori (KG) and Antaragini (KP) are both home to those who find their spirits lifting as they feel their feet move.

Music Society
Inspired by music lovers among faculty and students, the music society attempts to provide a conducive space to express oneself musically within all the campuses. They organise occasional musical evenings where everyone gets an opportunity to perform, apart from performing in all the major events of the University.

Quiz Society
The quiz society works to make quizzing a popular activity among students, and promotes it as a medium of learning in a fun way. They participate with other universities and organise their own events during fests.

Eco Club
The Eco-club named 'Terra' aims to create awareness of nature and environmental issues through hands-on activities and field exposure trips.

History Society
This platform aims to provide nourishment to one's interest in History through different means. In the past they have organised a history fest for scholars to present their work in a Young Scholar's Conference, and organised 'Baithak: An Evening of Folkloric Traditions', which witnessed among many things, the tradition of Dastangoi.

2. Scholarships

Scholarships are awarded to students for excellent academic performance every semester. It is mostly distributed among

students securing highest grade points in their class. If you qualify for a scholarship you will receive an email, that is, sent to all batches carrying the details of the scholarship amount, made available either via net banking or cheques that can be personally collected from the respective offices of the schools.
(Make sure you collect your scholarship cheque before it expires!)

3. Earn While You Learn Scheme

Earn While You Learn Scheme helps students earn extra money, while undertaking hands on experience . All work undertaken by students for the university is remunerated according to this scheme (FYI we are also being paid under this scheme). AUD conducts a summer internship wherein students work with the administration during the admission process.

4. Career Cell

Career Cell at AUD is an attempt to organise events that create a platform for interaction between alumni, students and faculty. It assists AUD to invite organisations and associations for Campus Placements and other recruitment opportunities. We constantly get updates about various internships and job opportunities. It provides necessary counselling and mentoring to students in their career placements and also organises workshops that prepare students for placements including interviews, group discussions and other necessary skills. Check your AUD mail id for updates! Or you

Reimbursement:
Students representing the university in any competition or presenting a paper can avail reimbursement for their travel expenditure and lodging. For further details, please contact Student Services.

could contact Dr. Richa Awasthy, Faculty, School of Business, Public Policy and Social Entrepreneurship AUD and Deputy Dean, Students Services at:
richa@aud.ac.in

5. Language Buddy Scheme

Language Buddy is a part of the 'Earn While You Learn Scheme'. It was introduced to help students struggling due to language barrier. Under this scheme, students are paired with mentors who will guide them in their readings and other academic matters. All interested in volunteering as mentors must check their official email, as information regarding the selection process would be updated online. Keep in mind, BA students can only join as mentors after completing their first year of coursework, and all mentors have to go through a training process.

6. Student Representation

Student Faculty Committee (SFC)

Student faculty committee is a platform for you to voice your concerns as a class. The SFC comprises of faculty and student representatives elected by each class. SFC meetings are convened at least once in the semester, but if you have any pressing concern then you could also ask your SFC rep to call for a meeting. So make sure you have a SFC rep as soon as your classes convene.

What about the Union?

Back in 2016 the University witnessed its first student elections for the formation of a Student Council which drafted a constitution for a Student's Union.
Recently, relevant authorities have come to recognise the

constitution and we are likely to have an elected student body soon.

source http_%2F%2Fdepts.washington.edu%2Fiww%2F

You can access the constitution on the AUD Intranet under 'Student Zone'.

The demand for a student's union has been hotly debated and continues to be a subject of diverse political views. You are likely to witness the same in the coming days as well. All you need to do is check your AUD emails.

7. Library and IT Services

The library at AUD provides access to both online and offline sources that include a large variety of books and journals. To issue a book from the library all one requires is their AUD ID card. Bear in mind, a late fee will be charged for any delays in returning books. (₹5 per day per book :o)
For more details on E-resources and for accessing the online catalogue, you can visit http://aud-opac.kohacloud.in/.

Kashmere Gate (KG) Campus Library timings:
Monday - Friday : 8.00 am - 8.00 pm

Saturday/Sunday/Gazetted Holidays : 9.00 am - 5.30 pm

Note: Books cannot be issued or returned on Saturdays, Sundays and other gazetted holidays. On all other days books can only be issued/returned between 9:00 am to 5:30 pm.
You can't take personal or issued books into the library (unless you want to return them). If you need a place to read, work or study without parting with your belongings you may access the Reading Room.

Virtual Private Network (VPN) Access

You can access all the online journal articles and other relevant sources via remote access by logging in through your AUD user id and password. Visit the website and find the 'VPN Access' within the 'Student' section to access your relevant material. If you're confused about this process you can approach the IT department to help you out.

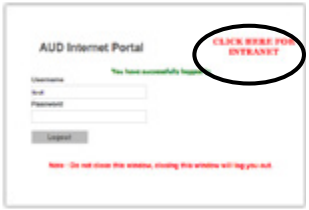
Computer lab

We have functioning computer labs in all our campuses (timings below). The labs are equipped with up to date workstations, which you can access using your AUD email and password (generated by IT cell). Use them to finish your last minute assignments and much more. :P

Timings:
Mon-Fri : 8:00 am - 8:00 pm
Sat : 8:00 am - 4:00 pm
Sun : 9:30 am - 5:30 pm

AUD Wifi: You can get your non cellular devices (laptop/ tablet) connected with the AUD wifi. Take your device to the IT services and they'll set it up for you, don't forget to carry your AUD ID card.

Intranet: Once you've configured your device with the AUD wifi, on the login page you'll see a link to the INTRANET. This is your go-to place for all University related matters; from room availability to accessing forms, notifications or circulars.



FACILITIES

Sanitary Napkins

We have vending machines for sanitary napkins in most of the ladies' washrooms at the KG campus. (You can buy one for just Rs. 5!) And there are also machines installed for disposing off used napkins.

Health Centre

We have a health centre/ dispensary as well, which has all the basic facilities that you might need. It's open from 9:30 am to 2:30 pm only on weekdays.

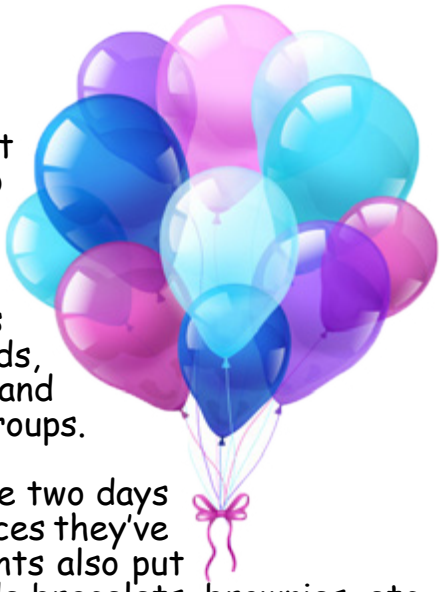
Recreational Room

All three campuses have a common room which the students can use for activities related to various societies such as music, dance, theatre practices.

Sports Room

You can issue available sports equipments from the sports room against your AUD ID card.

We have four main cultural events that take place every year.



1. Aud@city

This is a two day annual fest that most students look forward to during the year. The whole campus is decorated by student volunteers to capture the spirit of the festival. Some highlights of Aud@city are Battle of Bands, Synergy, Stand- up Comedy and performances by various musical groups.

All classes are suspended for these two days as Societies gear up for performances they've been preparing for months. Students also put up various stalls, that sell handmade bracelets, brownies, etc. or set up game stalls! This could be an opportunity for you to earn some money as well. If you volunteer, you'll be the busiest for these two days; running around, munching, dancing, working with your respective society, volunteering for your stall and much more.

2. Playback

This event is organised by the Centre for Community Knowledge (CCK), on the basis of a theme every year, associated with AUD community and their memories. They choose a theme and organise activities and events around it. You can participate, organise, perform, exhibit your creations etc. This is a small event but packed with fun and memories that you will cherish in future.

3. Spring Fest

Don't be fooled by the name, it never happens during the

spring. Nevertheless, this is a day-long fest, celebrating the arrival of spring, or 'Baardeisikhla'. Students and societies from various campuses are also invited to perform.

4. Sports Day/Events

There are two main events for sports that take place annually
1. Indoor in summers that include table tennis, chess etc.
2. Outdoor held during the winter semester which is a more athletic event.

Under this we have the Athlete's Meet and our very own Ambedkar University Premier League. All the events are organised by the Sports Committee. Winners are felicitated with trophies, medals, certificates and every participant gets free food (win win situation).

5. Ambedkar Memorial Lecture (AML)

The Ambedkar Memorial Lecture Series is an annual public lecture, and has become an important event in our University's calendar. Under this series, eminent scholars or public personalities from among the best minds across the world are invited to speak, particularly in areas such as democracy, constitutional law, equity, social justice, social transformation, and social action. AML aspires to be a noteworthy event in the intellectual calendar of AUD as well as the city.

6. How to Organise your Own Events

The list of events does not end with this. Students and/or collectives have organised various events on campus; from talks, meetings and seminars to making calls for a public meeting to raise a variety of issues. If you want to organise

an event of your own, here are a few things you'll need to take care of.

Venue: The room booking forms are available in School offices, and on the Intranet. Check for room availability on the Intranet and enquire about the room booking procedure from the office (the procedure keeps changing, but the form remains the same). Get the necessary signatures (faculty member, and dean), and submit it to the concerned office and the Estate Division. After this, the room is yours.

Microphone: For this you'll need the IT department. Ask the concerned faculty (whoever signed on your request for the venue) to talk to the IT department for the microphone arrangements. Once the permissions are sorted follow up with the IT department.

If you want to invite the whole university for this event, don't forget to send a mail on the aud students id.
You can also stick posters around campus advertising the event. But this will be at your own expense.

Poster Ethics

1. Make sure you do not stick posters on top of signposts, boards, room labels, or directions to any place on campus.
2. Take out the posters of events that have already been concluded, before you put up your own. (Read the date before taking it out).
3. You can also place the old posters in recycle bins installed around campus.

1. Centre for Psychotherapy and Clinical Research (CPCR) & Ehsaas

The Centre aims to provide qualitative mental health services, by offering psychotherapy and counselling at Ehsaas (The Psychotherapy and Counselling Clinic). It aims to offer mental health services to those who are unable to access them in private clinics or hospitals. They also train socially sensitive, psychodynamic psychotherapists and researchers through their M.Phil programme in 'Psychotherapy & Clinical Thinking'.

Ehsaas is an adult, child and family clinic where fee per session is bare minimum, to ensure affordability and access, in the interest of promoting mental health care.

If you want to approach them, you can write to ehsaas@aud.ac.in and fill a referral form, available on the Ehsaas webpage. You can also meet them independently. Locate the clinic in the map and pay them a visit.

Ashis Roy: 9818447798
Dr. Shifa Haq: 9953308594
Rajinder Singh: 9717268744
Dr. Shalini Masih: 9971437817
Nikita Jain: 9891635626

2. Centre for Community Knowledge (CCK)

Centre for Community Knowledge, as the name suggests, aims to spread 'community' knowledge by documenting lived experiences and oral narratives. It's an AUD based interdisciplinary research centre, currently housed only in KG campus, which aims to include oral and community knowledge in academic discourses.

They carry out varied innovative projects like the Delhi Citizen Memory Project (documenting the history and diversity of

the residents residing within the 'mega city') and their work with the North East Forum (conducting field research in the NE region, focusing on cultural knowledge heritage, material cultures and cultural transformation). It is also an Archiving Centre, and is working towards creating digital archives of community knowledge.

If this peaks your interest, just walk in the Centre and talk to the people working there, you might just see your seniors, or people who have already graduated. Check out the events they organise, both within and outside the campus. One of their major events is the annual Dar-e-Shukoh Festival.
If you're lucky, they might even have an internship opportunity for you.

3. AUD Centre for Incubation, Innovation & Entrepreneurship (ACIIE)

ACIIE is like an in house not-for-profit company, set up within the larger vision of the University. Also housed in the KG campus, its stated objectives are (i) translating theoretical and conceptual learning into socially useful practice, and (ii) to reach out to the less-privileged section of society at the bottom of the pyramid who may not otherwise have access to new knowledge and contemporary practices.
To put it simply, if you're inspired by your readings (or otherwise), and have an idea that you think could be used for public good; but don't know how to turn that into reality, then you can approach ACIIE, and they will help you achieve your goal.

4. Centre for Urban Ecology and Sustainability (CUES)

CUES aims to address Urban Ecological Issues, with a focus on sustainable solutions. It aims to serve as a focal point where various stakeholders and experts like scientists, locals, government agencies, private consultants etc. come together and participate in planning, implementation, and evaluation of

sustainable environmental projects in cities.

They currently have three programmes (Wetlands Program, Parks and Forests Programme and Urban Sustainability Programme), under which they run various projects, you can check them out on the AUD website, or go to their office and talk to them personally. If ecology is your calling, then this is a Centre you should definitely know about. Locate their office in the map at the end of this booklet, and go pay them a visit.

5. Centre for Early Childhood Education and Development (CECED)

CECED is research organisation that brings together research, policy and practice in the area of Early Childhood Education and Development(ECED) within a coherent and holistic conceptual frame. CECED specifically aims to provide a 'single window' approach to ECED by serving as: a hub for documentation; knowledge creation and theory building through longitudinal, multi-disciplinary and multi-centric research and documentation and its dissemination.

Also located in KG campus, it is a clearing house and a repository of information/data on ECED. You can get all the updates at www.ceced.net or from the project associate (communications). It is an avenue for students interested in Early Children Education and working with children. Keep checking for job openings, they recruit regularly.

6. Centre for Development Practice (CDP)

Located in the KG Campus, it is an interdisciplinary research Centre for scholars engaged in the development sector. They work on issues related to rural livelihoods, education, governance and health. Actively engaged in action research, especially through their course on M.Phil in Development Practice, they conduct field work in collaboration with various

grassroot organisations and NGOs.

Interested? Then, visit www.cdp.res.in or pay them a visit.

7. Design Innovation Centre (DIC)

The Design Innovation Centre has been set up at School of Design, AUD. The Centre seeks to create socially and environmentally sustainable services, emerging from multi-disciplinary design thinking and continuous engagements with the urban populace, in order to address contemporary problems of unsustainable urban development.
The mission of the Centre is to approach obstacles to urban sustainability, spanning across various focus areas, fuelled by inter-disciplinary understanding and innovation through design.

DIC has two projects engagements at present

- Urban Farming
- Last Mile Connectivity

It provides paid internship opportunities both in summers and winters.

For more details you can write to
tanyamalhotra@aud.ac.in
siddharthp@aud.ac.in

8. Centre for Social Science Research Methods (CSSRM)

CSSRM was set up to promote research related engagements aiming to benefit research scholars across all disciplines. If you are writing your thesis, keep checking the emails sent out by CSSRM announcing a number of workshops which may benefit your research.

1. Kashmere Gate (KG)

The KG campus is a 10 minute walk from the Kashmere Gate metro station or from Kashmere Gate ISBT. We share our campus with the Indira Gandhi Delhi Technical University for Women (IGDTUW).

What's around the campus?
Adjacent to the metro station, on the route to the IGDTUW entrance, behind Sindhi Academy, there is a *gali*(lane) known as the 'old court compound', which is populated by public notaries. You'll find a board at the entrance of the *gali* that reads 'Offices of The 1. SDM, Kotwali (Distt. North) 2. Sub-Registrar-I (Distt. North)'.

You can approach them for all your affidavit requirements, be it an anti-ragging affidavit, or a rent agreement, etc.

SUBHALAKSHMI

Adjacent to Sindhi Academy is Urdu Academy, where you can learn Urdu. Why not make the most of your time here and learn a poetic language?

If you have some free time in between classes, there are plenty of places where you can go and chill for some time. The KG campus, which is located at the heart of Old Delhi, is 10 mins away from the Red Fort and the Jama Masjid. You can take a rickshaw or an E-rickshaw (₹10-₹20) from the main gate. You can visit Chandni Chowk and Chawri Bazar as well. If you're fond of food, you cannot afford to miss the famous Karim's, or Al-Jawahar or the various other famous food avenues in old delhi.

You can also visit Majnu ka Tila (MKT) which is a small Tibetan colony, where you will arguably find the best Tibetan and

Chinese food in the city. It is 10-20 minutes away from the campus via road. The nearest metro station is Vidhan Sabha. Our campus is situated just opposite the Old Delhi railway station. If you take a right from the main gate, you will find branches of all the leading banks. If you keep walking you will reach St. James' Church. Right in front of the church's main gate, you will find a small DTC pass centre. You can get a student's bus pass made if you prefer traveling via DTC.

Hungry? Places to eat nearby

As mentioned above, MKT is the most popular (and reasonable) place to eat. There are a couple of dhabas surrounding the campus as well. Exit from the IGDTUW entrance, take a right and keep walking, in a few minutes you will reach a small dhaba.

If you are a fan of fast food chains, you can go to McDonald's, Burger King, Domino's, Wow Momos at the Kashmere Gate metro station. (FYI we are not advertising, we claim to be ideologically against consumerism)

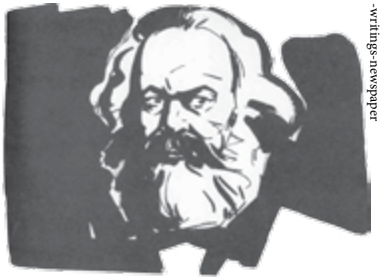


Image: https://jacobinmag.com/2018/05/karl-marx-journalism-writings-newspaper

2. Karampura

Karampura campus is now a two year old campus with all the necessary facilities. The campus earlier housed Deen Dayal Upadhyaya College of Delhi University.

The nearest metro stations are Moti Nagar Metro Station (Blue Line) and Inderlok Metro Station(Red line) you may have to take a rickshaw from the metro station to the Karampura campus.

Space
You'll find a huge playground right in the middle of the campus. You might even find a few classes taking place in the playground on a warm sunny day, during winters. There are plenty of green spaces in the campus, make the most of it!

Cafeteria
In our Cafeteria you'll find students and teachers interacting over food with its both indoor and outdoor seating, in green shedded space outside the Cafeteria.

Places to Eat
In your free time you can sit around or go out to eat at the nearest 'Raja Snacks' - you may like their homemade cold coffee. There's also the well known 'Kumar Samose Wala'- that sells samosas of different kinds, such as 'Noodle Samosa'!! You may also visit the 'Moments Mall', which is 10 minutes away from the campus near Kirti Nagar Metro Station for any kind of fast food like KFC, Kebab Express, Keventers etc.(no we are not endorsing any, merely stating

it as options). At 10 minutes walking distance we also have 'Haldiram'.

Nearest Bus Stop
If you prefer travelling via bus, the nearest bus stop is the Karampura Bus-Stop just 5 minutes away from the campus which is right beside a Police Station (just in case you need help with anything).

Courses at Karampura Campus
Karampura campus currently has the following courses:
BA in Global Studies
BA in Law and Politics
BA in Sustainable Urbanism
BA in Social Sciences and Humanities
BVoc in Tourism and Hospitality
BVoc in Retail Management
BVoc in Early Childhood Centre Management and Entrepreneurship
MA Urban Studies
MA Global Studies
MA Law, Politics and Society

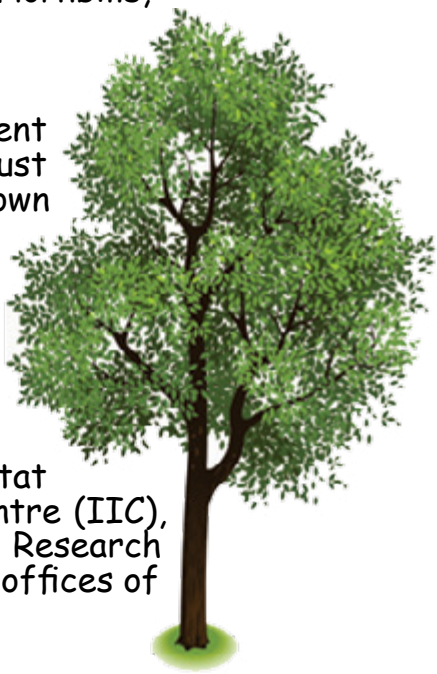
3. Lodhi Road

Out of all three campuses of AUD the most recent one is the Lodhi Road Campus, which is located in BK Dutta Colony, Aliganj.

Connectivity
The nearest metro stations are Jor Bagh (Yellow Line) and JLN Stadium (Violet Line). The nearest Railway station is Lodhi Colony. The Safdarjung Bus terminal is also at a walkable distance .

Space
The campus is a peaceful place to spend time in, and have

long never ending discussions under the ficus religiosa (Peepal Tree). The campus is also home to Grey Hornbills, Babblers, Mynas, Parakeets etc.



What's Around the Campus?
The campus is surrounded by government quarters, Sarvodaya School and just beyond the campus wall are the well known Khanna market and Meherchand market.

It is also next to Najaf Khan Tomb, Safdarjung Tomb, Lodhi Garden and the Lodhi art street.

The campus is close to India Habitat Centre (IHC), India International Centre (IIC), Indian Institute of Philosophical Research (IIPR), India Islamic Cultural Centre, offices of WWF, UNICEF etc.

Courses
AUD Lodhi Road campus offers MA Education and MA Education (Early Childhood Care and Education) courses as of now.

School/ Campus Information
The campus has one School functioning, i.e. School of Educational Studies (SES). Information related to SES courses are addressed by SES Staff (also available via Email) and the Office Administration Server room under the IT Cell.

The campus boasts of having the best IT Lab embedded with i7 processors.

Various practitioners from the field of education are invited for talks; and movie screenings are also held regularly.

Library

AUD Lodhi Road campus has plenty of material on Education, Research Methodologies, Child Psychology, Contemporary Educational Dialogues etc. You can check the availability of books through the online catalog through OPAC-KOHA. Your ID cards can be used to issue and return books from all campuses.

Timings

Campus: 08;00 AM-08:00PM
Library: 09:00AM- 05:30 PM (Monday-Saturday).
IT Lab: 09:00AM -05:30 PM .
SES Office: 09:00 AM-05:00 PM

Cafeteria

The canteen is called the VIPIN's canteen. The campus is spacious where you always have the option of sitting under a tree on a bright sunny day(if you're lucky). Mostly it is the hub for endless discussions, on headlines, classroom pedagogies, assignments, personal stories etc. over food.

Campus Insights

There are two entrances with a vehicle parking space inside . It has a small temple which dates back to 1956 . The campus earlier used to be a government school known as 'Bhatti School'.

Societies and Events

There is a Theatre Society which is active and regularly hosts plays. It hosted an Open Mic session where students and faculty from other campuses also joined.

Shuttle Service to Kashmere Gate Campus:
Vehicles travel twice a day from both campuses to the main Campus, i.e. Kashmere Gate. If there is space, you can hop on board. To enquire about the timings contact Estate Division.

BUS PASS
The Delhi Transport Corporation provides exclusive bus pass facility for AUD. You can find out more details from Student Services.

Email Ethics

Emails sent to aud-students@stu.aud.ac.in are received by all students of the university including the Alumni. It is a medium through which you can address everyone about issues, events, etc. like seminars, cultural events, job opportunities etc. So, here are a few tips on basic email etiquettes.

Source_ http_2F2Fblog.makesbridge.com%2Femail-marketing-ethics-doing-things-the-right-way%2F

Dos and Don'ts

1. Do NOT Spam!
2. Remember you are addressing ALL the students of the University (No faculty members)
3. If someone does spam by mistake, please point it out politely and don't bully.
4. Do not use reply all (avoid cross posting)

Code of Discipline

The university has recently notified a code of discipline for its students (A code of ethics for the faculty is also being finalised). The code covers a range of topics such as anti-ragging rules, prevention of sexual harassment rules etc. This is a document you must be aware of. You can access the code of discipline on the Intranet. If you're unable to access it, you can always approach Student Services .

KASHMERE GATE

CENTRES

i. Centre for Psychotherapy and Clinical Research (CPCR) & Ehsaas

ii. AUD Centre for Incubation, Innovation Entrepreneurship (ACIIE)

iii. Centre for Urban Ecology and Sustainability (CUES)

iv. Centre for Community Knowledge (CCK)

v. Centre for Early Childhood Education and Development(CECED) - 307

SCHOOLS

SCHOOL OF BUSINESS, PUBLIC POLICY AND SOCIAL ENTREPRENEURSHIP
SCHOOL OF CULTURE AND CREATIVE EXPRESSIONS
SCHOOL OF DESIGN
SCHOOL OF DEVELOPMENT STUDIES
SCHOOL OF EDUCATION STUDIES
SCHOOL OF HUMAN ECOLOGY
SCHOOL OF HUMAN STUDIES
SCHOOL OF LIBERAL STUDIES
SCHOOL OF UNDERGRADUATE STUDIES

- HERITAGE BLOCK
- ADMINISTRATIVE BLOCK
- CLASSROOMS 1-10
- STUDENT CELL
- WORKSHOP BLOCK
- MEDIA BLOCK
- LIBRARY
- RECEPTION
- ADMISSION HELPLINE
- TEACHERS' GALLERY
- FACULTY LOUNGE
- STAFF QUARTERS

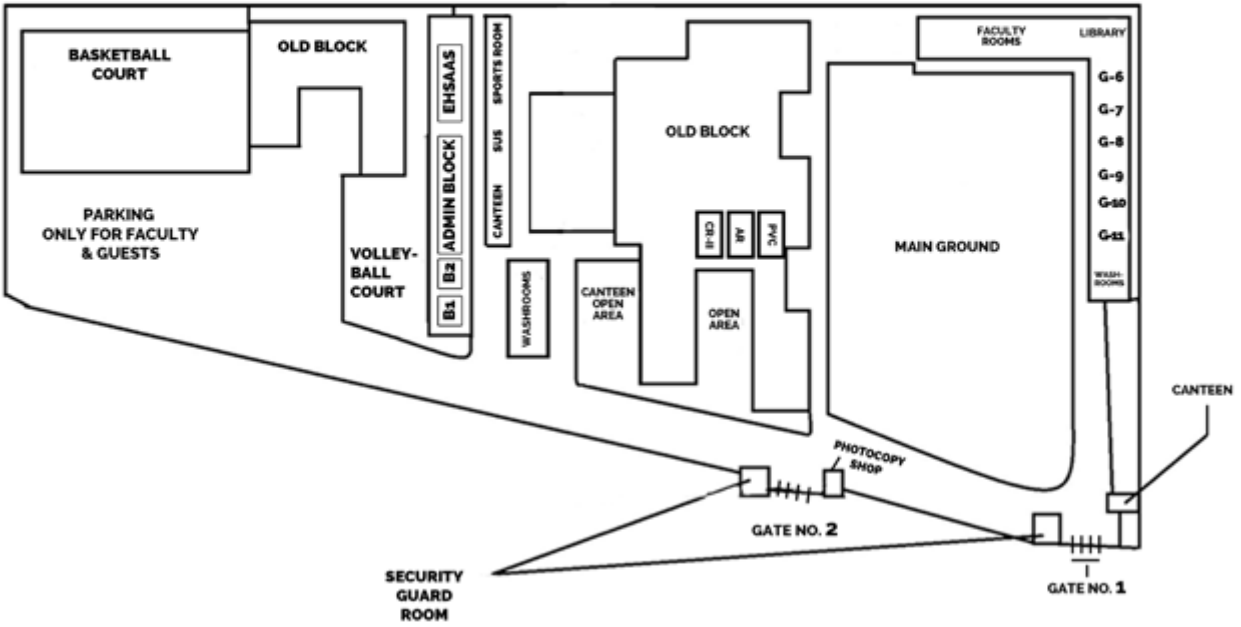
OFFICES

1. VICE CHANCELLOR
2. PRO-VICE CHANCELLOR
3. REGISTRAR
4. CONTROLLER OF FINANCE
5. COMMITTEE ROOM
6. FINANCE DIVISION
7. ADMINISTRATION DIVISION
8. ACADEMIC SERVICES
9. HR DIVISION
10. FACULTY ROOMS (70)
11. FACULTY ROOMS (71)
12. SCHOOL ADMINISTRATION
13. ADMIN BLOCK CLASSROOMS
14. STUDENT SERVICES
15. STUDENT CELL
16. FACULTY ROOMS (306)

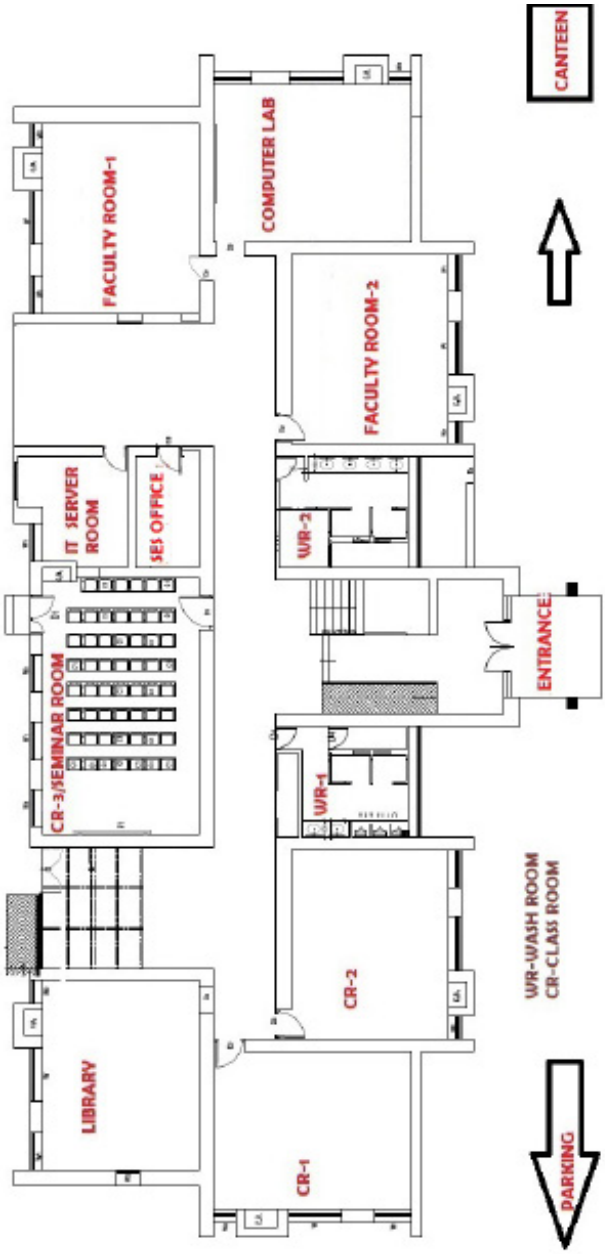
UTILITIES

- COMPUTER LABS
- PHOTOCOPY SHOP
- DRINKING WATER
- CANTEENS
- TOILETS
- ATM

KARAMPURA


BASKETBALL COURT
OLD BLOCK
PARKING ONLY FOR FACULTY & GUESTS
VOLLEY-BALL COURT
EHSAAS
ADMIN BLOCK
B2
B1
CANTEEN
SUS
SPORTS ROOM
WASHROOMS
OLD BLOCK
CR
AV
P/C
CANTEEN OPEN AREA
OPEN AREA
FACULTY ROOMS
LIBRARY
G-6
G-7
G-8
G-9
G-10
G-11
WASH-ROOMS
MAIN GROUND
CANTEEN
PHOTOCOPY SHOP
GATE NO. 2
SECURITY GUARD ROOM
GATE NO. 1

LODHI ROAD


CANTEEN
FACULTY ROOM-1
COMPUTER LAB
FACULTY ROOM-2
IT SERVER ROOM
SES OFFICE
WR-2
CR-3/SEMINAR ROOM
ENTRANCE
WR-1
LIBRARY
CR-2
WR-WASH ROOM
CR-CLASS ROOM
CR-1
PARKING

NOTES

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Monsoon Semester (22 weeks)	2nd July 2018- 8th December 2018
Classes in Monsoon Semester (16 weeks)	1st August 2018- 24th November 2018
Sports Day	26th September 2018
Autumn Break (one week)	15th - 20th October 2018 (One week around Dussehra)
Aud@city	Friday 2nd November 2018, Saturday 3rd November 2018 (four days before Diwali)
Seventh (7th) Annual Convocation	7thor 8th December 2018 (Friday or Saturday of first week of December)
Winter Break (Four weeks)	9th December 2018- 6th January 2019
Winter School(Four weeks)	10th December 2018- 4th January 2019
Winter Semester(19 weeks)	7th January 2019-18th May 2019
Classes in the Winter Semester(16 weeks)	7thJanuary 2019-26thApril 2019
Sports Day	27th February 2019 (Last Wednesday of February)
Baardeisikhla (Spring Festival)	6th March 2019 (Afternoon)
Summer Break (6 weeks)	19th May 2019- 30th June 2019
Summer School(6 weeks)	20th May 2019- 29th June 2019

Note:

1. There will be sixteen weeks for teaching, inclusive of assessment, in every semester.
2. There will 22 working weeks in the monsoon semester and 19 working weeks in the winter semester, including work related to admissions, curriculum design, organizational planning, reflections and evaluation in addition to teaching.
3. There will be 11 weeks of vacation: 6 weeks in summer, 4 weeks in winter and 1 week around Dussehra.

IMPORTANT CONTACT DETAILS

Designation/ office	E-Mail	Phone no.
1. Student Services -KG -KP -LR	studentservices@aud.ac.in bindu@aud.ac.in ayushi@aud.ac.in sana@aud.ac.in	
2. Estate Division - KG(Assistant Registrar) - KP (Security Supervisor) - LR	rajeev@aud.ac.in haseen@aud.ac.in keshar@aud.ac.in	23863744
3. Anti Ragging Committee - KG - KP - LR	registrar@aud.ac.in dhirendra@aud.ac.in satyaketu@aud.ac.in manish@aud.ac.in	28160037
4. Grievance redressal Committee	rpkundu@aud.ac.in	23865089

EMERGENCY SERVICES	NUMBER
Police	100
Fire	101
Ambulance	102
Accident and Trauma Centre	109
Relief Commissioner (Natural Disaster)	1070
Disaster Management of GNCT of Delhi	1077
Delhi Police Helpline	1090
Child Helpline	1098
Anti Ragging Helpline	1800-180-5522
CATS (Ambulance)	1099
Kashmere Gate Police Station	23968730/830