# Ambedkar University Delhi

## NOTICE INVITING TENDER

1. Tenders are invited for the work of ***Renovation/Strengthening of the existing boundary wall around the AUD Plot at Rohini Sector -3 , Delhi*** from tenderers who have carried out one/two/ three 'similar works' of minimum 80 % / 50% / 40% value of estimated cost respectively in a single Contract for Central Government, State Government , Semi-Government Organizations, Public Sector Undertakings or other reputed firms during the last seven years ending on the last date of the month previous to the date of receipt of tenders for Ambedkar University Delhi (AUD). Tenderers shall have to produce documentary evidence from the appropriate authority which shall be to the satisfaction of AUD of having satisfactorily completed the works of magnitude as stated above at the time of purchase of tender documents. 'Similar work' means ***Construction /Renovation of boundary wall and other related works around the plot in any institutional project***

2. Estimated cost of the work is Rupees ***9, 07,922/-*** (Rs ***Nine lacs Seven Thousand Nine Hundred Twenty two only)*** based on CPWD ***DSR 2016*** and / or market rates. The time allowed for carrying out the work shall be ***60 Days***/ months/ years reckoned from the 10th day from the date of issue of the letter of award/work order.

3. Tender documents can be seen at the office of the Director, Campus Development, AUD, Lothian Road, Kashmere Gate, Delhi-110006.

4. Tenders should be submitted on the tender document (non-transferable) which may be purchased from the office of the Director, Campus Development, AUD, Lothian Road, Kashmere Gate, Delhi-110006 from 10.00 am to 3.00 pm on all working days from ***03.2.2017 to 10.02.2017*** on payment of ***Rs. 500***/- in demand draft /pay order/banker's cheque (non refundable) in favour of Registrar, Ambedkar University, Delhi. The last date of submission of tender is ***14.02.2017***

5. Tenders should be dropped in the tender box in the office of the Director, Campus Development, AUD, Lothian Road, Kashmere Gate, Delhi-110006 up to 3.00 pm on 14.02 .2017 in a double sealed cover superscribed with the name of the work, date and time of opening of tender written both on the inner and outer envelopes. Tenders will be opened at 3.30 PM on the same day in presence of the tenderers or their representatives who wish to be present. In case tenders are sent by post these should be sent by registered post / speed post addressed to the Director, Campus Development, AUD, Lothian Road, Kashmere Gate, Delhi-110006. Tenderers should post the tenders well in advance so as to ensure that the tenders reach before the closing time and date.

6. Earnest Money amounting to Rs **18,200/-** in the form of demand draft /pay order/banker's cheque/deposit at call receipt drawn in favor of Registrar, Ambedkar University Delhi should accompany the tender. A part of the earnest money is acceptable in the form of a bank guarantee in

7. in accordance with the form annexed at Annexure V or fixed deposit receipt pledged in favor of Registrar, Ambedkar University Delhi. In such cases, fifty percent of the earnest money or Rs. Twenty Lakh, whichever is less, shall be deposited in the shape prescribed above and the balance can be accepted in the form of a bank guarantee or fixed deposit receipt. If the tender of the tenderer who has deposited part of the earnest money as a bank guarantee or fixed deposit receipt which is being considered for acceptance, he shall immediately on receipt of the letter of acceptance extend the validity of these banking instruments to a proper date. Tenders received without earnest money or with insufficient earnest money will be treated as invalid. Earnest money shall be valid for a period of three months.

   The Employer shall, without prejudice to any other right or remedy, be at liberty to forfeit fifty percent of the earnest money in case the tenderer makes any modification in the terms and conditions of the tender after submission, which are not acceptable to the Employer, or withdraws the tender before the expiry of the validity period or before the issue of letter of acceptance, whichever is earlier; and forfeit the whole of the earnest money in the case the Contractor fails to submit the performance guarantee within the stipulated period or such extended period as decided by the Employer, or fails to start the work within ten days of the date of commencement of work or five days of the date of handing over of the site whichever is later. Further in case of the forfeiture of earnest money in part or whole, the tenderer shall not be allowed to participate in the retendering process of the work.

7. The Employer does not bind himself to accept the lowest or any of the tenders and reserves the right to reject any or all the tenders without assigning any reason or to accept a part of the tender and the tenderers shall be bound to perform the Contract at the quoted rates. Tenders in which any of the prescribed condition are not fulfilled or any condition, including that of conditional rebate, is put forth by the tenderer, shall be summarily rejected.

8. Canvassing in connection with the tender is prohibited and such tender is liable for rejection.

9. The tenderer shall not be permitted to tender for works in Ambedkar University Delhi if his relative is posted in the grade of Assistant Registrar or above. He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who have relatives as mentioned above.

   A person shall be deemed to be a relative of another if they are members of a Hindu Undivided Family, or they are husband and wife or the one is related to the other in the following manner- father, mother (including step mother), son (including step son), son's wife, daughter (including

step daughter), father's father, son's son, son's son's wife, son's daughter, son's daughter's husband, daughter's husband, daughter's son, daughter's son's wife, daughter's daughter, daughter's daughter's husband, brother (including step brother), brother's wife, sister (including step sister), sister's husband.

10. Tender submitted shall remain open for acceptance for 60 days from the date of opening of tender. Validity beyond 60 days from the date of opening of tender shall be by mutual consent.

11. The tenderer shall quote rates both in figures and words and shall work out the amount for each item of work in case of item rate tenders and shall quote rates/amounts/percentages in words and figures for other form of tenders. On checking if it is found that there is a difference between the rates quoted in figures and in words or in the amount worked out, the following procedure shall be followed:

   a. When there is a difference between the rate in figures and in words, the rate which corresponds to the amount worked out shall be taken as correct.

   b. When the amount of an item is not worked out or it does not correspond with the rate written either in figures or in words, the rate quoted in words shall be taken as correct.

   c. When the rate quoted by the tenderer in figures and in words tallies but the amount does not correspond with the rate, the rate shall be taken as correct.

   d. When no rate has been quoted for an item, leaving space for quoting rates in figures, words and amount blank, it will be considered that the tenderer has included cost of this item in other items and rate for such item will be considered as zero and work will be required to be executed accordingly

12. Before tendering, the tenderer shall inspect the site to fully acquaint himself with the condition with regard to accessibility of the site, nature and extent of the site, working conditions, conditions with respect to the site and locality including that of stacking of materials installation of plants and equipments, conditions affecting accommodation and movement of labour or any other conditions, etc. for the satisfactory execution of the work.

13. The tenderer shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of the tender for the work and of the rates and prices quoted in the schedule of quantities, which rates and prices shall, except as otherwise provided cover all obligations under the Contract and all matters and things necessary for the proper execution and maintenance of the work.

14. The tenderer shall only write rates in figures and words and amount of item of work and the tenderer shall not write any condition or make any changes, additions, alterations, and modifications in the tender documents. Tender shall not have any covering letter with the tender.

Tenderers who wish to offer unconditional rebates may ensure that the same is written, both in figures and words, at an appropriate prominent place.

15. The tenderer whose tender is accepted will be required to furnish a performance guarantee as per Clause 26 of the Agreement in accordance with the form annexed at Annexure III.

16. Only bank instruments of scheduled banks shall be accepted.

17. All blanks in various clauses of the General Condition of Contract have been grouped in this para and are filled in as below:

(a) Clause 2

Specifications to be followed for execution of work. - *CPWD specifications*

(b) Clause 6

The description of materials, issue rate both in figures and words, and place of delivery for the materials proposed to be issued by the Employer - *NA*


(c) Clause 8

Number, their qualifications and experience of technical staff – *As per CPWD Manual /GCC*

(d) Clause 25

Gross amount of the work done together with net payment/adjustment of advances for materials collected, if any, since last such payment for being eligible for interim payment- *As per GCC*

(e) Clause 26

(i) Authority in whose favor deposit at call receipt / banker's cheque/ demand draft/pay order has to be drawn – *Registrar , Ambedkar University Delhi*

(ii) Authority in whose favor fixed deposit receipt is to be pledged *Registrar, Ambedkar University Delhi*

(f) Clauses 11, 25, 26 and 28

Whether this Contract is maintenance and operations Contract/ Maintenance Contract / Maintenance work (*NO)*