



No. AUD/17-33/2011-12/External Hard Disk

April 13, 2012

To

Subject: Inviting Quotation for purchase of Pen Drive and Hard Disk Drive

Sir,

The University proposes to purchase Standard Manufacturing Make 4 Nos. of 32 GB Pen Drive (HP/Kingston/Transcend) and 12 Nos. of 500 GB External Hard Disk Drive (Seagate/WD/Transcend). The detailed specifications of the proposed items are as under:

S.N.	Item Specification	Qty.	Make/Model
1	32 GB Pen drive	04	
2	500 GB External Hard Disk	12	

Terms & Conditions:

1. All the items mentioned in the list should be genuine, of export quality
2. Firm should quote the price for both items otherwise quotation shall be summarily rejected.
3. A photocopy of the PAN Card of the firm should also be furnished. **The quotation submitted without a photocopy of the PAN Card of the firm shall be summarily rejected.**
4. AUD reserves the right to accept or reject any or all the quotation(s) in full or part without assigning any reason. The decision of the AUD in this regard shall be final and binding on all. It shall not be obligatory on the part of the AUD to accept the lowest quotation and no explanation shall be given with regard to reason for rejection of quotation of any vendor.

If the above terms and conditions are acceptable, quotations in a sealed cover super scribed "PURCHASE OF PEN DRIVE AND EXTERNAL HARD DISK DRIVE" may be submitted in the office of the Registrar, Ambedkar University, Delhi- 110077 latest by 23rd April, 2012 upto 11.00 A.M.

(Sucha Singh)
Assistant Registrar (Admin)