



AUD/ 17-52/ IT Services/ SS/ 2016/

Dated: 23 December 2016

To,

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**Subject: Notice Inviting Tender for Annual Maintenance Contract (AMC) of Audio Equipment.**

Sealed tenders are invited on behalf of the Ambedkar University Delhi (AUD) for the work of comprehensive Annual Maintenance of Audio Equipment at AUD, from reputed and eligible Contractors.

The Contractor is required to submit the technical and financial bid in **two separate sealed covers** clearly super scribed "**Technical Bid for comprehensive AMC of Audio Equipment**" and "**Financial Bid for comprehensive AMC of Audio Equipment**". These two sealed bids should be submitted in a single cover super scribed "Tender for the Comprehensive Annual Maintenance of Audio Equipment" should reach the Registrar, Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi-110 006 **before** 3.00 pm on 17-01-2017.

The agencies can inspect the site and equipment after taking prior approval between 10 am to 5 pm on all working days. System Administrator (IT) AUD can be contacted on Telephone No 23865083 for this purpose. AUD will not be responsible for unawareness of facts. Tender format can be downloaded from our website '[www.aud.ac.in](http://www.aud.ac.in)'. Clarifications, if any, may be sought from the AUD Admin Division on Telephone No 23863655.

Deputy Registrar (Admin)

Copy forwarded to:-

- 1- Registrar, Ambedkar University Delhi
- 2- Controller of Finance, Ambedkar University Delhi
- 3- Director (IT Services), Ambedkar University Delhi

**TENDER DOCUMENT FOR  
COMPREHENSIVE ANNUAL  
MAINTENANCE CONTRACT OF  
AUDIO EQUIPMENT  
AT  
AMBEDKAR UNIVERSITY  
DELHI**

List of Documents:

1. Schedule of Requirement : Annexure I
2. Technical Bid : Annexure II
3. Financial Bid : Annexure III
4. Declaration : Annexure IV
5. Contract Agreement : Annexure V

**Ambedkar University Delhi  
Lothian Road, Kashmere Gate  
Delhi – 110 006**

**COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF AUDIO  
EQUIPMENT AT AMBEDKAR UNIVERSITY DELHI**

**1. Parties:**

The parties to the Contract are the Tendering Firm and Ambedkar University Delhi (AUD).

**2. Scope of Work**

(a) The general scope of work will include repair and maintenance of Audio Equipment at AUD.

(b) The Contractor will work in close co-operation with IT Services Division of AUD for the repair & maintenance services as per the tender. The place of work will be any of the AUD Campuses in Delhi.

(c) Scope of work of AMC also includes:

(i) Maintenance that includes the replacement of malfunctioning spares/ parts by the Contractor for proper functioning of all systems and sub-systems listed in Annexure A. If any part gives repeated problems, i.e., 2 repairs in a minimum period of two-month time, then the Contractor must replace it immediately with a new original part.

(ii) Replacement of Battery, if any, is not covered under the AMC.

**3. Schedule of the Work**

(a) Attending to complaints raised by various Schools/ Divisions/ Centers of AUD (details provided by AUD IT Services Staff, Kashmere Gate Campus) on daily basis.

(b) Maintenance preventive and corrective maintenance of Audio Equipment at AUD, Delhi where the above equipment is installed as indicated from time to time. Records for preventive and corrective maintenance should be provided to the IT staff in hardcopy and soft copy.

(c) The maintenance contract will include necessary repairs to the installed systems and replacement of defective/ damaged parts, components, adapter and other accessories free of cost.

(d) The parts/ components/ sub-assemblies used for repair/ replacement by the Contractor will be of the same/ equivalent OEM or higher make and functional capability as originally available in the systems, under written intimation to the IT Division of AUD.

(e) The Contractor has to do quarterly servicing of the equipment by trained personnel including the following:

- (i) Rectification of defects observed during inspection.
- (ii) Preventive maintenance of each Audio Equipment.
- (iii) Cleaning of Audio Equipment.

(f) The maintenance services will be provided on all working days from **0900 hours to 1730 hours (Monday to Saturday)**. Provision of availability of service engineer on Sundays or other public holidays must be made in case of exigency.

(g) The Service Contractor shall provide maintenance services through qualified, experienced and competent engineers, who must be **made available within 24 hours of lodging a complaint through phone/ E-mail** during the working hours on all the working days **(Monday to Saturday)**. The maintenance engineer will be responsible for hardware maintenance and should have expertise to repair and maintain all repairable components of Audio Equipments.

(h) The Contractor is required to hand over all defective/ damaged components to the IT Services staff after the replacement.

(i) A register shall be maintained showing the cleaning & preventive maintenance of each Audio Equipment and shall be produced to the Director (IT Services) for verification, after the job.

(j) The Contractor will maintain a history sheet of equipment under maintenance contract with detailed specifications. Details of all minor/ major, routine/ preventive repair/ maintenance job undertaken shall be entered into the history sheet.

(k) The Contractor will maintain all records of the complaints in a Register.

(l) In the case of loss of any part in the product on account of negligence attributable to the Contractor, the Contractor at his own discretion will reinstate or replace the malfunctioning / non-functioning part or whole of the product with a working part or whole of the product of a matching or higher configuration.

(m) The systems that are not serviceable by the Contractor due to obsolescence of technology or non-availability of parts/ components/ assemblies will be withdrawn from the maintenance contract. The decision of AUD regarding non-availability and obsolescence of technology will be final. Withdrawal of such systems shall be communicated to the Contractor and proportionate maintenance charges shall be deducted from the amount due to the Contractor.

(n) The Contractor is obliged to ensure the availability of mobile phones with their engineers, contact Nos duly communication to the IT Services Division of AUD. In case AUD observes that any particular service engineer doesn't possess the requisite expertise, the Contractor is bound to replace him/ her immediately.

(o) Any damage resulting to the system on account of the negligence or mal-operation shall be made good by the Contractor. Nothing extra will be paid for such work.

(p) The Contractor or his representative should not remove, disturb, and dislocate the existing equipment and its parts from its positions until and unless it is authorized by the University. The entire equipment should be intact at any time of receipt inspection, as was handed over to him at the time of initial taking over of its maintenance and operation.

#### **4. Eligibility Conditions:**

Firms/ dealers who fulfill the following requirements shall be eligible to apply (Joint ventures are not accepted):

(a) The Tenderer should have successfully undertaken at least one AMC of Audio Equipment of value above Rs. 50,000/- in Central/ State Government Departments/ PSUs/ Educational Institutions of repute in each of the last two years. Copies of these Work/ Supply orders should be attached with the Technical bid.

(b) The Tenderer should have PAN No., TIN No., Service Tax No. and VAT No. Legible attested copies of these documents should be submitted with the Technical Bid, otherwise it shall be summarily rejected.

(c) Should have had average annual financial turnover of **Rs. 5 Lakh** during each of the last three years. (copies of ITR or annual accounts certified by CA mentioning Financial Turnover to be attached).

#### **5. Preparation and Submission of Tender:**

(a) Tender shall be submitted in official tender form only. If submitted in any other form, the same shall be summarily rejected.

(b) The tender should be submitted in two parts viz. Technical Bid and Financial Bid in the proforma given in Annexure II and Annexure III respectively with **each bid kept in a separate sealed cover.**

(c) Each cover must contain the address of the Bidder, and should be superscribed with the statement "**Technical Bid for comprehensive AMC of Audio Equipment**" and "**Financial Bid for comprehensive AMC of Audio Equipment**", as the case may be.

(d) These two covers should then be kept in another sealed cover addressed to Registrar, Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi-110006, duly superscribed with the statement "Tender for comprehensive AMC of Audio Equipment".

(e) The tender will be submitted before 3:00 PM on 17-01-2017. The Technical bid (Part-I) will be opened at 3:30 PM on 17-01-2017 in the presence of intending tenderers, if any. The Financial bid (Part-II) of the tender will be opened after evaluation of the technical bids and only such bidders, whose bids are qualified in technical evaluation, shall be called for opening of their commercial bids.

(f) Any tender form with any correction, amendments, overwriting etc. shall be considered invalid and shall be rejected, except if duly initialed with seal of the tenderer.

(g) The tender is liable to be ignored if complete information is not given there-in, or if the particulars and data (if any) asked for in the schedule to the tender are not filled in.

#### **6. Site Inspection:**

The tenderer can inspect the site and equipment after taking prior approval between 10 am to 5 pm on all working days. System Administrator (IT) AUD can be contacted Telephone No 011-23865083 for this purpose. AUD will not be responsible for unawareness of facts.

#### **7. Technical Bid :**

(a) The Technical bid, having details of the Firm along with the EMD, should be submitted in the form given in Annexure II.

(b) Copies of necessary certificates will be enclosed with the Technical bid.

(c) The Contractor should also submit an undertaking as given in Annexure IV with the Technical bid.

#### **8. Financial Bid:**

(a) The Financial Bid should be submitted in the form given in Annexure III.

(b) The quoted rates shall include all taxes, duties, VAT etc. as applicable and no extra shall be payable on this account, item wise, wherever applicable.

(c) TDS as per rule shall be deducted.

(d) The rates will be valid for a period of one year, from the date of award of contract.

**9. Validity:**

The bids shall be valid for a period of 6 (six) months from the date of opening of the tender, subject to 8 (d) above.

**10. Criterion for Evaluation of Tenders:**

(a) The evaluation of the tenders will be made first on the basis of technical information furnished in form given in Annexure II, which is an eliminatory round, and then on the basis of commercial information furnished in form given in Annexure III. Any inferences drawn by the tenderers or their representatives during the opening of the technical bid will be their own view and AUD will not be responsible / required to abide by the same.

(b) The evaluation of bid will be on the basis of total bid value. The rates quoted should be inclusive of all taxes and duties including VAT etc. The rates quoted should be on the basis of free delivery to the consignee.

(c) As a part of the process to evaluate the technical bids, the Tender Evaluation Committee may invite the tenderers to make a presentation before it.

(d) The schedule of requirement is as per Annexure I.

**11. Right of Acceptance and Other Provisions:**

(a) The acceptance of the tender rests with AUD. The university is not bound to accept the lowest tender bid and reserves the right to accept or reject any or all the bids without assigning any reasons thereof. AUD also reserves the right to modify and/ or relax, any terms & conditions of this tender document to safeguard its interest.

(b) AUD reserves the right to black list a defaulting Contractor.

(c) Any inquiry after submission of the tender will not be entertained.

(d) Any failure on the part of the bidder to observe the prescribed procedure and any attempt to canvas for the work order will prejudice the Firm's quotation.

(e) AUD reserves the right to cancel the tender process without assigning any reason whatsoever, at any stage.

(f) AUD reserves the right to increase or decrease quantity of the items given in the enclosed Annexure I depending on the prevailing requirement.

(g) The tender document is valid for a period of six months from the date of issue. If a Work order is not issued within this period, the process will have to start afresh.

## 12. Warranty:

(a) The Contractor **will provide minimum 12 months comprehensive Onsite Warranty on spare parts**, from the date of completion of supply and installation of the items.

(b) In case of any claim arising out of this warranty, the AUD shall promptly notify the same in writing to the Contractor.

(c) If the Contractor, having been notified, fails to respond to take action to replace the defective spare(s) within 24 hours on a 24(hrs.) X 7 (days) X 365 (days) basis, AUD may proceed to take such remedial action(s) as deemed fit by AUD, at the risk and expense of the Contractor and without prejudice to other contractual rights and remedies, which AUD may have against the Contractor, including forfeiture of the performance security/ bank guarantee.

## 13. Delay in the Contractor's Performance:

(a) The Contractor is required to set defective/ damaged Audio Equipment functioning in order **within 24 Hours from the time the complaint login**. The complaint will be communicated by AUD either through phone or mail on the telephone number/ mail address given by the Contractor.

(b) In exceptional circumstances, where the equipment/ component is to be taken to Contractor's premises/ service centre for repairs, **the standby arrangement from the Contractor side will be made**. The equipment being taken to the workshop for repair would be at Contractor's own risk and expenses.

(c) Subject to the provisions of the tender, any delay by the Contractor in maintaining its contractual obligations towards repair/ maintenance of the equipment and performance of services shall render the Contractor liable to any or all of the following sanctions:

- i) Imposition of liquidated damages,
- ii) Forfeiture of its performance security and
- iii) Termination of the contract for default.
- iv) Blacklisting the Contractor.

## 14. Penalty:

(a) **The Contractor will make stand-by arrangements** in case the equipment is to be taken to workshop for repairs or it is not made serviceable within 24 hours. If an alternate Audio Equipment is not provided, **a penalty of Rs 100/- (Rupees one hundred only) per day will be charged**. The amount of penalty will be either recovered from the Bank Guarantee/ Security of the annual maintenance period or from the AMC charges/bills.



(b) If a component supplied by OEM or above the specification is not used as maintenance spare, the cost of the equipment will be paid by the Contractor if the equipment becomes unserviceable.

(c) Any delay beyond 10 days in rectifying any fault, AUD will be free to get the Audio Equipment repaired from a competent Contractor and the entire cost including transportation will be borne by the Contractor.

(d) In the event of repair/ maintenance work being wholly rejected, AUD may at its discretion may either:

(i) Permit the Firm/ Contractor to re-do the same within such time as it may specify at firm's own cost of all sorts i.e. materials, labour, equipments, overheads, transportation etc;

or

(ii) Arrange to get the additional work done elsewhere and by any other person or from any other source than the Firm/ Contractor, in which case the amount of extra cost, if any, shall be recovered from the Contractor.

#### **15. Statutory Obligations:**

(a) All statutory obligations under various laws from time to time shall be borne by Contractor for which no extra payment shall be made at any time during the contractual period.

(b) The Contractor shall at all times indemnify and keep indemnified the owner and its officers, employees, agents and students from and against all third party claims whatsoever (including time and shall not be limited to property loss and damages, personal accidents, injury or death of persons or servants or agents of any Contractor, the Contractor shall at his own cost and initiative at all time, maintain all liabilities under Workman's Compensation Act, Fatal Accident Act, Personal Injuries, Insurance Act and/or any other relevant Industrial Legislation, which is in force from time to time).

(c) AUD shall in no way be involved in any dispute of whatever kind, between the Contractor and the staff engaged by the Firm.

#### **16. Breach of Terms and Conditions:**

AUD may terminate the contract at 30 days' notice in case the Contractor commits a breach of any of the terms of the contract. AUD's decision that a breach has occurred will be final and shall be accepted without demur by the Contractor.

#### **17. Subletting of Work:**

The Contractor shall not assign or sublet the work or any part of it to any other person or party.

**18. Right to Call upon Information Regarding Status of work:**

AUD has the right to call upon information regarding status of work at any point of time.

**19. Terms of Payment:**

(a) Payment shall be made through NEFT transfer only and TDS as applicable will be deducted, after satisfactory completion of work.

(b) AUD shall be at liberty to withhold any of the payments in full or in part subject to recovery of taxes (incl. TDS) as applicable and recovery of penalties mentioned in Para 14.

**20. Earnest Money Deposit (EMD):**

(a) The Technical Bid must be accompanied by Earnest Money Deposit of Rs 20,000/- submitted in the form of Demand Draft/ Banker's Cheque drawn on any Scheduled Bank in favour of "Registrar, Ambedkar University Delhi" payable at Delhi.

(b) The EMD of unsuccessful bidders will be discharged/ returned to them after placing of the order to the successful Contractor.

(c) Earnest Money is required to protect AUD against the risk of the bidder's conduct, which would warrant the forfeiture of the EMD. Earnest money of a bidder will be forfeited, if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged without prejudice to other rights of AUD.

(d) The successful bidder's EMD will be forfeited without prejudice to other rights of AUD, if it fails to furnish the required performance security within the specified period.

(e) No interest will accrue on the EMD/ performance security deposit.

**21. Performance Security:**

The Contractor selected would be required to furnish a Performance Security equal to 5% of the cost of the supply order in the form of Demand Draft/ FDR/ Bank Guarantee from any Scheduled Bank in favour of "Registrar, Ambedkar University Delhi" payable at Delhi. In case the Performance Security is submitted in the form of Bank Guarantee, the same should be valid for a period of 3 (three) months beyond the date of expiry of the contract.

AUD reserves the right to ask for performance guarantee extension if contractual obligations are not fulfilled.

**22. Period of Contract:**

Under normal circumstances, the contract shall be valid for a period of one year from the date of acceptance of the tender. However, on mutual concurrence, the AMC contract may be extended up to further period of two years, one year at a time, on the same rate, terms and conditions.

**23. Force Majeure:**

(a) For purposes of this clause, Force Majeure means an event beyond the control of the Contractor and not involving the Contractor's fault or negligence and which is not foreseeable.

(b) Such events may include, but are not restricted to, acts of AUD either in its sovereign or contractual capacity, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees, lockouts excluding by its management, and freight embargoes.

(c) If a Force Majeure situation arises, the Contractor shall promptly notify AUD in writing of such conditions and the cause thereof within fourteen days of occurrence of such event. Unless otherwise directed by AUD in writing, the Contractor shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

**24. Arbitration:**

(a) If dispute or difference of any kind shall arise between the AUD and the Contractor in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.

(b) If the parties fail to resolve their dispute or difference by such mutual consultation, the same shall be referred to the sole arbitrator, to be appointed by the Vice Chancellor, AUD at Delhi as per the provisions of the Indian arbitration and Conciliation Act, 1996 and the rules framed there under. His/ Her decision will be final & binding on both the parties. The venue of arbitration shall be Delhi, India.

(c) All legal disputes shall be subject to the jurisdiction of Delhi courts only.

**DETAILS OF AUDIO EQUIPMENT IN AUD**

Sl. No.	Room No.	Item Description	Model	Quantity	Year
1.	CR 11	Bosch Amplifier	EV2450L	01	2011
		Yamaha Mixer	MG102c	01	2011
		Electro Voice Wireless Mic Receiver	R 300	03	2011
		Electro Voice Wireless Mic Hand held	HT 300	02	2011
		Electro Voice Wireless Mic Lapel	BP 300	01	2011
		Bosch Table top wired Mic	LBP-1950/10	01	2011
		Electro Voice Wall Mounted Speakers	Evid-6.2	04	2011
		Power Unit	-	01	2011
		Audio wire 5mt ER to RC	3.5 Jack	01	2011
		Mono to Mono 1.5 mt	6.5 Jack	01	2011
2.	CR 12	Bosch Plena Amplifier	LBD-1938/00	01	2015
		Sound Craft Mixer	EPM-8	01	2015
		Electro Voice Wireless Mic Receiver	R 300	04	2015
		Electro Voice Wireless Mic Hand held	HT 300	02	2015
		Electro Voice Wireless Mic Lapel	BP 300	02	2015
		Bosch Table top wired Mic	LBP-1950/10	01	2015
		Electro Voice Wall Mounted Speakers	Evid-6.2	06	2015
		Power Unit	-	01	2015
		Audio wire 5mt ER to RC	3.5 jack	01	2015
		Mono to Mono 1.5 mt	6.5 Jack	01	2015
3.	Faculty Lounge	Bosch Plena Mixer Amplifier	PLE-1ME120-IN	01	2015
		Bosch Wireless Chairman Conference Mic Unit	DCN-WD-D	01	2015
		Bosch Wireless Delegate Conference Mic Unit	DCN-WD-D	10	2015
		Bosch Conference Mic Speaker Volume Controller	DCN-CCU2	01	2015
		Electro Voice Wireless Mic Receiver	R 300	02	2015
		Electro Voice Wireless Mic Hand held	HT 300	02	2015
		Bosch Wireless Access Point	DCN-WAP	01	2015
		Bosch Wall Mounted Speaker	LB2-UC15-01	04	2015
		Power Unit	-	01	2015
		Audio wire 5mt ER to RC	3.5 jack	01	2015
Mono to Mono 1.5 mt	6.5 Jack	01	2015		
4.	N 1	Ahuja Amplifier	SSB-60EM	01	2011
		Yamaha Mixer	MG102c	01	2011
		Studio Master Mic Receiver	KR 12	02	2011
		Stuudiomaster Hand Mic	K SERIES	01	2011
		Stuudiomaster Lapel Mic	KL-1	01	2011
		Ahuja Wall Mounted Speakers	SMX-302T	02	2011
		Power Unit	-	01	2011
		Audio wire 5mt ER to RC	3.5 jack	01	2011
		Mono to Mono 1.5 mt	6.5 Jack	01	2011
		5.	Classroom Total = 37	Bosch Plena Mixer Amplifier	PLE-1ME060-IN

		Bosch Wall Mounted Speakers	LBD3905-D	152	2015
		Audio Wire	-	37	2015
6.	NL 2	Hi Tone Boss Amplifier	SSB-45M	01	2012
		Ahuja Speakers	16W	04	2009
		Mipro Mic Reciever	MR-823	02	2015
		Mipro Mic Handheld	MH-80	04	2015
		Audio wire 5mt ER to RC	3.5 jack	01	2015
		Mono to Mono 1.5 mt	6.5 Jack	01	2015

## Technical Bid

The technical bid shall contain following information in a sealed cover super scribed “**Technical Bid for comprehensive AMC of Audio Equipment**”. It shall consist of the following documents/ information:

1. Name & Postal address of Contractor:

Telephones Nos.:

E-mail:

Fax Nos.

Mobile Nos:

2. Name & address of Owners/ Partners/ Directors :

3. If Registered, Regn No with validity of registration with appropriate authority (Attach Copy of Certificate):

4. TIN/ Sales/ Service Tax Regn No. (Attach Copy of Certificate):

5. PAN No. (Attach Copy of Certificate):

6. Details of the turnover for the last three financial years (**indicate year-wise and attach audited document**) :

7. Attach Work order/ Certificate in support of experience for having undertaken work for comprehensive AMC of Audio Equipment in the last two years (at least one proof for each year).

8. List of 3 reputed clients, with at least one client belonging to GOI/ State Govt. Dept./ PSU/ reputed educational institutions with telephone No.:

- |              |   |
|--------------|---|
| (a) Client 1 | - |
| (b) Client 2 | - |
| (c) Client 3 | - |

9. Has your organization been placed in defaulter category by any Govt. Department/ PSU/ Reputed Educational Institution? If not, please submit a self attested certificate to this effect.
10. Are you related in any way with any staff member of the AUD : Yes/ No.
11. Details of Earnest Money Deposit (DD No.):
12. The tender document should be **duly signed on each page.**

**Check list**

S. No.	Check list of documents/ Undertakings	YES/NO	Remarks (Give reasons if answer is No)
1.	Is demand draft/ banker's cheque for a sum of Rs 20,000/- towards EMD, attached?		
2.	Is copy of Sales/ Service Tax Regn certificate/ TIN/ VAT No. attached?		
3.	Is copy of PAN No. attached?		
4.	Are IT Returns/ audited accounts statement of the last three years attached?		
5.	Are copies of work/ supply order issued by Govt organizations/ PSUs/ Autonomous bodies/ reputed Educational Institutions attached?		
6.	Whether list of three reputed clients (along with telephone numbers of contact persons) attached?		
7.	Is undertaking certifying that the Firm is not black listed signed as per Annexure IV?		

Signature of the Proprietor/ Authorized Signatory

Rubber Seal indicating complete address

Place :

Date :

### Financial Bid

The financial/ price bid should contain the quotation for maintenance charges per item in terms of yearly basis only, as listed below. Price quoted by the bidder shall be inclusive of all taxes and levies applicable. No escalation of prices during the contract period would be permitted on any ground. The financial bid should be enclosed in a separate sealed cover super scribed "Financial Bid for comprehensive AMC of Audio Equipment".

Sl. No.	Item Description	Model	Quantity	Rate	Amount
1.	Bosch Amplifier	EV2450L	01		
	Yamaha Mixer	MG102c	01		
	Electro Voice Wireless Mic Receiver	R 300	03		
	Electro Voice Wireless Mic Hand held	HT 300	02		
	Electro Voice Wireless Mic Lapel	BP 300	01		
	Bosch Table top wired Mic	LBP-1950/10	01		
	Electro Voice Wall Mounted Speakers	Evid-6.2	04		
	Power Unit	-	01		
	Audio wire 5mt ER to RC	3.5 jack	01		
	Mono to Mono 1.5 mt	6.5 Jack	01		
2.	Bosch Plena Amplifier	LBD-1938/00	01		
	Sound Craft Mixer	EPM-8	01		
	Electro Voice Wireless Mic Receiver	R 300	04		
	Electro Voice Wireless Mic Hand held	HT 300	02		
	Electro Voice Wireless Mic Lapel	BP 300	02		
	Bosch Table top wired Mic	LBP-1950/10	01		
	Electro Voice Wall Mounted Speakers	Evid-6.2	06		
	Power Unit	-	01		
	Audio wire 5mt ER to RC	3.5 jack	01		
	Mono to Mono 1.5 mt	6.5 Jack	01		
3.	Bosch Plena Mixer Amplifier	PLE-1ME120-IN	01		
	Bosch Wireless Chairman Conference Mic Unit	DCN-WD-D	01		
	Bosch Wireless Delegate Conference Mic Unit	DCN-WD-D	10		
	Bosch Conference Mic Speaker Volume Controller	DCN-CCU2	01		
	Electro Voice Wireless Mic Receiver	R 300	02		
	Electro Voice Wireless Mic Hand held	HT 300	02		



	Bosch Wireless Access Point	DCN-WAP	01		
	Bosch Wall Mounted Speaker	LB2-UC15-01	04		
	Power Unit	-	01		
	Audio wire 5mt ER to RC	3.5 jack	01		
	Mono to Mono 1.5 mt	6.5 Jack	01		
4.	Ahuja Amplifier	SSB-60EM	01		
	Yamaha Mixer	MG102c	01		
	Studio Master Mic Reciever	KR 12	02		
	StuDiomaster Hand Mic	K SERIES	01		
	StuDiomaster Lapel Mic	KL-1	01		
	Ahuja Wall Mounted Speakers	SMX-302T	02		
	Power Unit	-	01		
	Audio wire 5mt ER to RC	3.5 jack	01		
	Mono to Mono 1.5 mt	6.5 Jack	01		
5.	Bosch Plena Mixer Amplifier	PLE-1ME060-IN	37		
	Bosch Wall Mounted Speakers	LBD3905-D	152		
	Audio Wire	-	37		
6.	Hi Tone Boss Amplifier	SSB-45M	01		
	Ahuja Speakers	16W	04		
	Mipro Mic Reciever	MR-823	02		
	Mipro Mic Handheld	MH-80	04		
	Audio wire 5mt ER to RC	3.5 jack	01		
	Mono to Mono 1.5 mt	6.5 Jack	01		

**Total Amount** : \_\_\_\_\_

**Taxes (if any)** : \_\_\_\_\_

**Grand Total (in figures)** : \_\_\_\_\_

**Grand Total (in words)** : \_\_\_\_\_

**Signature with stamp** \_\_\_\_\_

Name & Designation

Seal of Tenderer

Name of the Firm/ Contractor

Date

**UNDERTAKING**

It is certified that I/ my Firm/ Contractor/ Company has never been **black listed** by any of the Departments/ Autonomous Institutions/ Reputed Educational Institution/ Public Sector Undertakings of the Government of India or Government of NCT of Delhi or any other State Government and no criminal case is pending against the said Firm/ Contractor as on \_\_\_\_\_.

Signature of the Tenderer \_\_\_\_\_

Name of the Signatory \_\_\_\_\_

Name of the Firm/Contractor \_\_\_\_\_

Seal of the Firm/Contractor \_\_\_\_\_

Place:

Date: \_\_\_\_\_

**Agreement to be signed for Annual Maintenance Contract**

<Stamp paper of requisite amount>

**Maintenance Agreement for Audio Equipment**

This agreement is made on \_\_\_\_\_ 2017 between the Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi-110006 hereinafter referred to as "AUD", and M/s \_\_\_\_\_, a registered company with registered office at \_\_\_\_\_, hereinafter referred to as "Contractor",

and both the parties as mentioned above set forth and agree to abide by the following terms of this agreement.

WHEREAS the Contractor has tendered for providing total solution for Comprehensive Annual Maintenance Contract of Audio Equipment to the AUD as per the terms and conditions mentioned in the tender document. Whereas such tender has been accepted and the Contractor has deposited with the Tendering Authority the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) as security for the fulfillment of this Agreement.

NOW IT IS HEREBY AGREED between the parties hereto as follows:

1. The Contractor has accepted the contract on the terms and conditions set out in the tender notice No. \_\_\_\_\_ dated \_\_\_\_\_, which shall hold good during period of this agreement.
2. Upon breach by the Contractor of any of the conditions of the agreement, the Tendering Authority may issue a notice in writing, determine and put an end to this agreement without prejudice to the right of the AUD to claim damages for antecedent breaches thereof on the part of the Contractor and also to reasonable compensation for the loss occasioned by the failure of the Contractor to fulfill the agreement as certified in writing by the Tendering Authority which certificate shall be conclusive evidence of the amount of such compensation payable by the Contractor to the AUD.
3. Upon the determination of this agreement whether by effluxion of time or otherwise, the said deposit shall after the expiration of two months from the date of such determination be

returned to the Contractor but without interest and after deducting there from any sum due by the Contractor to the Government under the terms and conditions of this agreement.

4. This agreement shall remain in force until the expiry of 12 months from the date of entering into the contract but the Tendering Authority may cancel the contract at any time upon giving one months notice in writing without compensating the Contractor.

5. The Tendering Authority may give notices in connection with the contract. In consideration of the payments to be made by the AUD to the Contractor as hereinafter mentioned the Contractor hereby covenants with the AUD to provide the Services and to remedy defects therein conformity in all respects with the provisions of the Contract.

6. The Tendering Authority hereby covenants to pay the Contractor in consideration of the provision of the Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

7. If subject to circumstances beyond control (Force Majeure) the contract fails to deliver the services in accordance with the conditions mentioned in the tender, the Tendering Authority shall be entitled to render services from else other organization after giving due notice to the Contractor on the amount and at the risk of the Contractor without canceling the contract in respect of the consignment not yet due for delivery, or to cancel the contract.

8. In the event of action to be taken, the Contractor shall be liable for any losses, which the Tendering Authority, may sustain on that account. The recovery by way of penalty shall be made by deducting the amount from the bills be made good by a credit note within the stipulated period for the purpose.

IN WITNESS WHEREOF the parties have caused this Agreement to be executed by the hands of duly authorized representatives on the day, month and year first before written.

Signed:  
For and on behalf of  
Ambedkar University Delhi  
\_\_\_\_\_  
Authorised Signatory

Witness 1 \_\_\_\_\_

Witness 2 \_\_\_\_\_

For and on behalf of  
M/s \_\_\_\_\_  
Authorised Signatory

Witness 1 \_\_\_\_\_

Witness 2 \_\_\_\_\_