



Date: 29.11.2023

**NOTICE**

**Sub: - Claim of refundable Caution Deposit by the students (including alumni) of Dr. B.R. Ambedkar University Delhi (AUD).**

All those students who have completed/withdrawn from the programme of study at Dr. B.R. Ambedkar University Delhi are supposed to claim their caution deposit which was paid while taking admission at AUD.

It is brought to the notice of Dr. B.R. Ambedkar University Delhi by Sr. Inspecting Officer, FINAT cell, Office of the Principal Accountant General (Audit), Delhi during the audit at AUD that as per receipt & payment rules the lapsed caution deposit unclaimed for more than three complete account years shall be credited to the Govt. fund.

In the light of this information, it has been observed that some of the students admitted during the academic year 2017 have not claimed their refundable caution deposit. All those students (including alumni) of 2017-18 who have completed the degree/withdrew admission are requested to kindly claim their refundable caution deposit latest by **10<sup>th</sup> December 2023** or else the caution deposit due to be paid to the student will be forfeited and amount will be credited to Govt. Fund as per rules. The student may visit their concerned school offices on all working days to submit their claim for refund of caution deposit.

This issues with the approval of Competent Authority.

  
Dean (Student Services)

Copy for information to:

1. Office of the Vice Chancellor
2. Office of the Proctor
3. Office of the Registrar
4. Office of the COF
5. All Deans: SDS/SHE/SUS/SLS/SHS/SES/SCCE/SBPPSE/SDes/SoL/SGA/SVS /SLGC/SHRM- With a request to forward the notice to students of batch 2017. Action taken report to be shared with SS Division by 15.12.2023.
6. Academic Services, AES Division, DR (Estate), Planning Division
7. IT Services, Library
8. Warden AUD
9. Assistant Director (Sports)
10. Webmaster- For uploading on the website & intranet