



डॉ. एम. ए. सिकंदर  
कुल सचिव

Dr. M. A. Sikandar  
Registrar

F. No. AUD/1-12(2)/2015/Admn./ 2049  
17 October 2016

### NOTIFICATION

#### AUD Medical Attendance and Treatment Regulations, 2016

The Board of Management in its 19<sup>th</sup> Meeting held on 19.04.2016 (vide Item No. 4.3) resolved to approve the recommendations of the Finance Committee (14<sup>th</sup> Meeting held on 11.04.2016), for the introduction of the revised Medical Attendance and Treatment (MAT) Regulations, 2016 for the employees of AUD.

2. A copy of the AUD Medical Attendance and Treatment Regulations, 2016 as approved by the Board of Management is enclosed herewith as **Annexure-1** to this notification for the information of all concerned.

3. These MAT Regulations, 2016 shall apply to:

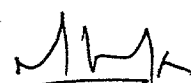
- (i) All the regular employees of the University including those on probation;
- (ii) Those on deputation/ foreign service from Govt. department/Universities, unless they are governed by any other rules;
- (iii) All retired employees and their dependent spouses who served at least five years continuous service on regular basis including tenure appointment against statutory posts, provided he/she is not availing the medical facilities from any other source.

4. **Empanelled Hospitals:** A list of Empanelled Hospitals/Institutions/Diagnostic Centres at Delhi/New Delhi and NCR for availing Cashless and Non-Cashless benefits by the University employees under the MAT Regulations, 2016 is enclosed herewith at **Annexure - 2 to 4**.

5. **Indoor Treatment:** In respect of hospitals on the approved panel of Central Government Health Scheme (CGHS)/Delhi Government Employees Health Scheme (DGEHS), wherein MoU has not been signed due to any reasons, the reimbursement of medical expenses shall be allowed and restricted to the treatment on CGHS/DGEHS/AIIMS or the rates approved by the St. Stephen's Hospital, Tis Hazari, Delhi whichever is advantageous to the employees of AUD. The website links of CGHS & St. Stephen's Hospital are: <http://cghs.gov.in/WriteReadData/1892s/DELHI NCR CGHS Rates 2014.pdf> and <http://www.ststephenshospital.org/pdf/schedule-of-charges-2016.pdf>

6. **Reimbursement of medical expenses in case of indoor or outdoor (OPD) treatment at private recognized hospitals or nursing homes not on the panel of the University:** Reimbursement for treatment received by way of indoor treatment in private hospitals or nursing homes which are not on the panel of the AUD shall not be permissible. In such cases, the reimbursement shall be allowed and restricted to the rates of CGHS/DGEHS/AIIMS or St. Stephen's Hospital rates, whichever is advantageous to the employees of AUD.

7. **Reimbursement of Vaccination:** The essential vaccination for dependent children of the AUD employees will be allowed as per the extant rules/guidelines issued by the Ministry of Health & Family Welfare, Govt. of India/ Govt. of NCT of Delhi from time to time.

  
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8. **Authorized Medical Attendants (AMAs):** The process of appointment of Authorized Medical Attendants (AMAs) as per CS(MA) Rules will be done in due course after following due procedure.

9. **Annual Medical Checkup of Employees:** The AUD will strive to organize Annual Medical Check Up for its employees in collaboration with one of the empanelled group of hospitals as a welfare measure.

10. **Identity Cards for Medical benefits:** Separate ID Cards for availing medical benefits by the employees and their dependent family members will be issued by the Admin Division in due course after collecting the basic details of the beneficiary such as name, date of birth and relationship with the AUD employees etc. Meanwhile, the employees may avail the medical benefits by using their existing ID Cards issued by the University. The Format of application for issuance of ID Card is attached to this notification as **Annexure-5**.

11. **Standing Committee on MAT Scheme:** A Standing Committee as required under Clause 13 of MAT Regulations, 2016 shall be constituted by the University shortly once the MAT Regulations, 2016 become operational and will be notified separately with the approval of the Vice Chancellor.

12. One of the faculty members from AUD will be co-opted on the Dispute Redress Committee, as required under the MoUs entered with different hospitals.

13. Henceforth, all the medical claims of the employees shall be processed in accordance with the provisions of MAT Regulations, 2016. The employees are, therefore, requested to submit their medical claims in the prescribed format at **Annexure - 6** to this Notification.

14. The BoM also in principle accepted the recommendations of the Finance Committee, to extend the benefits under MAT Regulations, 2016 to the temporary/ contractual employees once their service conditions are suitably modified based on the recommendations of the Establishment Committee and approval of the Board of Management.

15. This supersedes the earlier notification of the University, issued under Ref. No. AUD/Admn/2011-12/2097 dated 14.09.2011.

  
12/10/16  
REGISTRAR

Encl.: As above

Copy to:-

1. All employees of the University (Facstaff)
2. Office of the Vice-Chancellor
3. All Deans of Schools/Divisions
4. OSD, Karampura Campus
5. Office of the Registrar/Controller of Finance / Librarian
6. All Directors of Centres/Director (IT Services)
7. Deputy Registrar (Admn & Estate)
8. All Deputy Registrars & Assistant Registrars
9. Office In-charge, Karampura Campus
10. Web master for uploading on AUD's Intranet
11. Notice Board | Office Copy | Guard File

Copy also forwarded to:-

All the Empanelled Hospitals/Institutions/Diagnostic Centres (As per Annexure 2-4):- It is requested that the bills duly completed in all respects for cashless benefits availed by the employees of the University may be sent to the **Deputy Registrar (Admn.), Ambedkar University Delhi, Kashmere Gate, Lothian Road, Delhi-110006** (Tel.: 011-2386 4457/ 2386 3655 e-mail: dradmin@aud.ac.in).