Minutes of the Second Meeting of the Board of Management
Tuesday, September 2, 2008

Venue: Delhi Secretariat
Time: 6.00 pm

The following members participated in the meeting:

1. Professor Shyam Menon, Vice Chancellor   (Chairperson)
2. Shri P.K. Tripathi, Principal Secretary (CMO) Officiating as Secretary (Finance), Government of NCT of Delhi
3. Dr G. Narendra Kumar, Principal Secretary (Higher Education), Government of NCT of Delhi

Special Invitees:

1. Shri V.P.Rao, Director (Higher Education), Government of NCT of Delhi
2. Shri C.M.Sharma, Consultant (Finance)

1a.   The Minutes of the first meeting of the Board of Management held on August 4, 2008 were duly confirmed.

1b.   Report of the Action taken on the Minutes:

   a. Concept note was modified on the basis of the comments and observations made. The modified version is presented as Annexure 1.
   b. Consultations are in progress on the proposed Schools of Law and Liberal Studies as on a few of the other proposed Schools, viz., Creative Expressions, Human Studies and Education and on the Centre for Engaged Buddhism.

c. A Savings Bank account has been opened with the Canara Bank, Sector 6, Dwarka.

d. Appointment letter has been issued to Professor Vijaya Varma, and he has joined as Advisor (Planning) w.e.f. September 1, 2008.

e. Appointment letter has been issued to Shri C.M.Sharma, and he has joined as Consultant (Planning) w.e.f. August 25, 2008.

f. The Secretary (Technical Education). Government of NCT of Delhi has kindly offered a portion of the new building constructed for the Integrated Institute of Technology, Plot No. 13, Sector 9, Dwarka to locate the Ambedkar University, Delhi. AUD will be located temporarily on the entire third floor and in the left wing of the ground floor of the aforementioned building till the phase 1 of the permanent campus of the University is complete and ready for occupation.

g. In an effort to launch the first academic programme of AUD in the current academic year itself, wide consultations were held on various possibilities. The Council for Social Development has come forward to collaborate with AUD to develop and offer a programme in Developing Studies.

2. The Board considered the matter of taking the issue of allotment of land for developing the permanent campus of the University.

Resolved to take up the matter before the Steering Committee constituted by the Government of NCT of Delhi.

Resolved further that a request be duly submitted to the concerned authorities for allotment of the 50 acres of land identified at Satbari.

3. Resolved that the proposed norms of payment be approved with some modifications. The approved norms are presented as Annexure 2.

4. Resolved to approve the establishment of a School of Development Studies.

5. Resolved to approve the proposed Memorandum of Understanding between the Ambedkar University, Delhi and the Council for Social Development, New Delhi with some modifications. The approved draft is presented as Annexure 3.

6. Agenda item no. 6 was withdrawn.

7. Resolved to approve the Revised Estimates (2008-09) and the Budget Estimates (2009-10) with some modifications. The approved RE and BE are presented as Annexure 4.

Resolved further that the only the total figures under the heads Capital and Revenue be forwarded to the Government of Delhi for grant-in-aid.

8. Resolved to recommend to the Chancellor that the functions of the Registrar be looked after temporarily by the Director (Higher Education), Government of NCT of Delhi till such a time when the regular appointment of Registrar is made.

The meeting ended with a vote of thanks to the Chair.

Vice Chancellor

DRAFT
September 2, 2008

The Bharat Ratna Dr BR Ambedkar University, Delhi
A Brief Concept Note

1. Mandate:

Ambedkar University, Delhi (AUD) is mandated by its Act to focus on teaching and research in Social Sciences and the Humanities.

AUD is poised to be a unitary university with both post graduate and undergraduate programmes on campus.

AUD can develop into a multi-campus system with campuses spread over the National Capital Territory.

2. Vision:

There are some dimensions almost in-built in AUD's institutional vision. And these are:

Commitment to equity and social justice: AUD must try and go beyond mere provisioning of equitable access. We must have built-in institutional mechanisms for mentoring and nurturing students, particularly in language (say, English), study skills and so on, to assure success and excellence. For this purpose we must have a full-fledged Student Support Services Division right from the very beginning. The progression of undergraduate students could be followed through by means of a mentor system involving senior postgraduate students acting as tutors or mentors. The tutorships will also serve a means of providing financial assistance to postgraduate students selected on the basis of merit.

Emphasis on public institutions as instruments for social transformation, focus on social action, focus on the interface of civil society and the State: The programmes (both teaching and research) as well as the School structure should reflect this thrust.

Any institution established in the national capital which has a credo that it would work for equity and excellence, cannot be the second best; it has to be world class.

3. Academic Structure:

AUD will have a faculty structure that allow for full time and regular core faculty and for part time, adjunct, visiting faculty. The extended faculty will also include senior postgraduate and research students working as Teaching Assistants.

Schools:

School (or Division) of Undergraduate Studies

The UG programmes in Social Sciences, the Humanities, Mathematical Sciences and Liberal Studies would be coordinated by a centralized School of Undergraduate Studies. The UG programme structure will have the built-in flexibility which allows someone to pursue a single degree through a 3 year programme or a dual degree through a four year programme. The programmes could be discipline centred. A mixed / multi / split mode of delivery which makes use of a continuum of instructional modes (ranging from large classroom based instruction to tutorials to on-line and self-learning modules) should be thought of. At UG level, the issue of numbers needs to be addressed satisfactorily keeping the quality parameters in mind. Since the university has a unitary character, it is desirable to think right from the beginning of innovative instructional strategies.

The following schools of Interdisciplinary studies are tentatively thought of for offering postgraduate programmes and research. The idea is to focus on areas of knowledge and professional specializations which are relevant to our context, and the same time, not being given enough emphasis by other universities in this part of the country.

1. School of Development Studies
This School will offer postgraduate diploma, masters and doctoral programmes in public health, urban development, management of public systems, social entrepreneurship. It is proposed that a Masters Progrramme in Development Studies will be initially offered under this school, the first module of which, a Post Graduate Diploma in Development Studies is proposed to be developed in collaboration with the Council for Social Development, New Delhi.

2. School of Human Ecology
This School will attempt to focus on the social dimensions of the issues in environmental change and sustainable development. It will aim at creating competencies and sensitivities related to ecology in future policy makers, opinion makers, advocacy groups and administrators.

3. School of Human Studies
This would be perhaps for the first time in India that an interdisciplinary group of psychologists, anthropologists, sociologists, philosophers and social work professionals can be brought together to address issues related to individual, family, community,

changing lifestyles, relationships, sexuality, changing character of workplaces, stages of life - particularly old age and so on through various teaching and research programmes. The programmes that this school will offer could include those preparing professionals like like Social Workers, Rehabilitation Specialists, Psychotherapists and so on.

4. School of Creative Expressions
This school will focus on studies - and training - in literature, cinema, visual art, performing arts including theatre, contemporary art practices and cultural practices from the margins.

5. School of Design

6. School of Business, Public Policy and Social Entrepreneurship
The focus here will be both on corporate sector as well as public systems. Domain specific management courses will also be a focus.

7. School of Education
The thrust will be on studies in education, society and development. This school could focus perhaps on policy studies and comparative and international perspectives in education.

8. School of Law, Governance and Citizenship
This school is intended to offer programmes on those aspects of Law which have an interface with human dignity, development and social transformation. The focus here will be on post graduate programmes in Law and Governance in the context of the changing realities of the post-globalization period.

9. School of Liberal Studies

Centres:

AUD may also consider establishing a few Centres for research and documentation as well as for offering courses which may be configured as part of the programmes that the various schools offer. The Centres will draw their faculty from the various schools and from outside on a full time and part time basis. Initially, AUD may establish two Centres:

1. Centre for Engaged Buddhism
This centre will focus on research, documentation and teaching in Radical Spirituality, Social Action, conflict transformation and peace building.

2. Centre for Leadership in Higher Education
This would develop as a centre to build capacities of senior management in higher education. The centre will also do research, documentation and policy analysis in higher education.

3

4. Campus:

One also hopes to create a campus which is a futuristic physical and social space which is energy-efficient, ecologically-ethical, disability-friendly. It is hoped that this will constitute a space which inspires openness and communality; a space carved out of the urban landscape of Delhi and which attempts to blend a compact human habitation and workplace in a seamless continuum with nature; a space which includes academic, residential, recreational and social facilities for students and staff.

5. Finance

A financial policy proposal which states clearly the extent of dependence on government grants and other sources of funding is being worked out.

Tuition fees:

We must formulate a rational fee structure based on actual calibration of the operational costs for running a programme. We must begin with the principle of partial cost recovery, say 20%. There will of course be full of partial tuition waivers to students admitted from economically and socially disadvantaged backgrounds. The AUD may consider from the very beginning setting up a Foundation to raise a corpus as a source of bursaries and other financial assistance for students.

AUD Foundation:

It is proposed that the Board of Management of AUD will establish through a due process a Foundation or a Non-Profit Company whose objective will be to raise a corpus and to be of assistance to the development of AUD. Student Bursaries, Research Fellowships, Research Grants for Teachers and so on should be included within the Foundation's activities.

6. Going ahead:

What exists at present is only the Act - a piece of legislation. Everything else has to be thought through and created. This is going to be of enormous challenge, but doable if we manage to build a small cohesive team (with idealism and determination tempered with realism) and around this team if we manage to gather an enthusiastic and competent community of scholars and professionals as faculty and extended faculty. The task now is mainly to collect ideas about possibilities for the new institution - both in terms of programmes and people, and create a blue-print and initiate a process of visioning. Simultaneously, the task also will be to enthuse a number of good and competent people to come on board and begin to share, pursue and shape further this vision. A Calendar for five years is ready. A more detailed one for the first year is being prepared.

Bharat Ratna Dr B.R.

Ambedkar University Delhi

Norms of Payment

Sl No.	Item	Amount (Rs.)
1.	Sitting Allowance for the Board of Management (With the concurrence of the Department of Finance, Govt. of Delhi)	3,000
2.	Sitting Allowance for the other Authority-Bodies of the University	2,000
3.	Sitting Allowance for Expert Committees	2,000
4.	Lecture or Seminar (for 1 hour)	1,000
5.	Adjunct Faculty: Teaching a one credit[1] course for one semester (including course preparation, course delivery, tutorials, supervision of students' work and evaluation)	20,000
6.	Visiting Professor (Short Term - Less than a month)	2,000 per day
7.	Visiting Professor (Medium Term - More than a month, Less than a semester)	50,000 per month
8.	Visiting Fellow (Short Term - Less than a month)	1,500 per day
9.	Visiting Fellow (Medium Term - More than a month, Less than a semester)	40,000 per month
10.	Visiting Professor (for a semester or more)	Salary of Professor (or Protection of Salary); Free Family Housing; Travel Expenses

Note: 1. One credit is defined as one hour of contact every week for 16 weeks.

AUD:BOM2

Memorandum of Understanding

1. The Bharat Ratna Dr BR Ambedkar University, Delhi (AUD) was established through an Act of the Delhi legislature in 2007 and was notified in July 2008. AUD has the mandate of focusing on teaching and research in social sciences and the Humanities. AUD proposes to establish several interdisciplinary schools of studies for postgraduate teaching and research. School of Development Studies is one among the proposed schools. Right in the year of its establishment, AUD proposes to activate its School of Development Studies and explore possibility of developing and offering a postgraduate programme through it.

2. Established in 1962 as an informal study group of social workers and social scientists, the Council for Social Development (CSD) today is one of India's leading institutions working in the area of development research. Apart from carrying out pioneering research on developmental issues and concerns, CSD has always played an influential role in voicing social concerns among planners and policy-makers. CSD provides a strong institutional platform for studies in social change and development and also on planning and policies.

3. CSD and AUD have decided to come together and collaborate in the development of a Post Graduate Diploma Programme in Development Studies. It is hoped that this Post Graduate Diploma Programme will be the first module of a Masters Programme in Development Studies under the School of Development Studies of AUD.

4. The Post Graduate Diploma Programme in Develoment Studies will be announced in the middle of September 2008 and the classes will begin on October 14, 2008. The 2-semester programme will compensate for the late start of the first semester by compressing the summer vacation in 2009. The first batch will have about 24 students.

5. CSD's contribution will be to:
   a. develop the curriculum structure, course structures, readings and evaluation scheme of the Post Graduate Diploma Programme and the Masters Programme in Development Studies, and work out the organizational details of the Post Graduate Diploma Programme in Development Studies.
   b. arranging for teaching faculty (deploying whatever faculty time available within CSD, as well as hiring guest faculty) for the first academic cycle of the Post Graduate Diploma Programme in Development Studies;
   c. provision of infrastructure (classrooms, library) as well as facilities and assistance for the first cycle of the Post Graduate Diploma Programme in Development Studies;

d. preparing teaching material, arranging supervision of student work including project, conducting examination for the first cycle of the Post Graduate Diploma Programme in Development Studies.

6. AUD's responsibility will be to:
   a. certify those who successfully complete the Post Graduate Diploma Programme in Development Studies; and
   b. integrate the Post Graduate Diploma Programme with the Masters Programme in Development Studies, through the core faculty of its School of Development Studies to be recruited through due process.

7. AUD will make a token compensation of Rupees Ten Lakhs to CSD towards their contributions stated under 5 above.

8. Over and above what is mentioned under 5 above, CSD will engage a full time faculty on contractual basis on standard terms of deputation for the duration of the first cycle of the Post Graduate Diploma Programme to coordinate the course development and course delivery of the Programme. AUD will reimburse the cost towards this, over and above what is stated under 6 above.

Director   Registrar
Council for Social Development   Ambedkar University, Delhi

AUD:BOM2.2008

Bharat Ratna Dr B.R.
Ambedkar University Delhi

PLAN

Revised Estimates for 2008-09 and Budget Estimates for 2009-10

Part A

CAPITAL

RE for 2008-09   BE for 2009-10

Sl.No.	Item	RE (2008-09) Amount (Rs. in lakhs)	BE (2009-10) Amount (Rs. in lakhs)
1.	Purchase of land	2448.60	
2.	Development of land	300.00	
3.	Boundary wall of land	150.00	
4.	Construction of Buildings	Nil	30000.00
	Total (A)	2898.60	30000.00

Part B

REVENUE
(Recurring)

Sl.No.	Item	RE (2008-09) Amount (Rs. in lakhs)	BE (2009-10) Amount (Rs. in lakhs)
1.	Salary / Honoraria	200.00	400.00
2.	Building maintenance	5.00	10.00
3.	Sanitation	2.00	10.00
4.	Security	3.00	10.00
5.	Water/Electricity	6.00	12.00
6.	Telephone(office/residence/mobiles)	1.00	5.00
7.	Seminars/functions/conferences	7.00	40.00
8.	Postage	.50	2.00
9.	Examination Expenses	.50	2.00
10.	Scholarships/prizes/awards	2.00	5.00
11.	Students' Welfare	.50	2.00
12.	Sports, Culture, Recreation	.50	2.00
13.	Printing and binding	10.00	30.00
14.	Research	15.00	30.00
15.	Computers and other equipment: Consumables, Annual maintenance, Repair etc.	11.79	15.00
16.	Advertisements and Publicity	20.00	25.00
17.	TA(Domestic)	3.00	10.00
18.	TA (Foreign)	2.00	10.00
19.	Arrears of Pay Commission/ DA/Bonus	10.00	40.00
20.	Vehicles (POL & maintenance)/ hiring	12.00	50.00
21.	Library: books, journals	30.00	120.00
22.	Entertainment	3.00	10.00
23.	Office contingencies (Miscellaneous)	20.00	100.00
24.	Professional charges	300.00	300.00
	Total (B)	664.79	1240.00

Part C

REVENUE
(Non-Recurring)

Sl. No.	Item	RE (2008-09) Amount (Rs. in lakhs)	BE (2009-10) Amount (Rs. in lakhs)
1.	Purchase of Vehicles	25.00	20.00
2.	Furniture, equipment, furnishings, fittings for temporary premises	175.00	200.00
3.	Computer hardware	35.07	100.00
4.	University-wide Resource Management system for Managing Academic, Financial and Administrative processes on line (Enterprise class)	50.00	60.00
5.	Climate Control (Air conditioning and Heating)	50.00	50.00
	Total (C)	335.07	430.00
	Grand Total (A+B+C)	*3898.46*	*31670.00*