



Dr. B.R. Ambedkar University Delhi

**Minutes of the 41st meeting of
Board of Management**

Held on 02.08.2022

Dr. B.R. Ambedkar University Delhi

(Established by Govt. of NCT of Delhi vide Act 9 of 2007)

No. F.AUD/26-2(8)/Gov./41st BoM/2022

Dated: 02.08.2022

The 41st Meeting of the Board of Management was held on 02.08.2022 at 12:00 Noon in the Conference Hall, Dr. B.R.Ambedkar University Delhi, Kashmere Gate Campus, Lothian Road, Delhi 110 006.

The following members were present:

1. Professor Anu Singh Lather, Vice Chancellor, Dr. B. R. Ambedkar University Delhi, Chairperson – Joined Online
2. Professor Yogesh Singh, Vice Chancellor, University of Delhi, Delhi (Former Vice Chancellor, Delhi Technological University) – Joined Online
3. Professor Poonam Prakash, School of Planning and Architecture, – Joined Online
4. Professor Satyaketu Sankrit, School of Letters, Dr. B. R. Ambedkar University Delhi
5. Professor Kartik Dave, School of Business Public Policy and Social Entrepreneurship, Dr. B. R. Ambedkar University Delhi
6. Professor Dharendra Datt Dangwal, School of Liberal Studies, Dr. B. R. Ambedkar University Delhi
7. Shri.Bhupesh Chaudhary, IAS, Director, Directorate of Higher Education (DHE), Government of NCT of Delhi – Special Invitee (Joined Online)
8. Shri Dinesh Gandhi, Deputy Secretary (Finance), GNCTD representative of Secretary (Finance), Government of NCT of Delhi, attended the meeting on behalf of Principal Secretary (Finance), Government of NCT of Delhi
9. Shri Anil Kumar Sharma, Deputy Secretary (Higher Education), GNCTD representative of Secretary (Higher Education), Government of NCT of Delhi, attended the meeting on behalf of Secretary (Higher Education), Government of NCT of Delhi – Joined Online
10. Shri Rajeev Talwar, Controller of Finance, Dr. B. R. Ambedkar University Delhi – Special Invitee
11. Dr. Nitin Malik, Registrar, Dr. B. R. Ambedkar University Delhi, Secretary, BoM

The minutes of the meeting are as follows:

Opening remarks by the Vice Chancellor

The Vice Chancellor extended warm welcome to all the members of the Board. The Vice Chancellor further informed the members about the following initiatives that have been taken since the last meeting of the Board of Management held on 20 May, 2022.

1. Dr. B. R. Ambedkar University Delhi became the first state university of Delhi to participate in CUET for UG admissions. The University has registered a total of 362598 number applications on CUET portal for admission to its UG programmes. The University is also conducting its PG admissions through CUET and has registered a total of 126175 number of applications on CUET portal for PG programmes.
2. A total of 801 applications were received from Foreign students for admissions to various programmes through ICCR.
3. The process of PhD admission 2021-22 is also going on. A total of 1514 applications have been received for the same. The process for the same shall be completed in a week's time.
4. The University is awarding scholarships to around 20 research scholars under AUDMRF scheme for the first time. AUDMRF is a research fellowship scheme of the university on the lines of UGC-JRF-SRF.
5. The Govt. of NCT of Delhi has included the helpline services of Dr. B. R. Ambedkar University in helpline no 1031(Option-4). This will facilitate the prospective students seeking admission in the university.
6. In recognition of the long-standing partnership with our University, the President of Indiana University Bloomington (IUB) awarded its Bicentennial Medal to the university. The medal marked the 200-year anniversary of IUB. The University partnered with Indiana University Bloomington based on a formal Memorandum of Understanding (MoU) signed by both the universities to promote faculty and student exchange as well as research collaboration.
7. We also organized 2nd edition of Shodhotsav 2022 "Research (in) Pandemic" on 1st June 2022 which received huge response from the researchers within as well as outside the university. Prof. (Dr) Randeep Guleria, Director, AIIMS was the Chief Guest in the event. Dr. Guleria shared his concern for the research and emerging areas of research with the research scholars.



8. University is in the process of obtaining ISO 9001: 2015 and a training workshop and awareness meeting regarding implementation of ISO 9001: 2015 has been conducted on 20.07.2022.
9. A Physiotherapy Unit was inaugurated for employees and students of the university at Kashmere Gate Campus on 22nd July 2022.
10. देशिक अभिलेख-अनुसंधान केंद्र, Centre for Research and Archiving in Indian and Indigenous language & Knowledge system (CRA-IILKS) which has been established with the support of GNCTD, is undertaking research, translation and archiving of indigenous and knowledge systems. A Workshop on Modern Indian Thought "An Alternative Reading"(आधुनिक भारतीय विचार: एक वैकल्पिक पाठ) was organized by CRA-IILKS from 28th to 30th July 2022. The Research fellows of the centre are working on the dossiers and will also publish them once dossiers are ready.
11. The University also organized series of lectures by connecting eminent scholars of the country on various aspects of Indian literature, art, culture and Indian thought and tradition on the occasion of 'Azadi Ka Amrit Mahotsav'. A Two-day All India National Seminar was also organized from 6-7 June, 2022 on the topic "Swadheenta Aandolan aur Hindi Sahitya".
12. A plantation drive was carried out on the occasion of World Environment Day at its Dheerpur Wetland Project Site (DWPS), Delhi on 5th June 2022.
13. University celebrated 8th International Day of Yoga "Yoga for Humanity" on 21st June, 2022 which emphasized the integration of individual consciousness.

Agenda 41.1 : Confirmation of the Minutes of 40th meeting of the Board of Management held on 20.05.2022

The Minutes of the 40th meeting of the Board of Management held on 20.05.2022 were circulated among all the members, and no comments were received.

Decision : The Board of Management confirmed the minutes as circulated of the 40th Meeting of Board of Management.

Agenda 41.2 : Action Taken Report (ATR) on the Minutes of the 40th Meeting of the Board of Management held on May 20, 2022

The Board of Management was informed that a total of agenda items (31) were discussed in the last meetings held on 20.05.2022. The details of the agenda, decisions taken thereon and the action taken by the University as resolved by BoM were given for information to the Hon'ble members vide

Appendix-1. The details in respect of the following resolutions were also informed to the Board:-

Resolution No.	Latest Status in the matter as informed to the Board of Management
40.3	<p>The Board of Management was informed that the Directorate of Higher Education(DHE) vide note dated 25.07.2022, has sent back the file with the following observations:-</p> <p><i>"Since, it has been observed that the file which is requested to be sent to Finance Department, GNCTD has not been examined by the concerned Finance Division/Branch of AUD, if approved, we may send back the file to the University for comments/observations of Finance Division/Branch, AUD."</i></p>

Decision : While taking into account the actions/observations of Directorate of Higher Education (DHE), the Board of Management noted that the Board in its 40th meeting held on 20.05.2022 in the presence of Secretary, Higher Education, GNCTD, Director, Higher Education, GNCTD and nominee of Principal Secretary, Finance, GNCTD and other members unanimously recommended to send the cases falling under Category 1 (A) and 1 (B) along with the recommendations of the committee constituted to examine such cases, to the Finance Department, Govt. of NCT of Delhi for examination and advice through the Directorate of Higher Education, Govt. of NCT of Delhi.

Reiterating its earlier recommendations, the Board recommended again to resend the file to the Finance Department, GNCTD for examination and further advice in the matter through Directorate of Higher Education, GNCTD.

Resolution No.	Latest Status in the matter as informed to the Board of Management
40.8	<p>The Board of Management was informed that the Hon'ble Lt. Governor, Delhi and Chancellor, Dr. B. R. Ambedkar University Delhi vide observations has advised the University to submit the proposal for amendment in Statute 14 regarding compositions of the Selection Committees in accordance with the procedure laid down in Statute 30 of the University through the Higher Education Department. It was further advised to submit the proposal for nomination of academicians in the Selection Committee subsequent to the amendments in the Statute 14.</p>

Decision : The Board recommended to send the file to the Hon'ble Lt.Governor, Delhi and Chancellor, Dr.B.R.Ambedkar University Delhi for nomination after carrying out the amendment in the Statute 14 through the Directorate of Higher Education, Govt. of NCT of Delhi.

Decision : The Board of Management took the action taken report as provided by the University in respect of Resolution No. 40.1 to 40.2; 40.4 to 40.7 and 40.9 to 40.31 passed in its 40th meeting held on 20.5.2022 on record.

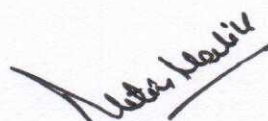
Agenda 41.3 : Matters arising out of the Finance Committee (FC) as emanating from its 30th meeting held on 29.07.2022

Agenda 41.3.1 : To consider the recommendations made by the Finance Committee in regard to the proposal for resolution of issues pertaining to Grant-in-Aid head – Creation of Capital Assets

It was submitted to the Board of Management that the Finance Committee in its 30th meeting held on 29.07.2022 had considered the proposal for the resolution of issues pertaining to Grant-in-Aid head – Creation of Capital Assets. After due deliberations, the Finance Committee made the following recommendations:

1. As GIA Head "Creation of Capital Assets" has been discontinued w.e.f. financial year 2021-22, therefore, expenditure pertaining to procurement of library books, journals, ICT hardware and software, audio-visual devices, furniture and fixture, equipments and Campus Development works etc. may be incurred from GIA Head "General". Annual Accounts for the previous financial year 2021-22, Revised Estimates (RE) for current financial year 2022-23 and Budget Estimates for next financial year 2023-24 may be prepared accordingly.
2. Till finalization of Revised Estimates (RE) for financial year 2022-23 by the GNCTD, as an interim measure, the University may incur expenditure on items of aforesaid nature from the Central Pool of University Development Fund, which may be recouped once sufficient grant is received under GIA Head "General". The Vice Chancellor may be authorized to approve transfer of funds on need basis limited to the demand of Rs. 25.86 crore approved by the Board of Management for Creation of Capital Assets under BE 2022-23.

Decision : The Board resolved to consider and approve the recommendations made by the Finance Committee in its 30th meeting held on 29.7.2022 regarding proposal for resolution of issues pertaining to Grant-in-Aid head – Creation of Capital Assets.



Agenda 41.3.2 : To consider the recommendations made by the Finance Committee in regard to the proposal for introduction of Dr.B.R. Ambedkar University Delhi Employees Welfare Fund Scheme

It was submitted to the Board of Management that the Finance Committee in its 30th meeting held on 29.07.2022 had considered the proposal for introduction of Dr. B.R. Ambedkar University Delhi Employees Welfare Fund Scheme. After due deliberations, the Finance Committee made the following recommendations:

1. The University may opt for Registration of a separate Society under the Societies Registration Act. The said society would be a separate legal entity solely established for the purpose of Employees Benevolence Fund.
2. Membership of the Society may be on voluntary basis with contribution from Employees only.

Decision : After due deliberations, the Board recommended to change the name of the Dr.B.R. Ambedkar University Delhi Employees Welfare Fund to Dr.B.R. Ambedkar University Delhi Employees Benevolence Fund and the Board further suggested to consider the contribution to the Dr.B.R. Ambedkar University Delhi Benevolence Fund from the regular employees of the University, as to start, and not from any other source of grants/fund being received by the University.

Agenda 41.3.3 : To consider the recommendations made by the Finance Committee in regard to the proposal for construction of Semi-Pucca Structure (SPS) (4 Storey) by PWD for additional Class Rooms at Karampura Campus in view of NEP requirements

It was submitted to the Board of Management that the Finance Committee in its 30th meeting held on 29.07.2022 had deliberated on the proposal of the Campus Development Division for construction of Semi-Pukka Structure (SPS) (4 Storey) by Public Works Department (PWD) for additional Class Rooms and academic infrastructure at Karampura Campus in view of NEP requirements at an estimated expenditure of Rs.21 crores. After due deliberation, in view of the NEP requirements, the Finance Committee recommended the proposal and also recommended advancement of Funds from the University Development Fund of the University. The recommendations of the Finance Committee were placed before the Board of Management for consideration and approval.

Austin Malik

Decision : The Board resolved to consider and approve the recommendations made by the Finance Committee in its 30th meeting held on 29.7.2022 in regard to the proposal for construction of Semi-Pucca Structure (SPS) (4 Storey) by PWD for additional Class Rooms at Karampura Campus from the common pool of the University Development Fund.

Agenda 41.3.4 : To consider the recommendations made by the Finance Committee in regard to the proposal for introduction of Academics on Wheels programme and for allocation of Rs.1.63 cr in the Budget for F.Y. 2022-23

It was submitted to the Board of Management that the Finance Committee in its 30th meeting held on 29.07.2022 had deliberated on the proposal of the Outreach and Extension Division of the University for introduction of Academics on Wheel programme and for allocation of Rs.1.63 cr in the Budget for F.Y.2022-23. The Outreach and Extension Division of the University lauched on 30th September, 2021 has been mandated to reach out to village and slum clusters in the NCR region and engage in multiple kinds of community services. The University has adopted three underprivileged villages and slum clusters around the Kirti Nagar area and is also working closely with the Gumanhera villages in NCR region. As a part of the expanding activities of the Division, a programme entitled 'Academics on Wheels' has been proposed, where Volvo Bus internally refurnshibed with state of the art technology and internet connectivity will move across the city of Delhi.

The proposal of Outreach and Extension Division along with the Budget estimates of Rs.1.63 crores, was considered by the Finance Committee. After due deliberations, the Finance Committee recommended the proposal for consideration and approval by the Board of Management for initating the activity with the source of funding from the University Development Fund of the University.

Decision : The Board resolved to consider and approve the recommendations made by the Finance Committee in its 30th meeting held on 29.7.2022 regarding introduction of Academics on Wheel Programme and for allocation of Rs.1.63 cr in the Budget for F.Y.2022-23 from the University Development Fund. The Board further recommended that the procurement should not be brand or product specific and the same be in line with the rules mentioned under GFR-2017.

Note : The Minutes of the 30th meeting of the Finance Committee held on 29.07.2022 are placed at **Appendix-2**.



Items for Ratification

Agenda 41.4 : To ratify the engagement of Shri Mahesh Kumar Kaushik as Consultant against sanctioned vacant post on temporary basis for period of six months

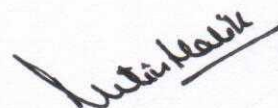
It was submitted to the Board of Management that the University required a Consultant to look after the work related to liasioning with other government organisations, universities, departments etc. under Govt. of NCT of Delhi. The Board noted that the University, in view of the urgent requirement and for timely and proper coordination with various departments of GNCTD, has engaged Shri.Mahesh Kumar Kaushik as Consultant against sanctioned vacant post for a period of six months with effect from 01.07.2022 after his superannuation on temporary basis on the consolidated remuneration fixed as per the guidelines/instructions laid down in the OM No. F.20/40/2016-AC/DSFA/16-45 dated 20.01.2017 issued by the Finance Department, Govt. of NCT of Delhi. The Board further noted that Shri Mahesh Kumar Kaushik has been posted at the Office of the Hon'ble Deputy Chief Minister for timely and properly coordination in resolving the issues pertaining to the University and he shall perform the duties as assigned to him by the University from time to time.

Decision : The Board resolved to ratify the engagement of Shri Mahesh Kumar Kaushik as Consultant against sanctioned vacant post on temporary basis for a period of six months with effect from 01.07.2022.

Agenda 41.5 : To ratify the engagement of Shri Umesh Chandra Mishra against sanctioned vacant post on Contract basis for period of six months

It was submitted to the Board of Management that Shri Umesh Chandra Mishra has been looking after various development works related to the campuses of the University located at Kashmere Gate, Karampura, Lodhi Road along with the works related to the new campuses of the University at Dheerpur and Rohini. The Board noted that, the University, for carrying out the various development works in the existing and new campuses, has engaged Shri Umesh Mishra as Consultant on Contractual basis with effect from 19.07.2022 for a period of six months.

Decision : The Board resolved to ratify the engagement of Shri Umesh Mishra as Consultant against sanctioned vacant post with effect from 19.7.2022 for a period of six months on contractual basis.



Agenda 41.6 : To ratify and report the resignation of Ms. Khushbu Dublish and relieving from the post of Assistant Professor, School of Design, Dr. B. R. Ambedkar University Delhi

It was submitted to the Board of Management that Ms. Khushbu Dublish tendered her resignation from the post of Assistant Professor in the School of Design w.e.f. 05.07.2022 and the same was accepted by the Vice Chancellor on 05.07.2022 (AN) after waiving off three months' notice period. Accordingly, Ms. Khushbu Dublish was relieved from the services of Dr. B. R. Ambedkar University Delhi w.e.f. 05.07.2022 (AN) after taking into record the submission of No Dues Certificate.

Decision : The Board resolved to ratify the resignation and relieving of Ms. Khushbu Dublish.

Reporting Items

Agenda 41.7 : To note the recommendations made by the Finance Committee in regard to the engagement of Chartered Accountant firm for the Financial Year 2022-23

It was submitted to the Board of Management that the Finance Committee in its 30th meeting held on 29.7.2022 has noted the engagement of Chartered Accountant firm for the Financial Year 2022-23.

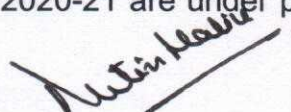
The Board noted that the University has engaged Ms Mahalwala & Co. as Chartered Accountant Firm for the Financial Year 2022-23 for the preparation, compilation, presentation and finalization of Annual Accounts along with the Audit of Research Projects and filing of Income Tax and GST Returns of the University.

Decision : The Board noted the above information.

Agenda 41.8 : To note the recommendations made by the Finance Committee in regard to the progress made in laying of Annual Accounts of the University and Separate Audit Report before the Legislative Assembly of the GNCTD

It was submitted to the Board of Management that the Finance Committee in its 30th meeting held on 29.7.2022 had noted the progress made in laying of Annual Accounts of the University and Separate Audit Report before the Legislative Assembly of the GNCTD.

The Board noted that the Annual Accounts along with Separate Audit Report from CAG for the year 2008-09 to 2016-17 have been laid before the Delhi Legislative Assembly on 24.03.2022. The Annual Accounts and SAR from CAG for the financial year 2017-18 to 2020-21 are under process and will be



submitted to the Directorate of Higher Education for laying before the State Legislature. The Annual Accounts for the Financial Year 2021-22 are being finalized.

Decision : The Board noted the above information.

Agenda 41.9 : To note the recommendations made by the Finance Committee in regard to the recommendations of the Investment Committee

It was submitted to the Board of Management that the Finance Committee in its 30th meeting held on 29.7.2022 noted the recommendations of the Investment Committee.

After due deliberations, the Investment Committee recommended for rationalisation of accounts; for inviting of Card Rates for opening Fixed Deposits for one year; to integrate BHIM and BBPS also for receipt of fee income; to have Internet Banking Facility with view rights in all the banks and to write to the Banks for having agreement with the University for their CSR Initiatives and other collaborations.

Decision : The Board noted the above information.

Note : The Minutes of the 30th meeting of the Finance Committee held on 29.07.2022 are placed at **Appendix-2**.

Agenda 41.10 : To report the joining of Professor Tanuja Singh as Professor of Political Science in the School of Undergraduate Studies, Dr. B. R. Ambedkar University Delhi

It was submitted to the Board of Management that Professor Tanuja Singh has joined as Professor, Political Science in the School of Undergraduate Studies (SUS), Dr.B.R. Ambedkar University Delhi w.e.f. 01.06.2022 for a period of three years on deputation basis (from Patliputra University, Patna) vide Order No. AUD/3-3(385)/2022/ Acad./515 dated 01.06.2022.

Decision : The Board noted the above information.

Agenda 41.11 : To report the superannuation of Professor Bodh Prakash from the School of Letters, Dr. B. R. Ambedkar University Delhi

It was submitted to the Board of Management that Professor Bodh Prakash, School of Letters superannuated on 30.06.2022 after attaining the age of 65 years. The Board noted that the University has hold the terminal benefits entitled to Professor Bodh Prakash in Dr. B.R. Ambedkar University

Delhi on account of non-deduction of pensionary component from his salary, and all such cases were examined by the pay review committee and the recommendations of the committee has already been sent to the Directorate of Higher Education, GNCT of Delhi for further examination and advice by the Finance Department, Govt. of NCT of Delhi on the recommendations made by the Board of Management in its 40th meeting held on 20.05.2022.

Decision : The Board noted the above information.

Agenda 41.12 : To report the resignation of Professor Sumangala Damodaran from the post of Professor, School of Development Studies, Dr.B.R. Ambedkar University Delhi

It was submitted to the Board of Management that Prof.Sumangala Damodaran tendered her resignation from the post of Professor in the School of Development Studies vide letter dated 16.06.2022 and the same was accepted by the Vice Chancellor. The Board noted that Professor Sumangala Damodaran will be relieved on 15.09.2022 (AN) after serving three months' notice period from 16.06.2022 to 15.09.2022 subject to the submission of No Dues Certificate.

The Board further noted that the case of Prof.Sumangala Damodaran along with the other similar cases was examined by the pay review committee on account of non-deduction of the pensionary component from her pay, and the recommendations of the review committee has been sent to Directorate of Higher Education, GNCT of Delhi for further examination and advice by the Finance Department, Govt. of NCT of Delhi on the basis of the recommendations made by the Board of Management in its 40th meeting held on 20.05.2022. Accordingly, all the terminal benefits due will be settled.

Decision : The Board noted the above information.

Agenda 41.13 : To report the promotions of Assistant Professor under Career Advancement Scheme

It was submitted to the Board of Management that the following Assistant Professors have been promoted from Stage 1 (Level 10) to Stage 2 (Level 11) under Career Advancement Scheme (CAS) as per UGC Regulations 2010:

Sl. No.	Name	Name of School	Promotion (Stage)	Order No.
1)	Dr Rinju Rasaily Assistant Professor (Sociology)	School of Liberal Studies (SLS)	Stage 1 to Stage 2	AUD/3-26(3)/CAS- 2020/Acad./432 dated 04.05.2022
2)	Dr Pallavi Chakravarty Assistant Professor (History)	School of Liberal Studies (SLS)	Stage 1 to Stage 2	AUD/3-26(3)/CAS- 2020/Acad./435 dated 04.05.2022

Decision : The Board noted the above information.

Handwritten signature

Agenda 41.14 : To report the new Court Cases filed before the Hon'ble High Court of Delhi

It was submitted to the Board of Management that a Writ Petition (C) No.7730/2018 titled "Vinita Sharma V/s DIHRM & Ors." has been filed in the Hon'ble High Court of Delhi regarding promotion from the post of LDC to Librarian.

Decision : The Board noted the above information.

Agenda 41.15 : To report the fresh contract of 6 months' tenure to Contractual employees

It was submitted to the Board of Management that the University vide office order dated 21.07.2022 had informed all the 24 long term contractual staff members about completion of their 06 (six) months contractual period on 22.07.2022. Further, these employees were given an opportunity to work on contract basis in the University on a fresh contract w.e.f. 26.07.2022 for a period of six months on consolidated remuneration calculated on the basis of the minimum of pay (the first level of pay matrix) applicable to the respective post + Dearness Allowance (DA), as per the Delhi Govt. guidelines vide O.M. No.F.20/40/2016-AC/DSFA/16-45 dated 20.01.2017. The Board noted that all the 24 employees engaged on long term contractual basis have submitted their joining report on 26.07.2022.

Decision : The Board noted the above information and suggested the University to initiate the recruitment to the regular teaching, non-teaching and other academic staff posts.

Agenda 41.16 : To report the extension of contract for engagement of staff through outsourcing agencies

It was submitted to the Board of Management that the extension of contract for engagement of staff through outsourcing agencies as per the details below:

Sl. No.	Name of Agencies	From	To	Number of staff outsourced
1.	Intelligent Communication Systems India Limited (ICSIL)	01.07.2022	30.06.2024	42
2.	Broadcast Engineering Consultants India Limited (BECIL)	01.05.2022	31.12.2022	50

The necessary formalities in regard to the execution of the agreement are being done.

Decision : The Board noted the above information and suggested the University to initiate the recruitment to the regular teaching, non-teaching and other academic staff posts

Agenda 41.17 : To report the re-engagement of retired officers/ staff from autonomous body/ Government Organizations as Junior Consultant/ Storekeeper/ Security supervisor/ Caretaker on Contractual basis for a period of six months against vacant non-teaching positions

It was submitted to the Board of Management that the following retired officer/staff from various Government Organization have joined as Jr. Consultant/ Store-keeper/ Security Supervisor/ Section Officer on Contractual basis for a period of six months against vacant non-teaching positions:

Sl. No.	Name & Designation	Against post of	Date of Engagement
1.	Mr. Raju Solanki Jr. Consultant	Sr. Assistant	18.05.2022
2.	Mr. Jagesh Kumar Tyagi Store-keeper	Sr. Assistant	18.05.2022
3.	Mr. Shiv Kant Awasthi Store-keeper	Sr. Assistant	18.05.2022
4.	Mr. Surender Singh Jr. Consultant	Sr. Assistant	18.05.2022
5.	Mr. Shiv Kumar Jr. Consultant	Sr. Assistant	18.05.2022
6.	Mr. Dhiraj Singh Jr. Consultant	Sr. Assistant	18.05.2022
7.	Mr. Dharmender Kumar Security Supervisor	Security supervisor	18.05.2022
8.	Mr. Sandeep Kumar Caretaker	Assistant	18.05.2022
9.	Mr. Satish Kumar Jr. Consultant	Assistant	06.07.2022
10.	Mr. Gaurav Saxena Section Officer	Section Officer	17.06.2022
11.	Mr. Mohd. Haseen Security Supervisor	Security Supervisor	24.06.2022

Decision : The Board noted the above information and suggested the University to initiate the recruitment to the regular teaching, non-teaching and other academic staff posts.

The Meeting ended with thanks to the Chair.

The minutes are issued with the approval of the Vice Chancellor and Chairperson, Board of Management.

Nitin Malik
05/08/2022
(Dr. Nitin Malik)
Registrar and Secretary to
Board of Management

Appendix-1

Resl. No. 2/BoM(41)/02.08.2022

Action Taken Report (ATR) on the Minutes of the 40th Meeting of the Board of Management held on May 20, 2022

Resol. No.	Decision	Action Taken
	Opening remarks by the Vice Chancellor	Noted
40.1	Confirmation of the Minutes of 36th and 39th meeting of the Board of Management held on 04.01.2022 and 28.2.2022 Decision: The Board of Management confirmed the minutes as circulated of the 36th and 39th Meeting of Board of Management.	Recorded
40.2	Action Taken Report (ATR) on the Minutes of the 36th and 39th Meeting of the Board of Management held on 04.01.2022 and 28.2.2022. Decision: The Board of Management took the action taken report on record.	Recorded
40.3	To consider the report of Committee constituted to review the pay fixation of Faculty members (Teaching staff) and Non-Teaching staff Decision: The Board deliberated on all the cases examined by the Constituted Committee and approved the recommendations of the said Committee to take immediate action and initiate necessary recovery in the cases of teaching and non-teaching employees falling under all the categories, except the recommendations of the Committee under Category 1(A) and 1(B). 2. The Board further recommended that the cases of teaching employees falling under Category-1(A) and Category-1(B) along with the recommendations of the Committee, shall be forwarded to the Finance Department, Govt. of NCT of Delhi through the Administrative Department i.e., Directorate of Higher Education (DHE), GNCT of Delhi in order to get them examined and for further advice for taking necessary action. 3. The Board recommended that similar matters (falling under various categories), if any, identified by the University at any stage shall be dealt on similar lines as recommended by the said committee and approved by this Board.	Recorded and action initiated. (i)The University has initiated the action in respect of the teaching and non-teaching employees falling under all the categories except Category 1(A) and 1(B). (ii)As regards to the cases of the teaching employees falling under Category-1(A) and Category-1(B) are concerned, the University has forwarded such cases along with the recommendations of the pay review committee to the Finance Department, Govt. of NCT of Delhi through the Administrative Department i.e., Directorate of Higher Education (DHE), GNCT of Delhi for examination and for further advice for taking necessary action.

Resol. No.	Decision	Action Taken
		The University vide File No. AUD/26-2(4)/Gov./40 th BoM/2022 dated 12.07.2022 has forwarded the matter to DHE for necessary action.
40.4	<p>To consider the Reservation Roster of Teaching Posts</p> <p>Decision: The Board of Management deliberated on the recommendations of the Sub-Committee along with the re-casted draft reservation roster in respect of teaching cadre. After detailed deliberations, the Board resolved to approve the recommendations of the Sub-Committee and re-casted reservation roster as well as the University Notification No. AUD/16/2022/Acad.Ser./dated 22.04.2022 for appointment to various teaching posts, as approved by the Vice Chancellor.</p>	Recorded
40.5	<p>To report the adoption of the Common University Entrance Test (CUET UG 2022) by the University for admissions to its Under Graduate programmes in academic year 2022-23</p> <p>Decision: The Board considered and noted the information with appreciation.</p>	Noted The University has adopted Common University Entrance Test (CUET) for UG Admissions 2022-23 to be conducted by National Testing Agency (NTA).
40.6	<p>To consider the engagement of Shri V. P. Rao, IAS (Retd.) as Consultant for a further period of six months</p> <p>Decision: The Board, after detailed deliberations, resolved to consider the engagement of Sh. V.P. Rao, IAS (Retd.) for a period of six months with effect from 16.7.2022.</p>	Recorded and Implemented.
40.7	<p>To peruse the comments received from the Directorate of Higher Education on ATR on the Minutes of the 34th BoM meeting held on 15.11.2021, pertaining to the “Buy your own Device (BYOD)”</p> <p>Decision: The Board, after detailed deliberations resolved to consider the University’s Buy Your Own Device (BYOD) in light of the applicability and specifications as per instructions/guidelines issued by the Govt. of NCT of Delhi from time to time.</p> <p>As per the instructions issued by the Department of Information Technology, Govt. of NCT of Delhi:</p> <p>(i) the officers of the scale of Rs. 15600-39100 level-11 (earlier grade pay Rs.6600/-) and above will be eligible for the laptop to discharge official work.</p> <p>(ii) Configuration of laptop will be provided by IT department and will be reviewed from time to time. The latest configuration will be notified to Departments through uploading the configuration on the IT Department website.</p>	Recorded

Resol. No.	Decision	Action Taken												
	<p>As stated in the guidelines, the Standard Specifications of IT Equipments will be as under:</p> <p>Laptop with specification as mentioned or equivalent: Processor: Intel Core i5/i7 or similar main memory: 4 GB RAM, wireless LAN, Integrated webcam, up to 17" Display, DVD Writer, Integrated Sound and graphics.</p> <p>(iii) For the purpose of the calculation of the book value a depreciation of 25% per year, on reducing balance (as per the guidelines of Department of Expenditure, Ministry of Finance, Govt. of India – copy annexed as Annexure-III) be adopted with the consultation with Finance Department, GNCTD.</p> <p>In light of the instructions issued by the Department of Information Technology, Govt. of NCT of Delhi, from time to time. The following amendments in the University Notification No.AUD/17-19/2021-22/Laptop/2791 dated 28.11.2021 are decided.</p> <table border="1" data-bbox="316 831 1134 1458"> <thead> <tr> <th data-bbox="316 831 395 936">Sl. No.</th> <th data-bbox="395 831 746 936">Instruction provided in the Notification dated 28.11.2021</th> <th data-bbox="746 831 1134 936">To be replaced and substituted by the following:-</th> </tr> </thead> <tbody> <tr> <td data-bbox="316 936 395 1099">1.</td> <td data-bbox="395 936 746 1099">All regular faculty members and other academic staff of the university in 7th CPC academic pay level 10 or higher</td> <td data-bbox="746 936 1134 1099">All regular faculty members and other academic staff of the university in 7th CPC academic pay level 11 or higher.</td> </tr> <tr> <td data-bbox="316 1099 395 1144">4.</td> <td colspan="2" data-bbox="395 1099 1134 1144">Other important terms and condition</td> </tr> <tr> <td data-bbox="316 1144 395 1458">VII.</td> <td data-bbox="395 1144 746 1458">The University shall not reimburse any additional amount for its repair or replacement of its part under any circumstances, therefore it is recommended and advisable that laptop should be procured with five years' warranty.</td> <td data-bbox="746 1144 1134 1458">The University shall not reimburse any additional amount for its repair or replacement of its part under any circumstances therefore it is recommended and advisable that laptop should be procured with four years' warranty.</td> </tr> </tbody> </table> <p>Rest of the contents of the said notification shall remain the same.</p>	Sl. No.	Instruction provided in the Notification dated 28.11.2021	To be replaced and substituted by the following:-	1.	All regular faculty members and other academic staff of the university in 7 th CPC academic pay level 10 or higher	All regular faculty members and other academic staff of the university in 7 th CPC academic pay level 11 or higher.	4.	Other important terms and condition		VII.	The University shall not reimburse any additional amount for its repair or replacement of its part under any circumstances, therefore it is recommended and advisable that laptop should be procured with five years' warranty.	The University shall not reimburse any additional amount for its repair or replacement of its part under any circumstances therefore it is recommended and advisable that laptop should be procured with four years' warranty.	
Sl. No.	Instruction provided in the Notification dated 28.11.2021	To be replaced and substituted by the following:-												
1.	All regular faculty members and other academic staff of the university in 7 th CPC academic pay level 10 or higher	All regular faculty members and other academic staff of the university in 7 th CPC academic pay level 11 or higher.												
4.	Other important terms and condition													
VII.	The University shall not reimburse any additional amount for its repair or replacement of its part under any circumstances, therefore it is recommended and advisable that laptop should be procured with five years' warranty.	The University shall not reimburse any additional amount for its repair or replacement of its part under any circumstances therefore it is recommended and advisable that laptop should be procured with four years' warranty.												
40.8	<p>To consider the amendment in Statute 14 pertaining to the Constitution of Selection Committee for making recommendation to the Board of Management for appointment of various Teaching and other Academic staff posts.</p> <p>Decision: The Board, after detailed deliberations, considered and approved the amendment in the Statute 14 pertaining to the Selection Committee for making recommendation to the Board of Management for appointment of various Teaching posts (Assistant Professor/ Associate Professor/ Professor) and Other Academic Staff posts (Assistant Librarian/Dy. Librarian/ Librarian/ Assistant Director Sports/ Dy. Director Sports/Director Sports, in light of the UGC Regulations 2018 and provisions laid down in Clause 30 of Dr. B. R. Ambedkar</p>	<p>Recorded and the action has been initiated.</p> <p>It is further submitted that minor corrections on account of grammatical/ typographical error have been made in the table of Resolution No. 40.8 of the minutes as placed at Enclosure-1. The same may please be recorded.</p>												

Resol. No.	Decision	Action Taken
	University Delhi Act, 2007. The Board also approved that the Selection Committee be constituted for making recommendations to the various teaching posts and other academic staff as notified by the University Grants Commission (UGC) from time to time.	The University has forwarded the file No. AUD/26-2(5)/BoM/Gov./2022(note dated 01.06.2022) to the Office of the Hon'ble Lt.Governor of Delhi and Chancellor, Dr.B.R.Ambedkar University Delhi for nomination. The University has forwarded the file No. AUD/26-2(7)/BoM/Gov./2022 (note dated 20.6.2022) to the Directorate of Higher Education (DHE), GNCTD respectively, for necessary action.
40.9	To ratify the termination of lien in respect of Shri Ashutosh Kumar, System Administrator (IT Services) w.e.f. 31.03.2022 Decision: This agenda was discussed as a supplementary agenda.	Noted Action has been stated at Point No. 40.29.
40.10	To report appointment to the post of Section Officer on Deputation basis Decision: The Board noted the above information.	Noted
40.11	To report the recommendation of the Selection Committee for the post of Associate Professor (Sociology) and Assistant Professor (Sociology) on regular basis Decision: The Board noted the above information.	Noted
40.12	To report the constitution of the University Research Degree Committee Decision: The Board noted the above information.	Noted
40.13	To report the promotions of Assistant Professor under Career Advancement Scheme Decision: The Board of Management noted the information.	Noted
40.14	To report the superannuation of Professor Radharani Chakravarty from the School of Letters, Dr. B. R. Ambedkar University Delhi Decision: The Board of Management noted the information.	Noted

Resol. No.	Decision	Action Taken
40.15	To report the status of Court Cases before the Hon'ble High Court of Delhi in respect of teaching, non-teaching and other academic staff Decision: The Board noted the above information.	Noted
40.16	To note the grant of long leave i.e., Maternity Leave/ Extraordinary Leave/ Child Care Leave to the faculty members Decision: The Board noted the above information.	Noted
40.17	To note the re-joining of the faculty member after availing long Leave Decision: The Board noted the above information.	Noted
40.18	To report the decision of the Vice Chancellor in approving the appoint of 07 Assistant Professors on contract in the School of Letters for a period of one year w.e.f. 31.12.2021 Decision: The Board noted the above information.	Noted
40.19	To report the relieving of the faculty members from the post of Assistant Professor Decision: The Board noted the above information.	Noted
40.20	To report the fresh contract of 6 months' tenure to Long Term Contractual employees Decision: The Board of Management noted the above information and emphasized the University to adhere with the guidelines issued by the Govt. of NCT of Delhi for consolidated remuneration to the contractual employees and as notified from time to time.	Noted
40.21	To report the repatriation of Assistant Registrars appointed on deputation basis in Dr. B.R. Ambedkar University Delhi Decision: The Board noted the above information.	Noted
40.22	To report the recruitment process of Internal Audit Officer by the University Decision: The Board noted the above information.	Noted
40.23	To report the re-engagement of retired officers/ staff from autonomous body/ Government Organizations as Junior Consultant/ Storekeeper/ Security supervisor/ Caretaker on Contractual basis for a period of three months against vacant non-teaching positions Decision: The Board noted the above information.	Noted

Resol. No.	Decision	Action Taken
40.24	<p>To report the Action Taken on the resolution of 36th BOM vide Item No: 12/BoM(36)/04.01.2022 regarding continuation of Dr. Nitin Malik as Registrar, Dr. B. R. Ambedkar University Delhi appointed on tenure basis for a period of five years.</p> <p>Decision: The Board of Management conveyed its appreciation to the Vice Chancellor, GGSIP University for extending the lien period of Dr.Nitin Malik. The Board also noted the details and approved for the lien charges as admissible, to be paid, by the University. It was also resolved that a request from the Board of Management may be again forwarded to the Vice Chancellor, GGSIP University for further extending the lien period of Dr. Nitin Malik, till the completion of his tenure as Registrar, Dr. B. R. Ambedkar University Delhi.</p>	<p>Noted and action initiated. A letter No. PF/M-22/2020/HR/342 dated 28.06.2022 has been sent to GGSIP University.</p>
40.25	<p>To consider the review of the Reservation Policy for admission to Research Programme</p> <p>Decision: The Board of Management, after detailed deliberations, resolved to follow the school wise reservation for admission to the PhD Programme from the Academic Session 2021-22.</p>	<p>Recorded and action initiated.</p> <p>This year PhD 2021-22 reservations of seats will be done programme wise in each school.</p>
40.26	<p>To consider the amendment of Clause 6(10) of the Dr. B.R. Ambedkar University Delhi Act (Delhi Act 9 of 2007)</p> <p>Decision: The Board after detailed deliberations, considered and resolved to recommend for the proposed amendment as above of Clause 6(10) of the Dr. B.R. Ambedkar University Delhi Act (Delhi Act 9 of 2007) and for further needful.</p>	<p>Recorded and the action has been initiated. The University forwarded the file No.AUD/26-2(6)/Gov./2022 to the Directorate of Higher Education (DHE), GNCTD for necessary action.</p>
40.27	<p>To consider the implementation of Academic Bank of Credits (ABC) on urgent basis in Dr. B. R. Ambedkar University Delhi</p> <p>Decision: The Board of Management, after detailed deliberations, resolved to approve the implementation of Academic Bank of Credits (ABC) in Dr. B. R. Ambedkar University Delhi.</p>	<p>Recorded.</p> <p>It is submitted that the University has applied for registration in Academic Bank of Credit (ABC) and the same has been approved.</p> <p>The AES Division in collaboration with IT Division is working on means of uploading grades and recording student's ABC ids.</p>

Resol. No.	Decision	Action Taken
40.28	<p>To consider engagement of Prof.Tanuja Singh (Professor working in Patliputra University Patna and Former Head, Department of Political Science, ANC, Patna) as Professor of Political Science in Dr.B.R. Ambedkar University Delhi for a period of three years on deputation basis.</p> <p>Decision: The Board of Management, after detailed deliberations, resolved to approve the engagement of Professor, Prof. Tanuja Singh as Professor, Political Science for a period of three years on deputation basis, in light of the Clause 6(8) of Dr.B.R. Ambedkar University Delhi Act, 2007 and Clause 15 of First Statutes of Dr.B.R. Ambedkar University Delhi. It was further resolved that the action in the matter may be initiated.</p>	Recorded and action initiated vide Order No. AUD/3-3(385)/2022/ Acad./515 dated 01.06.2022.
40.29	<p>To deliberate on the matter pertaining to the termination of lien in respect of Shri Ashutosh Kumar, System Administrator (IT Services) w.e.f. 31.03.2022 and the representation dated 22.04.2022 received from Shri.Ashutosh Kumar.</p> <p>Decision: The Board of Management, after detailed deliberations, resolved to consider the appeal of Shri Ashutosh Kumar and grant him lien for one more year. However, before considering the lien for the extended period, the Board resolved to seek information from the Banaras Hindu University (BHU) regarding confirmation of his probation period.</p>	<p>Noted and action initiated. A letter No. PF/K-34/2017/HR/325 dated 17.06.2022 had sent to Registrar, BHU seeking information regarding the status of confirmation in respect of Shri Ashutosh Kumar.</p> <p>In response, the BHU vide letter dated 15.7.2022 has stated that Shri Ashutosh Kumar has not been confirmed on the post of System Manager, Computer Centre of the University, as he has not provided the required ACR for probation period and the University (BHU) has not extended his probation period.</p>
40.30	<p>To ratify the decision taken by the Vice Chancellor in approving Dr. B. R. Ambedkar University House Allotment Rules, 2022.</p> <p>Decision: The Board after detailed deliberations, resolved to approve the draft House Allotment Rules 2022 of Dr. B. R. Ambedkar University Delhi.</p>	Implemented and circulated vide Notification No. AUD/22-1/Estate-236(60)/2021-22 dated 23.05.2022.
40.31	<p>To report the recruitment of Medical Consultant (Physiotherapist) on part time basis in Dr. B. R. Ambedkar University Delhi</p> <p>Decision: The Board noted the above information.</p>	Noted

Enclosure-1

Minor corrections on account of grammatical/ typographical error have been made in the table of Resolution No. 40.8 of the Minutes of the 40th Meeting of the Board of Management held on 20.05.2022:

Para No.(II)	
(II) Associate Professor in the University	
Existing	May be read as:
(iv) Dean of the faculty concerned, wherever applicable.	<i>(iv) Dean of the faculty, wherever applicable.</i>
(vii) At least four members, including two outside subject experts, shall constitute the quorum.	<i>(b) At least four members, including two outside subject experts, shall constitute the quorum.</i>
Para No.(III)	
(III) Professor in the University	
Existing	May be read as:
(i) Vice Chancellor shall be the Chairperson of the Committee.	<i>(i) Vice-Chancellor who shall be the Chairperson of the Committee.</i>
(iv) Dean of the Faculty concerned, wherever applicable.	<i>(iv) Dean of the faculty, wherever applicable.</i>
(v) Head/Chairperson of the Department/ School concerned.	<i>(v) Head/Chairperson of the Department/ School.</i>
(vi) An academician representing SC/ ST/OBC/Minority/ Women/Differently-abled, if any of the candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee does not belong to that category.	<i>(vi) An academician belonging to the SC/ST/ OBC/Minority/Women/ Differently-abled categories, if any of the candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee does not belong to that category.</i>
(vii) At least four members, including two outside subject experts, shall constitute the quorum.	<i>(b) At least four members, including two outside subject experts, shall constitute the quorum.</i>
Para No. (IV)	
(IV) Senior Professor	
Existing	May be read as:
(i) Vice Chancellor shall be the Chairperson of the Committee.	<i>(i) Vice Chancellor who shall be the Chairperson of the Committee.</i>
(ii) An academician not below the rank of Senior Professor/Professor with a minimum ten years experiences who is the nominee of the Visitor/Chancellor to be nominated by the Visitor/Chancellor, wherever applicable.	<i>(ii) An academician not below the rank of Senior Professor/Professor with minimum ten years experience who is the nominee of the Visitor/Chancellor, wherever applicable.</i>

Existing	May be read as:
(iv) Dean (not below the rank of Senior Professor/ Professor with minimum ten years' experience) of the faculty, wherever applicable.	<i>(iv) Dean (not below the rank of Senior Professor/ Professor with minimum ten years experience) of the faculty, wherever applicable.</i>
(v) Head/Chairperson(not below the rank of Senior Professor/ Professor with minimum ten years' experience) representing SC/ST/OBC/Minority/ Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.	<i>(v) Head/Chairperson (not below the rank of Senior Professor/Professor with minimum ten years experience) or Senior-most Professor (not below the rank of Senior Professor/Professor, with a minimum of ten years' experience) of the Department/School.</i>
(vi) Not included earlier.	<i>(vi) An academician (not below the rank of a Senior Professor/Professor with minimum ten years experience) representing SC/ST/OBC/ Minority/ Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.</i>
(vi) Four, members including two outside subject experts, shall constitute the quorum.	<i>(b) Four members, including two outside subject experts, shall constitute the quorum.</i>



The 30th Meeting of the Finance Committee of Dr. B.R. Ambedkar University Delhi (AUD) was held on 29th July 2022 at 12:30 PM at the Conference Hall, Kashmere Gate Campus. The following attended the meeting:

- | | | |
|----|--|--|
| 1. | Professor Anu Singh Lather
Vice Chancellor | Chairperson |
| 2. | Professor Yogesh Singh
Vice Chancellor,
University of Delhi | Member
Nominee of the Board of Management |
| 3. | Professor Poonam Prakash
Professor of Physical Planning
School of Planning and Architecture | Member
Nominee of the Board of Management |
| 4. | Shri Dinesh Kumar Gandhi
Deputy Secretary (Finance) | Nominee of the Secretary (Finance)
Ex-Officio Member |
| 5. | Sh. Manoj Kumar VM
Deputy Controller of Accounts | Nominee of the Secretary (Higher Education)
Ex-Officio Member |
| 6. | Sh. Rajeev Talwar
Controller of Finance | Secretary |

The following attended the Meeting as Special Invitees:

7. **Dr. Nitin Malik**, Registrar
8. **Sh. Umesh Mishra**, Consultant (Campus Development)

At the outset, the Vice Chancellor and Chairperson, Finance Committee extended a warm welcome to all the Members and Special Invitee. Thereafter the Agenda items were discussed in detail. Agenda Item-wise Resolutions of the Finance Committee are as recorded in forthcoming paragraphs.

Rajeev Talwar
29/7/22



Agenda 30.1: To confirm Minutes of the 29th Meeting of the Finance Committee held on 12th November, 2021.

Minutes of the 29th Meeting of the Finance Committee held on 12th November, 2021 were submitted for confirmation by the Finance Committee (Appendix-1, Page-11).

Decision: The Finance Committee confirmed the Minutes of its 29th Meeting.

Agenda 30.2: To note the Action Taken Report (ATR) on the decisions taken by the Finance Committee in its 29th Meeting held on 12th November, 2021.

Following Action Taken Report (ATR) on the decisions taken by the Finance Committee in its 29th Meeting held on 12th November, 2021, was submitted for information of the Finance Committee:

Agenda 29.1: To confirm Minutes of the 28th Meeting of the Finance Committee held on 21st September, 2021.

Decision	Action Taken
The Finance Committee confirmed the Minutes of its 28 th Meeting.	Recorded.

Agenda 29.2: To note the Action Taken Report (ATR) on the decisions taken by the Finance Committee in its 28th Meeting held on 21st September, 2021.

Decision	Action Taken
The Finance Committee noted the Action Taken Report (ATR).	Recorded.

Agenda 29.3: To consider the entrustment of audit of accounts of the University for the financial years 2020-21 to 2024-25 to the Comptroller and Auditor (CAG) of India.

Decision	Action Taken
After due deliberation, the Finance Committee recommended for consideration and approval by the Board of Management, the proposal for entrustment of audit of accounts of the University for a period of five years, i.e., for financial years 2020-21 to 2024-25 to the Comptroller and Auditor General of India subject to the Standard Terms and Conditions for entrustment of audit to the CAG under Section 19(3) of CAG's DPCS Act, 1971. The Finance	The recommendations of the Finance Committee have been approved by the Board of Management in its 34 th meeting held on 15.11.2021 vide Resolution No. 34.14.1 and adopted in the 11 th meeting of the University Court held on 09.12.2021 chaired by the Hon'ble Chancellor of the University and Lt. Governor of the Government of NCT of Delhi. Accordingly, the office of the Principal Accountant General (Audit), Delhi has audited annual accounts of the University

29/7



Committee also recommended that after consideration and approval of the Board of Management, the proposal may be submitted to the University Court.	for the Financial Year 2020-21 in the month of March 2022 and draft Separate Audit Report (SAR) has also been received.
---	---

Agenda 29.4: To consider Annual Accounts of the University for the Financial Year 2020-21.

Decision	Action Taken
After due deliberation, the Finance Committee recommended the annual accounts for the financial year 2020-21 along with draft SAR of the CAG on annual accounts for the financial year 2019-20, for consideration and approval by the Board of Management.	The recommendations of the Finance Committee in regards to the annual accounts for the financial year 2020-21 along with draft SAR of the CAG on annual accounts for the financial year 2019-20 have been approved by the Board of Management in its 34 th meeting held on 15.11.2021 vide Resolution No. 34.14.2 and adopted in the 11 th meeting of the University Court held on 09.12.2021 chaired by the Hon'ble Chancellor of the University and Lt. Governor of the Government of NCT of Delhi. Accordingly, the office of the Principal Accountant General (Audit), Delhi has audited annual accounts of the University for the Financial Year 2020-21 in the month of March 2022 and draft Separate Audit Report (SAR) has also been received.

Agenda 29.5: To consider the proposal for facilitating contractual employees of the University in availing Group Mediciclaim and Personal Accident Policies.

Decision	Action Taken
After due deliberation, the Finance Committee deferred the proposal.	No action required.

Agenda 29.6: To consider the proposal for creation of posts for the Skill Development Centre (SDC) of the University.

Decision	Action Taken
The Finance Committee deliberated and observed as under: 1. The Skill Development Centre would be offering Skill Development Programmes of duration varying from 3 to 6 months depending on the NSQF levels and occupation standard as defined by the respective Sector Skill Council (SSC). 2. The University is already having the right kind of ecosystem for setting up the SDC and the Centre shall be beneficial for the students of the University. The Centre shall be supported by the School of Vocational	The recommendations of the 29 th Finance Committee were approved by the Board of Management in



<p>Studies (SVS), AUD Centre for Incubation, Innovation and Entrepreneurship (ACIIE) and Atal Innovation Centre – Ambedkar University Delhi Foundation (AIC-AUDF) already in place in the University.</p> <p>Accordingly, the Finance Committee made following recommendations for consideration and approval by the Board of Management:</p> <ol style="list-style-type: none"> 1. The Skill Development Centre (SDC) may be established as an independent centre like Human Resource Development Centre (HRDC). 2. Regular teaching positions may be created only after activation of verticals. 3. Initially the Centre may engage Training Instructors from the respective industries as guest faculty. The Centre may also engage Interns for supporting in teaching/ skill development. 4. Initially the SDC may have the following core academic administration and non-teaching staff only: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">S. No.</th> <th style="width: 45%;">Designation</th> <th style="width: 20%;">Pay Level as per 7th CPC</th> <th style="width: 30%;">No. of posts</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Director (At the level of Professor)</td> <td>14</td> <td>1</td> </tr> <tr> <td>2</td> <td>Deputy Director (At the level of Assoc Professor)</td> <td>13A</td> <td>1</td> </tr> <tr> <td>3</td> <td>Assistant Director (At the level of Asst Professor)</td> <td>10</td> <td>1</td> </tr> <tr> <td>4</td> <td>Section Officer</td> <td>7</td> <td>1</td> </tr> <tr> <td>5</td> <td>Assistant</td> <td>4</td> <td>2</td> </tr> <tr> <td>6</td> <td>Multi-Tasking Staff (MTS)</td> <td>1</td> <td>2</td> </tr> <tr> <td></td> <td>Total</td> <td></td> <td>8</td> </tr> </tbody> </table> <ol style="list-style-type: none"> 5. After approval by the Board of Management, the proposal for creation of posts be submitted to the Administrative Reforms (AR) Department, Government of NCT Delhi. 	S. No.	Designation	Pay Level as per 7 th CPC	No. of posts	1	Director (At the level of Professor)	14	1	2	Deputy Director (At the level of Assoc Professor)	13A	1	3	Assistant Director (At the level of Asst Professor)	10	1	4	Section Officer	7	1	5	Assistant	4	2	6	Multi-Tasking Staff (MTS)	1	2		Total		8	<p>its 34th meeting held on 15.11.2021 vide Resolution No.34.14.3.</p> <p>Further, as approved by the Board of Management, the proposal for creation of posts for SDC has been submitted to the Directorate of Higher Education for seeking approval from the Government of National Capital Territory of Delhi. The proposal is being separately submitted for creation of post in Skill Development Centre; taking into all the NSQF norms, as advised by the GNCTD.</p>
S. No.	Designation	Pay Level as per 7 th CPC	No. of posts																														
1	Director (At the level of Professor)	14	1																														
2	Deputy Director (At the level of Assoc Professor)	13A	1																														
3	Assistant Director (At the level of Asst Professor)	10	1																														
4	Section Officer	7	1																														
5	Assistant	4	2																														
6	Multi-Tasking Staff (MTS)	1	2																														
	Total		8																														

Agenda 29.7: To report the decision taken by the Vice Chancellor in entrusting the execution of works by PWD at Kashmere Gate Campus in view of the NAAC visit.

Decision	Action Taken
The Finance Committee noted the aforesaid information.	No action required.

Decision: The Finance Committee noted the Action Taken Report (ATR).



Agenda 30.3: To consider proposal for resolution of issues pertaining to Grant-in-Aid head – Creation of Capital Assets.

The University has been incurring expenditure for procurement of library books and journals, information and communication technology hardware and software, furniture, fixtures, equipment and campus development works from Grant-in-Aid (GIA) head – Creation of Capital Assets.

1. **For the financial year 2020-21**, demand of Rs. 18.35 crore under Budget Estimates (BE) & Rs. 15.63 crore under Revised Estimates (RE) under the GIA head – Creation of Capital Assets was recommended by the Finance Committee and approved by the Board of Management. In respect of this demand, Government of NCT of Delhi sanctioned grant of Rs. 5.00 crore under BE 2020-21 which was further reduced to 'Nil' under RE 2020-21, in view of unspent balance of Rs. 51.04 crore (cash in hand/bank – Rs. 20.17 crore, unadjusted advances – Rs. 30.87 crore) available at the end of preceding financial year 2019-20.

The University incurred expenditure of Rs. 8.71 crore out of aforesaid unspent balance which was within the demand recommended by the Finance Committee and approved by the Board of Management under RE 2020-21.

The unspent balance available at the end of preceding financial year 2019-20 was revalidated for utilization during financial year 2020-21 vide the Directorate of Higher Education (DHE) sanction order bearing No. DHE-20(67)/AUD/GIA/2020-21/549-558 dated 09.02.2021 (**Appendix-2, Page-23**).

Annual accounts for the financial year 2020-21 have also been finalized accordingly.

2. **For the financial year 2021-22**, demand of Rs. 15.80 crore under BE & Rs. 17.84 crore under RE under the GIA head – Creation of Capital Assets was recommended by the Finance Committee and approved by the Board of Management. In respect of this demand, Government of NCT of Delhi sanctioned 'Nil' grant under BE 2021-22 as well as under RE 2021-22.

Following pattern of previous financial year, the University incurred expenditure of Rs. 3.15 crore and released additional advance of Rs. 1.09 crore out of unspent balance of Rs. 42.76 crore (cash in hand/bank – Rs. 13.06 crore, unadjusted advances – Rs. 29.70 crore) available at the end of preceding financial year 2020-21, within the demand recommended by the Finance Committee and approved by the Board of Management under RE 2021-22.

The unspent balance available at the end of preceding financial year 2020-21 has not been revalidated for utilization during financial year 2021-22 and instead vide its letter No. F.DHE.20(74)/ AUD/GIA/2021-22/Pt.File/3752 dated 13.07.2022 the DHE has directed the University to refund amount of Rs. 42.76 crore lying unutilized at the end of financial year 2020-21 under the GIA head – Creation of Capital Assets (Appendix-3, Page-26**).**

Annual accounts for the financial year 2021-22 are yet to be finalized.

3. **For the financial year 2022-23**, demand of Rs. 25.86 crore under BE under the GIA head – Creation of Capital Assets was recommended by the Finance Committee and approved by the Board of Management. **But the GIA head – Creation of Capital Assets has been discontinued by the Government of NCT of Delhi.**

4. Analysis of the financial implications of the sequence of events and actions mentioned above and remedial action for the same are proposed below:

a) Due to sanction of 'Nil' grant under the GIA head – Creation of Capital Assets for the financial year 2021-22 and no revalidation of unspent balance of financial year 2020-21 for utilization during financial year 2021-22, it is not feasible to book any expenditure



under this head, therefore we may book the aforesaid expenditure of Rs. 3.15 crore under GIA head – General. Annual accounts for the financial year 2021-22 may be finalized accordingly.

- b) Out of unspent balance of Rs. 42.76 crore at the end of financial year 2020-21, unadjusted advances as on date amount to Rs. 30.79 crore (Rs. 29.70 crore at the end of financial year 2020-21 plus additional advance of Rs. 1.09 crore released during financial year 2021-22). Therefore we may finalize the annual accounts for the financial year 2021-22 and thereafter transfer cash in hand/ bank as well unadjusted advances to the DHE for final settlement of accounts of the works for which advances remain unadjusted.
- c) As GIA head – Creation of Capital Assets is no more, therefore in respect of items of expenditure pertaining to this head demand may be raised under GIA head – General under RE 2022-23. As RE 2022-23 would be submitted to GNCTD in September 2022 and the same is expected to be approved by end of December 2022, we need to make some interim arrangements for taking care of essential/ non-deferrable expenses during the intervening period. In this regard it is proposed that the University may be allowed to carry out necessary procurements from central pool of University Development Fund (UDF). This would be recouped once sufficient grant is received under GIA head – General.

The Vice Chancellor may be authorized to approve transfer of funds on need basis limited to the demand of Rs. 25.86 crore approved by the Board of Management for Creation of Capital Assets under BE 2022-23.

The proposal is submitted for consideration by the Finance Committee for making necessary recommendations to the Board of management.

Decision: After due deliberation, the Finance Committee made following recommendations:

1. As GIA Head “Creation of Capital Assets” has been discontinued w.e.f. financial year 2021-22, therefore, expenditure pertaining to procurement of library books, journals, ICT hardware and software, audio-visual devices, furniture and fixture, equipments and Campus Development works etc. may be incurred from GIA Head “General”. Annual Accounts for the previous financial year 2021-22, Revised Estimates (RE) for current financial year 2022-23 and Budget Estimates for next financial year 2023-24 may be prepared accordingly
2. Till finalization of Revised Estimates (RE) for financial year 2022-23 by the GNCTD, as an interim measure, the University may incur expenditure on items of aforesaid nature from the Central Pool of University Development Fund, which may be recouped once sufficient grant is received under GIA Head “General”. The Vice Chancellor may be authorized to approve transfer of funds on need basis limited to the demand of Rs. 25.86 crore approved by the Board of Management for Creation of Capital Assets under BE 2022-23.

Agenda 30.4: To consider the proposal for introduction of Dr. B.R. Ambedkar University Delhi Employees Welfare Fund Scheme.

The Vice-Chancellor and the employees of Dr. B.R. Ambedkar University Delhi (AUD) have felt the need for establishing Employees Welfare Fund in the University considering financial assistance to the needy employees in times of distress.



Accordingly, the Vice-Chancellor constituted a Committee vide notification No.AUD/1-10(4)/HR/2021/148 dated 18.02.2022 to draft a Welfare Fund Scheme for the employees of the University. The Committee submitted its minutes to the Competent Authority on 06.05.2022.

It is proposed that the Employees Welfare Fund Scheme as drafted by the aforesaid Committee (**Appendix-4, Page-27**) may be considered and recommended by the Finance Committee for consideration and approval by the Board of Management.

Decision: The Finance Committee deliberated and made following recommendations for consideration and approval by the Board of Management:

1. The University may opt for Registration of a separate Society under the Societies Registration Act. The said society would be a separate legal entity solely established for the purpose of Employees Benevolence Fund.
2. Membership of the Society may be on voluntary basis with contribution from Employees only.

Agenda 30.5: To consider the proposal for construction of Semi-Pucca Structure (SPS) (4 Storey) by PWD for additional Class Rooms at Karampura Campus in view of NEP requirements.

Considering the ever-growing need to introduce more number of programmes and courses, to cater in view of the implementation of NEP, four year programme and integrated UG and PG and integrated Masters and Ph.D. programmes, there is a dire need to have more number of classrooms and related academic infrastructure at the existing Karampura Campus of the University. The Hon'ble Deputy Chief Minister, Delhi, during his visit to the Karampura Campus, had stressed upon the need for introducing diploma and certificate courses for skill enhancement and pertaining to skill development, to help betterment of the society.

The proposal of Campus Development Division for construction of Semi-Pucca Structure (4 Storey) by the Public Works Department (PWD) for additional Class Rooms and academic infrastructures at Karampura Campus in view of NEP requirements at an estimated expenditure of Rs.21 crores (**Appendix-5, Page-33**) may be considered by the Finance Committee and recommendations may be given for advancement of funds from the University Development Fund of the University. The recommendations of the Finance Committee will be submitted to the Board of Management for consideration.

Decision: The Finance Committee recommended the proposal for consideration and approval by the Board of Management.

Agenda 30.6: To consider the proposal for introduction of Academics on Wheels programme and for allocation of Rs.1.63 cr in the Budget for F.Y. 2022-23.

The Outreach and Extension Division of the university was formally launched on September 30, 2021 with a mandate to reach out to village and slum clusters in the NCR region and engage in multiple kinds of community services. The University has adopted three underprivileged villages and slum clusters around the Kirti Nagar area and has is also working closely with the Gumanhera villages in NCR region. As part of the expanding activities of the Division, a programme entitled 'Academics on Wheels' is proposed, where a



Volvo Bus internally refurbished with state of the art technology and internet connectivity will move across the city of Delhi.

The proposal of Outreach and Extension Division along with Budget Estimates of Rs.1.63 crores, (**Appendix-6, Page-39**) may be considered by the Finance Committee and recommended to the Board of Management for initiating the activity with the source of funding from the University Development Fund of the University.

Decision: After due deliberations, the Finance Committee recommended the proposal for consideration and approval by the Board of Management. Further, the Finance Committee recommended that GFR-2017 should be followed while making necessary procurements.

Agenda 30.7: To report the engagement of Chartered Accountant firm for the Financial Year 2022-23.

The University after following due tendering process through the e-Procurement Portal of Government of National Capital Territory of Delhi (GNCTD) has engaged M/s Mahalwala & Co. as Chartered Accountant Firm for the preparation, compilation, presentation and finalization of Annual Accounts along with the Audit of Research Projects and filing of Income Tax and GST Returns of the University.

Initially the CA Firm has been engaged for the Financial Year 2022-23 for an annual fee of Rs.1,74,700/- and extension for the next two financial years can be granted on the same terms and conditions on the basis of satisfactory performance and mutual consent. After two years of engagement, the University will allow 10% enhancement in fee.

The above is submitted for information of the Finance Committee.

Decision: The Finance Committee noted the engagement of CA firm.

Agenda 30.8: To report the progress made in laying of Annual Accounts of the University and Separate Audit Report before the Legislative Assembly of the GNCTD.

Dr. B.R. Ambedkar University Delhi was established by an Act of State Legislature and started functioning in the year 2008.

In pursuance of Section 30 read with Section 29 of the Dr. B.R. Ambedkar University Act, 2007, the Government of National Capital Territory of Delhi with the prior approval of the Chancellor of the University made the First Statutes of the University. Statute 13(3) of the University stipulates that "The annual accounts and the budget of the University prepared by the Controller of Finance shall be laid before the Finance Committee for approval and thereafter submitted to the Board of Management". Accordingly, the Annual Accounts of the University, in every financial year are prepared according to format of Financial Statements for Central Higher Educational Institutions.

Section 34(1) of the Dr. B.R. Ambedkar University Act, 2007 stipulates that "The annual accounts and the balance sheet of the University shall be prepared under the directions of the Board of Management and shall, at least once every year at interval of not more than fifteen months, be audited by the Comptroller and Auditor General of India or such person or



persons as he may authorize in this behalf.” The Comptroller and Auditor General (CAG) after auditing the Annual Accounts of the University, every year provides Provisional Comments as included in the Separate Audit Report on annual accounts of the University. These Provisional Comments of CAG are considered while preparing annual accounts for the financial year 2020-21 and impact of the remedial actions taken is duly recorded in Schedule-24 “Notes to Accounts”.

As per Section 34(4), “A copy of the Accounts together with the audit report as submitted to the Chancellor, shall also be submitted to the Government, which shall, as soon as may be, cause the same to be laid before the Legislative Assembly of Delhi”.

The status of laying of Annual Accounts before the State Legislature is as under:

1. For the Financial Year 2008-09 to 2016-17: The University forwarded the Annual Accounts along with Separate Audit Report from CAG for the year 2008-09 to 2016-17 to the Directorate of Higher Education on 20.01.2022 and the same were laid before the Delhi Legislative Assembly on 24.03.2022 as per the Revised List of Business at point 3.
2. For the Financial Year 2017-18 to 2019-20: The Annual Accounts and SAR from CAG for the financial year 2017-18 to 2019-20 are under process for translation in Hindi Language. The work order for the same has been issued. After the translation is done, the same will be sent for printing and printed copies will be submitted to the Directorate of Higher Education for laying before the State Legislature.
3. For the Financial Year 2020-21: In respect to the Annual Accounts for the Financial Year 2020-21, we have received draft Separate Audit Report (SAR) from CAG. The Finance Division is preparing the reply to the draft Separate Audit Report (SAR) and the same will be sent to CAG very soon.
4. For the Financial Year 2021-22: Annual Accounts for the Financial Year 2021-22 are being finalized and would be placed before the Finance Committee in its next meeting.

The above is submitted for information of the Finance Committee.

Decision: The Finance Committee noted the progress and placed on record its appreciation to the Controller of Finance and the whole Finance Division.

Agenda 30.9: To report the recommendations of the Investment Committee.

A meeting of the Investment Committee was held on 07.06.2022 at 2.00 PM. After due deliberations, the Committee recommended as under:

1. It was observed by the members that the University is dealing with 8 banks at present and there are 39 accounts. Therefore, it was decided to close the dormant and unused accounts. It was further decided that there be only 5 Banks to deal with i.e. Canara Bank for receipt of Grant and EMD/PBG, Punjab and Sind Bank for Projects and Miscellaneous purposes, ICICI Bank for fee collection, Axis Bank for GeM Pool and IDBI Bank for PFMS. All accounts with other banks may be closed and balance be transferred in accounts of related purposes.
2. The COF informed the members that the University is receiving student fees in the Bank account held with the ICICI Bank. Subsequently, the amount is transferred to 8 separate accounts held with the Indian Bank along with one account held with Punjab & Sindh Bank. The matter was deliberated upon and it was decided that all fee related accounts be closed with Indian Bank/Punjab & Sindh Bank and the ICICI Bank, which is receiving



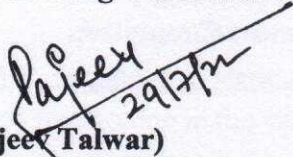
the fees, be asked to keep the fees under the following sub-heads/ accounts for Student Welfare Fund, Application fee, Tuition Fee, Learning Enhancement, Scholarship, Caution Money, Co-curricular, Extra mural, Course Material. The expenditure shall be incurred from the concerned sub-head/account as per the AUD policy.

3. The matter related to reconciliation of balances held under Sweep Account was discussed and it has been decided to close the Sweep in Sweep out facility with all the banks and opined for depositing the fund in the Scheduled Banks by opening Fixed Deposits. This will certainly increase the returns on investment and reduce the burden of reconciliation. It was decided that Card Rates for upto 1 year may be called from all the Scheduled Banks for making investment of funds in Fixed Deposits. The Committee deliberated on the process to be followed for making investment of available funds in Fixed Deposits. It was also decided in the meeting that all the idle funds available with the University should be invested in Fixed Deposits to earn highest possible interest. Efforts are needed to make separate Fixed Deposits for different Earmarked Funds.
4. It was recommended by the members that the ICICI Bank be asked to integrate BHIM and BBPS also for receipt of fee income. This will facilitate students for payment of fees.
5. The COF informed the members that the Finance Division has written to all the Banks for providing Internet Banking Facility with view rights so as to have access to Banks Statements on real time basis. This will also help in preparing Bank Reconciliation Statement. The Members appreciated the efforts of the Finance Division.
6. It was also decided that we may write to the Banks for having agreement with the University for their CSR Initiatives and other collaborations.
7. In view of the fact that the last meeting was held in the year 2019, it was decided to have the meeting of the Committee at least in every six months. The meeting ended with the vote of thanks to all.

The above is submitted for information of the Finance Committee.

Decision: The Finance Committee noted the recommendations of the Investment Committee.

The meeting ended with a vote of thanks.


(Rajeev Talwar)
Controller of Finance
Secretary – Finance Committee



The 29th Meeting of the Finance Committee of Dr. B.R. Ambedkar University Delhi (AUD) was held on 12th November 2021 at 10:00 AM at the Conference Hall, Kashmere Gate Campus. The following attended the meeting:

- | | | |
|----|--|--|
| 1. | Professor Anu Singh Lather
Vice Chancellor | Chairperson |
| 2. | Professor Yogesh Singh
Vice Chancellor,
University of Delhi | Member
Nominee of the Board of Management |
| 3. | Professor Poonam Prakash
Professor of Physical Planning
School of Planning and Architecture | Member
Nominee of the Board of Management |
| 4. | Shri Dinesh Kumar Gandhi
Deputy Secretary (Finance) | Nominee of the Secretary (Finance)
Ex-Officio Member |
| 5. | Sh. Manoj Kumar VM
Deputy Controller of Accounts | Nominee of the Secretary (Higher Education)
Ex-Officio Member |
| 6. | Professor Kartik Dave
Controller of Finance (I/c) | Secretary |

The following attended the Meeting as Special Invitees:

7. **Dr. Nitin Malik**, Registrar

At the outset, the Vice Chancellor and Chairperson, Finance Committee extended a warm welcome to all the Members and Special Invitee. Thereafter the Agenda items were discussed in detail. Agenda Item-wise Resolutions of the Finance Committee are as recorded in forthcoming paragraphs.

(Signature)



Agenda 29.1: To confirm Minutes of the 28th Meeting of the Finance Committee held on 21st September, 2021.

Minutes of the 28th Meeting of the Finance Committee held on 21st September, 2021 were submitted for confirmation by the Finance Committee (Appendix-1).

Decision: The Finance Committee confirmed the Minutes of its 28th Meeting.

Agenda 29.2: To note the Action Taken Report (ATR) on the decisions taken by the Finance Committee in its 28th Meeting held on 21st September, 2021.

Following Action Taken Report (ATR) on the decisions taken by the Finance Committee in its 28th Meeting held on 21st September, 2021, was submitted for information of the Finance Committee:

Agenda 28.1: To confirm Minutes of the 27th Meeting of the Finance Committee held online on 21st May, 2021.

Decision	Action Taken
The Finance Committee confirmed the Minutes of its 27 th Meeting.	Recorded.

Agenda 28.2: To note the Action Taken Report (ATR) on the decisions taken by the Finance Committee in its 27th Meeting held online on 21st May, 2021.

Decision	Action Taken
The Finance Committee noted the Action Taken Report (ATR).	Recorded.

Agenda 28.3: To consider the Revised Estimates for the Financial Year 2021-22 and Budget Estimates for the Financial Year 2022-23.

Decision	Action Taken
After due deliberations the Finance Committee recommended the Revised Estimates (RE) for the financial year 2021-22 and the Budget Estimates (BE) for the financial year 2022-23 to the Board of Management for its consideration and approval.	The Revised Estimates (RE) for the financial year 2021-22 and the Budget Estimates (BE) for the financial year 2022-23 as submitted to the Directorate of Higher Education vide letter No. AUD/Finance/2-45/Budget/2021-22/1055 dated 10.09.2021 and as recommended by the Finance Committee have been approved by the Board of Management in its 33 rd meeting held on 27.09.2021 vide Resolution No. 33.4.1.



Agenda 28.4: To consider the rates of remuneration payable to staff deployed for performing additional duties pertaining to admission documents verification process.

Decision	Action Taken
<p>After due deliberation, the Finance Committee recommended the proposed rates of remuneration for consideration by the Board of Management. Further, the Finance Committee also recommended that:</p> <ol style="list-style-type: none"> 1. Payment of remuneration to the employees may be restricted to 20 days in each year. The Vice Chancellor may be authorized to approve payment of remuneration beyond 20 days in case of extraordinary situations. 2. In addition to remuneration, conveyance and refreshment charges, as already approved by the Board of Management in its 19th meeting held on 19.04.2016, may be paid for working on holidays only. 	<p>Recommendations of the Finance Committee have been approved by the Board of Management in its 33rd meeting held on 27.09.2021 vide Resolution No. 33.4.2.</p>

Agenda 28.5: To consider the extension of AUD Non-NET stipend payment duration for the PhD scholars.

Decision	Action Taken
<p>After due deliberation, the Finance Committee recommended Non-Net stipend payment to the PhD scholars for one additional year subject to the condition that one research paper of the PhD scholar should have been published in the UGC-CARE list journal.</p>	<p>Recommendations of the Finance Committee have been approved by the Board of Management in its 33rd meeting held on 27.09.2021 vide Resolution No. 33.4.3.</p>

Agenda 28.6: To consider the proposal for creation of Teaching and Non-Teaching posts due to introduction of new programmes from Academic Session 2021-22.

Decision	Action Taken
<p>After due deliberation the Finance Committee recommended the proposal for creation of Teaching and Non-Teaching posts for consideration</p>	<p>Recommendations of the Finance Committee have been approved by the Board of Management in its 33rd meeting held on 27.09.2021 vide Resolution No. 33.4.4. The Board also recommended to increase the seat intake in BA (Hindi Hons) programme to 60 seats as in view of</p>

Chauhan



and approval by the Board of Management.	the large number of students aspiring to seek admission in universities in various programs. The Board further authorised the Vice Chancellor to approve the number of posts (Teaching and Non-Teaching) as per rules and accordingly forward the same for the consideration of the Administrative Reforms Department, Govt. of NCT of Delhi and further necessary action in this regard to the Directorate of Higher Education (DHE).
--	--

Agenda 28.7: To consider the applicability of Medical Facilities to Contractual Employees in AUD.

Decision	Action Taken
The Finance Committee noted the agenda item and recommended that as Medical Facilities are only applicable for the regular employees and the same cannot be extended to the Contractual Employees of the University.	Recommendations of the Finance Committee have been accepted by the Board of Management in its 33 rd meeting held on 27.09.2021 vide Resolution No. 33.4.5.

Agenda 28.8: To consider the applicability of Children Education Allowance to Contractual Employees in AUD.

Decision	Action Taken
The Finance Committee noted the agenda item and recommended that as Children Education Allowance is applicable only to the regular employees and the same cannot be extended to the Contractual Employees of the University.	Recommendations of the Finance Committee have been accepted by the Board of Management in its 33 rd meeting held on 27.09.2021 vide Resolution No. 33.4.6.

Decision: The Finance Committee noted the Action Taken Report (ATR).

C. M.



Agenda 29.3: To consider the entrustment of audit of accounts of the University for the financial years 2020-21 to 2024-25 to the Comptroller and Auditor (CAG) of India.

Section 34(1) of the Act of Dr. B.R. Ambedkar University Delhi stipulates as "The annual accounts and the balance sheet of the University shall be prepared under the direction of the Board of Management and shall, at least once every year at interval of not more than fifteen months, be audited by the Comptroller and Auditor General of India or such person or persons as he may authorize in this behalf."

Audit of accounts of Universities/ Corporations established by law by the Legislature of NCT of Delhi may be entrusted to the Comptroller and Auditor General (CAG) of India under Section 19(3) of CAG's Duties, Powers and Conditions of Service (DPCS) Act, 1971, on periodical basis for a period of 5 years at a time.

Office of the Principal Accountant General (Audit), Delhi, vide its letter No. SSI/AMG-III/Entrustment/1-8/2021-22/44 dated 11.08.2021 has requested the Director Higher Education (DHE), Government of NCT of Delhi to convey Entrustment of audit of accounts of Dr. B.R. Ambedkar University Delhi from Honourable Lieutenant Governor of NCT of Delhi under Section 19(3) of CAG's DPCS Act, 1971, for a period of 5 years, i.e., for financial years 2020-21 to 2024-25 (**Appendix-2**).

Acceptance of entrustment of audit by office of the Principal Accountant General (Audit), Delhi would be subject to following Standard Terms and Conditions for entrustment of audit to the CAG under Section 19(3) of CAG's DPCS Act, 1971:

1. The CAG of India may suggest the appointment of a primary auditor to conduct the audit on his behalf and on the basis of directions/guidelines issued by him. Where such an auditor is appointed, the fees will be payable by the institution to that auditor, where such an auditor is not appointed expenditure incurred by CAG of India in connection with the audit will be payable to him by the Institution.
2. In addition to audit to be conducted by the Primary Auditor, where so appointed, CAG of India will have the right to conduct test check of the accounts and to comment on and supplement the report of the Primary Auditor.
3. The CAG of India or any person appointed by him in connection with the audit, shall have the same rights, privileges and authority as the CAG has in connection with the audit of Government accounts.



4. The results of audit will be communicated by CAG or any person appointed by him to the Governing body who shall submit a copy of the report along with its observation to the Government. The CAG will also forward a copy of the report direct to Government.
5. The audit entrusted to the CAG in public interest will be for a period of 5 years, from 2020-21 to 2024-25, subject to review of the arrangement after that period.
6. The scope, extent and manner of conducting audit shall be as decided by the CAG.
7. The CAG will have the right to report to Parliament/State Legislature, the results of audit at his discretion.

In view of above it was proposed to the Finance Committee that audit of accounts of the University for a period of five years, i.e., for financial years 2020-21 to 2024-25 may be entrusted to the Comptroller and Auditor General of India subject to the Standard Terms and Conditions for entrustment of audit to the CAG under Section 19(3) of CAG's DPCS Act, 1971.

Decision: After due deliberation, the Finance Committee recommended for consideration and approval by the Board of Management, the proposal for entrustment of audit of accounts of the University for a period of five years, i.e., for financial years 2020-21 to 2024-25 to the Comptroller and Auditor General of India subject to the Standard Terms and Conditions for entrustment of audit to the CAG under Section 19(3) of CAG's DPCS Act, 1971. The Finance Committee also recommended that after consideration and approval of the Board of Management, the proposal may be submitted to the University Court.

Agenda 29.4: To consider Annual Accounts of the University for the Financial Year 2020-21.

Statute 13(3) of the University stipulates as, "The annual accounts and the budget of the University prepared by the Controller of Finance shall be laid before the Finance Committee for approval and thereafter submitted to the Board of Management".

Section 34(1) of the Act of the University stipulates as "The annual accounts and the balance sheet of the University shall be prepared under the direction of the Board of Management and shall, at least once every year at interval of not more than fifteen months, be audited by the Comptroller and Auditor General of India or such person or persons as he may authorize in this behalf."



In accordance with Statute 13(3), the annual accounts of the University, for the financial year 2020-21 have been prepared according to format of Financial Statements for Central Higher Educational Institutions, by the Chartered Accountant firm - M/s I P Pasricha & Co., based on records (Appendix-3).

Draft Separate Audit Report (SAR) of the Comptroller and Auditor General (CAG) of India on annual accounts of the University for the financial year 2019-20 has been received from office of the Principal Accountant General (Audit), Delhi vide their letter No. PAG(Audit) Delhi/SSI/38/SAR/AUD/2019-20/1208 dated 06.04.2021 (Appendix-4).

The draft SAR of the CAG on annual accounts for the financial year 2019-20 has been considered while preparing annual accounts for the financial year 2020-21 and appropriate remedial actions have been taken.

The annual accounts for the financial year 2020-21 along with draft SAR of the CAG on annual accounts for the financial year 2019-20 were submitted to the Finance Committee for its consideration and recommendation for consideration and approval by the Board of Management.

After consideration and approval of the Board of Management, the accounts will be forwarded to:

1. The Comptroller and Auditor General (CAG) of India, without certification of Chartered Accountant for the audit of the accounts and their certification in consonance with Section 34 of the Act of the University.
2. The Directorate of Higher Education (DHE), Govt. of NCT of Delhi, duly certified by Chartered Accountant as per clause 15 mentioned in the Sanction Order issued by the Directorate of Higher Education for release of instalment of Grant-in-Aid (GIA).

Decision: After due deliberation, the Finance Committee recommended the annual accounts for the financial year 2020-21 along with draft SAR of the CAG on annual accounts for the financial year 2019-20, for consideration and approval by the Board of Management.



Agenda 29.5: To consider the proposal for facilitating contractual employees of the University in availing Group Mediclaim and Personal Accident Policies.

The Establishment Committee in its 16th meeting held on 19.10.2016 recommended, extension of Medical Attendance and Treatment (MAT) Regulations, 2016 to temporary/ contractual (teaching and non-academic) employees who have completed one year continuous service in AUD.

The Board of Management in its 20th meeting held on 03.11.2016 approved the extension of Medical Attendance and Treatment (MAT) Regulations, 2016 to temporary/ contractual (teaching and non-academic) employees who have completed one year continuous service in AUD, as recommended by the Establishment Committee.

The University, vide Notification No.AUD/1-12(2)/2017/Admn/121 dated 27.02.2017, notified extension of Medical Attendance and Treatment (MAT) Regulations, 2016 to temporary/ contractual (teaching and non-academic) employees who have completed one year continuous service in AUD, as approved by the Board of Management.

In view of Directorate of Audit, Local Fund Accounts (LFA), Government of NCT of Delhi, audit objections, the Finance Committee in its 28th meeting held on 21.09.2021 recommended that as Medical Facilities are only applicable for the regular employees and the same cannot be extended to the Contractual Employees of the University.

The Board of Management in its 33rd meeting held on 27.09.2021 accepted the recommendations of the Finance Committee made in its 28th meeting held on 21.09.2021 regarding non applicability of the Medical Facilities to the Contractual Employees of the University.

However, the contractual employees of the University are facing hardships due to non-availability of any medical reimbursement facility.

Therefore it was proposed that the University as an employer may explore possibility of facilitating its contractual employees in availing Group Mediclaim and Personal Accident Policies as premium of group policies is generally lower than individual policies.

The proposal was submitted to the Finance Committee for its consideration and recommendation to the Board of Management.

Decision: After due deliberation, the Finance Committee deferred the proposal.



Agenda 29.6: To consider the proposal for creation of posts for the Skill Development Centre (SDC) of the University.

The Board of Management (BOM) in its 31st meeting held on 25.05.2021 approved setting up of the Skill Development Centre (SDC) at the University under the Statute 12 (B) clause (3) with the following recommendations:

1. Short-term and medium-term practice-oriented skill development programmes be offered by the Centre,
2. Centre to focus on Low-level as well as High-level Skill training, and
3. A reasonable fee be charged for the programmes to be offered by the Centre.

The Board further recommended that the Centre be extended full financial support by the University. However, the SDC must also explore the possibility of funding from the external sources as well. As per the concept note approved by the BOM while giving its approval for setting up the SDC following four types of programmes/ activities are proposed to be offered:

1. Short-Term Training programmes based on the local industries located in Delhi across different social groups and based on the job roles as prescribed by the Sector Skill Councils (SSCs). These programmes/courses will be opened to students of AUD as well as outsiders interested for their skill training and capacity building.
2. Skill training programmes in the self-financing model to promote fee-based skill training courses to the working groups engaged in different industries/ corporates as per NSQF level 3 and above in Delhi & NCR.
3. Assessment and re-training of the workforce engaged in the informal sector under the framework of Recognition of Prior Learning (RPL) as prescribed under National Skill Qualification Framework (NSQF).
4. Undertake research activities to develop need based skill training programmes of different cluster areas in Delhi & NCR and augment skill development process.

In view of the above, initially the following skill development programmes may be offered by the SDC:

Areas	Programmes/ Courses	Job Roles
Beauty & Wellness	Certificate Course in Beauty & Salon Services	-Bridal Fashion & Portfolio Makeup Artist -Beauty Therapist -Beauty & Wellness Executive
Tourism & Hospitality	Certificate Course in Food & Beverages Services	Food & Beverages Executives
	Certificate Course in Meeting, Incentives, Conference and Exhibition Management (MICE)	MICE Executives



Areas	Programmes/ Courses	Job Roles
Retail E-Commerce	Certificate course in Retail E-Commerce	Seller Activation Executive Digital Cataloguer Self Employed e-tailer
Accounting & Finance	Certificate Course in GST compliances	GST Accounts Assistant
	Certificate Course in Business Correspondence	Business Correspondent & Business Facilitator
Insurance	Certificate Course in Insurance Services (health/ motor vehicles/ fire)	Insurance Agent
Logistics	Certificate Course in Warehouse (storage & Packaging)	Warehouse Packers & Supervisors
	Certificate Course in Courier & Express services	Courier Branch Sales Executive
BFSI (Stock Exchange)	Certificate Course in Stock Market	Stock Market Agents Equity Dealers
General Skill	Certificate Course in Soft Skill Development open to all students of AUD and others	

The duration of the above mentioned programmes will vary from 3 to 6 months depending on the NSQF levels and occupation standard as defined by the respective Sector Skill Council (SSC). The SDC may expand the areas subsequently, if needed.

The projected numbers of students to be enrolled in the programmes during next five years are as below:

Year	2021-22	2022-23	2023-24	2024-25	2025-26
Total No. of students projected	500	1000	1500	2000	2500

Accordingly, the SDC will require following core teaching and non-teaching staff:

S. No.	Designation	Pay Level as per 7 th CPC	No. of posts
Teaching Posts			
1	Director (At the level of Professor)	14	1
2	Associate Professor	13A	1
3	Assistant Professor (One each in Programme Planning, Curriculum Design and Assessment)	10	3
Total Teaching Posts			5
Non-Teaching Posts			
4	Section Officer	7	1
5	Assistant	4	2
6	Multi-Tasking Staff (MTS)	1	2
Total Non-Teaching Posts			5
Grand Total			10



In addition to the core teaching and non-teaching staff mentioned above, depending upon activation of verticals:

1. The Centre may engage Training Instructors from the respective industries as guest faculty and will be paid as per the norms of the University.
2. The Centre may engage Research Associates on contract basis for supporting the teaching staff in undertaking research activities.

The proposal was submitted to the Finance Committee for its consideration and recommendation to the Board of Management.

Decision:

The Finance Committee deliberated and observed as under:

1. The Skill Development Centre would be offering Skill Development Programmes of duration varying from 3 to 6 months depending on the NSQF levels and occupation standard as defined by the respective Sector Skill Council (SSC).
2. The University is already having the right kind of ecosystem for setting up the SDC and the Centre shall be beneficial for the students of the University. The Centre shall be supported by the School of Vocational Studies (SVS), AUD Centre for Incubation, Innovation and Entrepreneurship (ACHIE) and Atal Innovation Centre – Ambedkar University Delhi Foundation (AIC-AUDF) already in place in the University.

Accordingly, the Finance Committee made following recommendations for consideration and approval by the Board of Management:

1. The Skill Development Centre (SDC) may be established as an independent centre like Human Resource Development Centre (HRDC).
2. Regular teaching positions may be created only after activation of verticals.
3. Initially the Centre may engage Training Instructors from the respective industries as guest faculty. The Centre may also engage Interns for supporting in teaching/ skill development.
4. Initially the SDC may have the following core academic administration and non-teaching staff only:

S. No.	Designation	Pay Level as per 7 th CPC	No. of posts
1	Director (At the level of Professor)	14	1
2	Deputy Director (At the level of Associate Professor)	13A	1
3	Assistant Director (At the level of Assistant Professor)	10	1
4	Section Officer	7	1
5	Assistant	4	2

(Signature)



6	Multi-Tasking Staff (MTS)	1	2
	Total		8

5. After approval by the Board of Management, the proposal for creation of posts be submitted to the Administrative Reforms (AR) Department, Government of NCT Delhi.

Agenda 29.7: To report the decision taken by the Vice Chancellor in entrusting the execution of works by PWD at Kashmere Gate Campus in view of the NAAC visit.

It was informed to the Finance Committee that the University had its NAAC visit from 26th July to 28th July, 2021. In view of the said visit, the Campus Development Division had carried out a detailed survey of the Kashmere Gate Campus of the University and found that the university building required repairing and finishing along with replacement of the various sign boards and also repairing of internal roads.

In order to have the estimate of the cost involved in the above Civil and Electrical works, the Campus Development Team held joint inspection with the Officials of the Public Works Department, Govt. of NCT of Delhi. The PwD team had submitted the category wise estimates of the Civil and Electrical Works involving Replacement of various sign Boards, Repair and finishing of Main Canteen & Admission Block, Outer Boundary Wall & Atal Incubation, Repair & Finishing of Administrative and Repair of Road and adjacent area in the campus of AUD along with the Repair/Up gradation of Electrical Installations at Dr.B.R.Ambedkar University. The total estimates submitted by the PwD for the different Civil and Electrical work was Rs.1,12,36,013/-.

Further, the PWD being a Government Agency and the fixed time line given by them for the completion of the above mentioned works, the Vice Chancellor had entrusted the Repairs and Renovation work at AUD Kashmere Gate Campus, to the Public Works Department, Govt. of NCT of Delhi.

Decision: The Finance Committee noted the aforesaid information.

The meeting ended with a vote of thanks.

(Kartik Dave)
Controller of Finance (I/c)
Secretary – Finance Committee

DIRECTORATE OF HIGHER EDUCATION
GOVT. OF NCT OF DELHI
B-WING, 2ND FLOOR, 5 SHAM NATH MARG, DELHI-54
Email - dtehedu@gmail.com

MOST URGENT

NO. DHE-20(67)/AUD/GIA/2020-21/548-558

Dated: 09/02/2021

SANCTION ORDER

Sub:- Release of 2nd Installment of Grant-in-Aid to Dr. B.R. Ambedkar University during the financial year 2020-21 and permission to utilize unspent balance of previous financial year 2019-20 to current financial year 2020-21.

I am directed to convey sanction of competent authority for release of an amount of Rs. 23.75 Crore (Rupees Twenty Three Crore Seventy Five Lakh ONLY) as 2nd installment of Grant-in-Aid-salary and Grant-in-Aid- General to Dr. B.R. Ambedkar University in Demand No. 6. Revenue Head as per the details given below for the current financial year 2020-21.

2nd Installment of GIA

Amount in Crore

Total funds allocated in 2 nd Installment	Budget Bifurcation made under object head			Remarks
	Grant-in-Aid- (Salaries) 2202 03 102 88 00 36	Grant-in-Aid - (General) 2202 03 102 88 00 31	Grant for creation of capital assets 2202 03 102 88 00 35	
23.75	17.50	6.25	Nil	-

The Expenditure of Rs. 17.50 Crore on this account will be debited to Major Head MH "2202" under Sub Head 2202-03 102 88 00 36 - Grant-in-Aid Salaries and the Expenditure of Rs. 6.25 Crore on this account will be debited to Major Head MH "2202" under Sub Head 2202 03 102 88 00 31 - Grant-in-Aid- General for the current financial year 2020-21 subject to compliance of all conditions mentioned in this sanctioned order. The payment to the University will be made through RTGS.


Finance Deptt. also permit the Utilization of unspent balance of Rs. 101,54,08,772/- during CFY 2020-21 as per details given below:-

			Amount in Rs.
Grant-in-Aid- (Salaries) 2202 03 102 88 00 36	Grant-in-Aid - (General) 2202 03 102 88 00 31	Grant for creation of capital assets 2202 03 102 88 00 35	Total fund revalidated
45,02,83,939	5,46,87,782	51,04,37,051	101,54,08,772

Drawing & Disbursing Officer
Directorate of Higher Education
2nd Floor, B-wing,
5, Sham Nath Marg, Delhi-54

The installment of Grant-in-Aid GIA is being released subject to the following conditions:

1. Due prudence and frugality shall be exercised by the grantee Institution/University while incurring expenditure out of GIA and no wasteful expenditure whatsoever shall be incurred in any manner.
- ✓ 2. Expenditure out of GIA shall be incurred on the purchase of goods/services, purchase/acquisition of which is necessary and in public interest. Further expenditure shall be incurred only on those projects execution of which is necessary and in public interest.
3. Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets, which have been assigned to College by this Directorate.
4. The Institution/University of grantee College shall ensure periodical appraisal of the performance of College for ascertaining as to whether the targets/goals assigned to College are being achieved. Continuation of Grant-in-aid shall depend on fulfillment of these conditions.
5. The Utilization Certificate duly signed by the Chartered Accountant and countersigned by the Institution/University of the grantee college will be submitted within the prescribed time.
6. The procedure as prescribed in GFR-2017 and the OM/circulars by FD/CVC is duly followed while procuring goods/services and the norms/procedures as laid down in CPWD manual/GFR-2017 are/is observed while executing projects/work contracts.
7. The Institution/University of grantee College will lay down adequate control mechanism/checks for prevention and detection of errors and financial irregularities in the working/functioning of College for avoiding wasteful expenditure and loss of money.
8. The Institution/University of grantee College will ensure that the mechanism/checks contemplated in PARA 7 are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.
9. A grantee Institution/University where accounts functionary has been posted by Finance Department on deputation basis shall be consulted in the matter of purchase of goods/services and execution of projects/schemes.
10. The Institution/University will ensure the observance of procedure and fulfillment of conditions as laid down in the govt. order No. F.12/3/2010-AC/dsfa/dsIII/914-921 dated 18.07.2011 issued by FD and instruction issued vide Government order No.F.4(14)/Fin.(T&E)/08-09/dsv/639 dated 14.07.2015/22.09.2015.
11. The Institution/University will also formulate the 'Pattern of Assistance' with concurrence of the F.D. prescribing therein purpose for which grant may used, the procedure & manner in which GIA may be utilized and conditions/ stipulations which may be fulfilled.
12. In case the 'Pattern of Assistance' has already been formulated then it may be revised /updated in the light of instructions contained in Government Order dated 18.07.2011 and O.M. dated 06.09.2011. The Institution/University shall lay down the following conditions in the "Pattern of Assistance" in respect of the grantee institution. "The directives/orders issued by the Govt. of NCT of Delhi from time to time regulating expenditure out of grant-in-aid shall be binding on the Institution/University and contravention thereof shall render the GIA liable to be withheld.
 - (a) The directives /orders issued by government from time to time regulating expenditure out of grant-in-aid shall be binding on the grantee institution and contravention thereof shall render the GIA liable to be withheld.
 - (b) "The grantee institution shall not do any act or undertake any activity which entails additional financial liability for the government without the approval of Finance/Planning Department, like creation of posts, grant of pay scales higher than those of corresponding posts in Govt. of NCT of Delhi, undertaking of infrastructural projects estimated cost of which is above INR 2.00 Crore, provision/extension of pension to employees etc".


Drawing & Disbursing Officer
Directorate of Higher Education
2nd Floor, B-wing,
5, Sham Nath Marg, Delhi-54

13. A separate GIA register will be maintained as per GFR.
14. The Accounts of the grantee Institution/University shall be under the audit jurisdiction of the Local Fund Account, Directorate of Audit, Govt. of NCT of Delhi.
15. The Balance Sheet duly certified by the Chartered Accountant shall be furnished to the Directorate of Higher Education at the close of the financial year.

This issues with the concurrence of Finance (Exp.) Department, Govt. of NCT of Delhi vide their U.O. No. 275/ dated 03/02/2021.




(NARINDER PASSI)
DEPUTY DIRECTOR (HE)

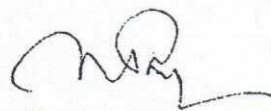
NO. DHE-20(67)/AUD/GIA/2020-21/5219-558

Dated: 09/02/2021

Copy forwarded to the following for information & necessary action:

1. The Registrar, Dr. B.R.Ambedkar University, Lothian Road, Kashmere Gate, Delhi-110006.
2. Dy. Secretary. Fin. (Exp), DS 3, Govt. of NCT of Delhi, 4th Level, Delhi Sectt., I.P. Estate. New Delhi-110002.
3. The Jt. Director (Plg), Planning Department, GNCTD, Delhi Sectt., I.P. Estate, New Delhi.
4. The controller, Principal Accounts office. GNCTD, Vikas Bhawan. ITO, New Delhi.
5. The Pay Accounts Officer No-IX. Old Sectt., Delhi through DDO.
6. Director, Directorate of Internal Audit, 4th Level, Delhi Sectt., I.P. Estate, New Delhi.
7. The Accounts Officer, Directorate of Higher Education, 5 Sham. Nath Marg, Delhi
8. DDO, Directorate of Higher Education, 5 Sham, Nath Marg, Delhi
9. The Accountant General Audit (Delhi). AGCR Building, I.P. Estate, New Delhi.
10. Sanction / GIA File.


Drawing & Disbursing Officer
Directorate of Higher Education
2nd Floor, B-wing,
5, Sham Nath Marg, Delhi-54


(NARINDER PASSI)
DEPUTY DIRECTOR (HE)

**DIRECTORATE OF HIGHER EDUCATION
GOVT. OF N.C.T. OF DELHI
GROUND FLOOR, BTE BUILDING
MUNI MAYA RAM MARG, PITAM PURA
DELHI-110034.**

Email – dtehedu@gmail.com

Registrar Office	
Dy. No.	149
Date	18/07/22

No.F.DHE.20(74)/AUD/GIA/2021-22/Pt. File/372

Dated:- 13/07/22

To,
The Registrar,
Dr. B.R. Ambedkar University,
Lothian Road, Kashmere Gate,
Delhi-110006.

Sub:- Regarding refund of Unspent Balance pertaining to the Financial Year 2020-21 under Major Head "2202 03 102 88 00 35 – "Grants for Creation of Capital Assets".

As per observation of Finance Department, Govt. of N.C.T. of Delhi to refund the Unspent Balance lying unutilized with the University pertaining to the Financial Year 2020-21 under of Head "Grants for Creation of Capital Assets" for which details are as under:-

Sl. No.	Name of University	Amount lying unspent with University under the head "Creation of Capital Assets"
1.	Dr. B.R. Ambedkar University	42,76,06,115/-

You are, therefore, requested to refund the Unspent Balance lying unutilized in the Head "Grant for Creation of Capital Assets" since 2020-21 with you, by the way of Cheque in favour of **PAO-IX, Old Secretariat, Delhi-110054** so that the same could be deposited in the Govt. Account Head "Deduct refund" i.e. "2202 03 102 88 00 70" through Challan in Current Financial Year 2022-23.

Yours faithfully,

(Signature)

12-07-22
(A.K. SHARMA)

Dy. Director (HE)/HOO

(Signature)
18/07

(Signature)
20/07

(Signature)

(Signature)

(Signature)
20/07/22

AR(F)

**RULES OF THE 'DR. B.R. AMBEDKAR UNIVERSITY DELHI' EMPLOYEES
WELFARE FUND**

Whereas the Vice-Chancellor and the employees of Dr. B.R. Ambedkar University Delhi (AUD) have felt the need for establishing Employees Welfare Fund in the University considering financial assistance to the needy employees in times of distress, and it is expedient to prepare rules and regulations for the utilization of the Welfare Fund and accordingly the following rules are framed for this purpose:-

1. SHORT TITLE

These rules may be called "The Dr. B.R. Ambedkar University Delhi Employees Welfare Fund Rules, _____."

These rules shall come into force with effect from a date to be notified by the competent authority.

2. AIMS & OBJECTIVES

The aims and objectives of the Welfare Fund are to provide financial assistance to the teaching and non-teaching employees (except outsourced employees) of the Dr. B.R. Ambedkar University Delhi in the event of:-

- i) Death of the Employee
- ii) Serious illness or accident of the employee or their dependent family members
- iii) Permanent disability of the employee or their dependent family members
- iv) Natural calamities (as notified by the Competent Authority) like fire, flood, earthquake etc. affecting the employees or their dependent family members
- v) Any other event considered worthy of assistance by the Managing Committee.

3. EXTENT OF FINANCIAL ASSISTANCE

The extent of financial assistance available from the Welfare Fund will be decided by the Managing Committee from the following ceilings:

(i) Death of the employees :

Upto a maximum of Rs. 5,00,000/-

Assistance shall be given on receipt of an application from the spouse or any other dependent member.

(ii) Serious Illness of the employees or their dependent family members:

Upto a max amount of Rs.2,00,000/-.

Serious illness may include major diseases like terminal illness, T.B., Meningitis, Cancer, Brain Fever etc. and major surgical operations such as Transplantation Surgery, Open Heart Surgery, Amputation etc. which involve heavy expenditure.

(iii) Permanent disability of the employees or their dependent family members:

Upto a maximum of Rs.2,00,000/- on case to case basis depending upon the percentage of disability.

(iv) Injury due to Accident of the employees or their dependent family members:

Upto a max amount of Rs.1,00,000/- Injury caused to body, mind or emotions, which may include partial disablement (exceeding three days).

In addition to above:

A. On Superannuation: At the time of Superannuation, the employee will be paid 80% of his total contribution, subject to ceiling of Rs.2 lakh.

B. Farewell Party: At the time of Superannuation, the General Administration of Dr. B.R. Ambedkar University Delhi will organize a party to bid adieu to the Superannuating Employee and a sum of Rs.10000/- (for each occasion) is earmarked for the purpose.

4. TIME WITHIN WHICH FINANCIAL ASSISTANCE IS TO BE GIVEN

The financial assistance may be given within a fortnight from the date of meeting of the Managing Committee in which the case is considered.

5. RESOURCE MOBILISATION

- i. The corpus may be built up by monthly subscription from the employees and donations/grants from the University, its employees, philanthropist, well-wishers and other individuals and organizations.
- ii. All the teaching and non-teaching employees (except outsourced employees) of the Dr. B.R. Ambedkar University Delhi shall compulsorily be the member of this scheme. The monthly subscription shall be deducted from the salary drawn by the employee.
- iii. The monthly subscription may be as under:

Group 'A' (level 12 and above)	-	Rs.300/-
Group 'A' (level 10 and 11)	-	Rs.200/-
Group 'B'	-	Rs.100/-
Group 'C'	-	Rs.50/-

6. PROCEDURE FOR DISBURSEMENT

- i. Employee/dependent seeking financial assistance from this fund shall apply to the Registrar in the prescribed format giving therein the details of the circumstances under which he/she needs the financial assistance from the fund.

- ii. Such application shall be considered by the Managing Committee within a week and its decision communicated to the applicant immediately thereafter.
- iii. In the event, the Managing Committee is satisfied that there is an immediate and urgent need to render financial assistance; it may sanction an adhoc amount.
- iv. In case of insufficient funds in the corpus, the concerned Managing Committee shall recommend the drawal of funds from UDF, as an interim measure, and the same shall be recouped as and when the funds are available in the corpus.

7. CHIEF PATRON

The Vice-chancellor of the University will be the Chief Patron of the Welfare Fund.

8. MANAGING COMMITTEE

- a) There shall be a Managing Committee constituted for the management and administration of the Fund and shall comprise of :

V.C. or his/her nominee	- Chairperson
Registrar or his/her nominee	- Member
COF or his/her nominee	- Member
One representative each from the Teaching and Non-teaching employee (to be nominated by the V.C.)	- Member
AR(HR)	- Convener

- b) The Managing Committee shall appoint a Treasurer from amongst its member.
- c) The quorum of the Managing Committee Meeting shall be four which will include Chairperson.
- d) The Managing Committee will frame detailed guidelines to the working and operation of the Fund.
- e) The financial or accounting year of the Fund shall be from 1st April to 31st March.
- f) The annual report on the working of the Fund shall be presented to the Managing Committee by the 30th June of each year in respect of the financial year ended on 31st March of that year.

9. FORMS FOR THE FUND

The application for membership of the Welfare Fund will be as per the proforma prescribed under Form — I.

The application for financial assistance from the fund will be as per proforma prescribed under Form — II

10. NATURE OF ASSISTANCE

The financial assistance provided from this fund shall be non-refundable and can be paid only once. However, for second or subsequent occasion, assistance can be considered by the Managing Committee as per the merit of the case.

11. BANK ACCOUNT

The amount of the Welfare Fund shall be deposited in a separate Bank account of a Scheduled Bank. The Managing Committee will decide its policy for investment of the amount of the Fund.

12. POWERS OF AMENDMENT

The Board of Management shall amend and/or to repeal these rules on the recommendations of the Managing Committee.

13. OVERRIDING CLAUSE

Unless expressly stated otherwise in these Rules, these Rules override anything in any other Rules of the University to the contrary.

FORM - I

Application for Membership of the Dr. B.R. Ambedkar University Delhi Welfare Fund Scheme

1. Name of the Employee : _____
2. Designation : _____
3. School/ Division/ Centre : _____
4. Service Status (Permanent/
Contract/ Outsourced) : _____
5. Group A/ B/ C : _____
6. Contact Number : _____

I hereby give my consent that the subscription for the membership of the Dr. B.R. Ambedkar University Delhi Welfare Fund Scheme may be deducted from my monthly salary.

Signatures with Date

Office Use Only

Application of the employee : Accepted / Rejected

Membership Number allotted : _____

Signatures of Authorised Person

FORM – II

Application for Financial Assistance from the Dr. B.R. Ambedkar University Delhi
Welfare Fund Scheme

Membership Number: _____ Member since: _____

1. Name of the Employee : _____
2. Designation : _____
3. School/ Division/ Centre : _____
4. Contact Number : _____
5. Purpose of Assistance with detailed justification : _____

6. Amount required : _____

I would like to apply for the Financial Assistance from the Dr. B.R. Ambedkar University Delhi Welfare Fund Scheme. I hereby declare that I am a bonafide member of the Dr. B.R. Ambedkar University Delhi Welfare Fund Scheme since _____. Please provide me assistance.

Signature with Date

Office Use Only

Application of the employee : Accepted / Rejected

Amount Passed : Rs. _____/-

Signatures of Authorised Person

Dr. B. R. Ambedkar University Delhi

Campus Development Division

APPENDIX-5

F.No./AUD/100.192/CD/2022-23/

July 14th 2022

Subject: Construction of SPS (4 Storey) for additional Class Rooms at Karampura Campus of Dr. B. R. Ambedkar University, Delhi
- Approval of Preliminary Estimate (Cost Rs. 21 Cr. approx.)

Please refer to the above subject.

Considering the ever-growing need to introduce more no of courses, to cater to the NEP requirements, there is a need to have more no. of classrooms etc. at the existing Karampura Campus of the University.

The Hon'ble Deputy Chief Minister, Delhi, during his visit to the Karampura Campus, had stressed upon introduction of more courses, pertaining to skill development, to help betterment of the society. He also indicated to have a relook into to existing infrastructure at the campus and include it wherever required.

Accordingly, efforts have been made and it was considered appropriate to replace the existing TWO Single storey, old barracks, with a FOUR storeyed Semi permanent structure.

The reference has been made to PWD, GNCTD, and as per the interaction and discussions held, a Preliminary Estimate, amounting to Rs. 21 Cr. approx. has been collected from PWD.

The broad features, the design and scope of the proposed 4 storey (G+3) Semi- Permanent Structure are as under:

1. Office, 2 nos. 80 seater Class Room along with 2 meter wide corridor at the ground floor.
2. 3 nos. 80 seater Class Room, Staff room, utility store & 2 meter wide corridor at 1st, 2nd, 3rd floors.
3. Male, Female & Handicap toilets at all floors.
4. Provision of two staircases.
5. Internal Electrical Installation i/c power wiring and plugs.
6. Lighting conductors, Telephone Conduits & Computer Conduiting.
7. Electrical External Services Connections.
8. External Lighting.
9. Provision of 2nos. lift with 13 Passenger Capacity each.
10. 100 KVA UPS System with 30 minutes backup.
11. Provision of IP bases CCTV system for building security comprising of PTZ, fixed camera, cabling, recording, display system and hardware & software support.
12. Provision for Audio - Video system for 80 seater class room i/c cabling and hardware & software support.
13. Provision for DG Set, Septic Tank, Fresh water arrangements etc.
14. Provision for LAN System.
15. Electric signage boards.
16. Provision of classroom furniture.

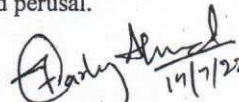
The proposed period of completion shall be 12 months (2 months for award of work & 10 months for execution).

The work shall be executed by PWD as a Deposit work.

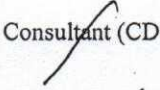
The Estimate is based on PAR 2012 and present cost index. The estimate is in order.

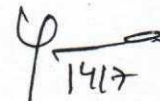
The copy of the Preliminary Estimate & Drawings are enclosed for kind perusal.

Encls:
As Above.


19/7/22
Assistant Engineer (Civil)

Consultant (CD)


As discussed in the meeting, July


19/7
As discussed in the meeting, July

C.O. Division
Dy no. 3686
Dt. 14/7/22.

-2/N-

CD has submitted the proposal for construction of SPS (4 storey) for additional class room at Karampura Campus of Dr. B. R. Ambedkar University Delhi. As stated by CD, the proposed work is to be carried out by PWD. May like to approve for placing this in forthcoming Finance Committee. Submitted Please

~~HVC~~

Amn Singh
14.7.22

Meenakshi
14/07/2022

~~Registrar~~

Meenakshi
14/07

~~CoF~~

Pajee
14/07/22

~~DR(F)~~

DR
14/07/22

~~AR(F-2)~~

Deepak
18/7/22

Vice Chancellor Office
Dy. No. 2192/22
Date 14/07/22

Registrar Office
Dy. No. 1484
Date

AUD (FINANCE DIVISION)
Diary No. 1457
Date 14.07.2022

PUBLIC WORKS DEPARTMENT
Govt. of NCT, Delhi

State : Delhi
Branch : B&R
Zone : Other Projects
Circle : Higher Edu. Projects
Division: EPD-III & HEED

Name of Work :- Construction of SPS (4-Storey) for additional class rooms at Karampura Campus of Dr. B.R. Ambedkar University, Delhi.

Major Head :-
Minor Head :-
Detailed Head :-

This Preliminary Estimate amounting to Rs.20,89,04,200/- including 1% contingencies (Civil Component Rs.13,45,78,800/- + Electrical Component Rs.6,52,45,400/- + Furniture Rs.90,80,000/-) has been framed by Executive Engineer(C), EPD-III & Executive Engineer, HEED,PWD(GNCTD) and further processed in the Office of Project Manager (Higher Education Projects), PWD, Lala Lajpat Rai Marg, Lajpat Nagar-IV, Near Central School, Andrewj Ganj, New Delhi-110024 and Chief Engineer (Other Projects), PWD (GNCTD), 13th floor, MSO Building, I.P. Estate, New Delhi-110002.

REPORT

History:- The requisition for Construction of 4-Storey(G+3)Semi-Permanent Structure for additional class rooms by demolishing existing two barracks (Booth Block) marked as 1 & 2 in the layout plan of Karampura Campus of Dr. B.R. Ambedkar University, Delhi has been received vide letter No. F. AUD/100.182/CD/2021-22/1048 dt.30.05.2022 from Sh. Farhaz Ahmed, Assistant Engineer (Civil), Dr. B.R. Ambedkar University, Delhi. Accordingly preliminary floor plans of the proposed 4-storey (G+3) SPS have been prepared and sent to the AUD authorities. The AUD authorities have agreed with the proposal In-Principal. The client has also desired to incorporate the provision of classroom furniture based on furniture cost for the Dheerpur Project in the Preliminary Estimate vide letter no. F.AUD/100.182/CD/2021-22/1052 dt.13.07.2022 Hence, this preliminary estimate amounting to Rs.20,89,04,200/- has been prepared for accord of Administrative Approval & Expenditure Sanction of the competent authority.


Design and Scope:-

The 4-storey (G+3) Semi-Permanent Structure consists of the following provisions:

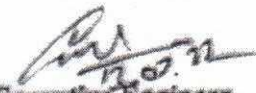
1. Offices, 2 nos. 80 seater class room along with 2 metre wide corridor at ground floor.
2. 3 nos. 80 seater class room, staff room, utility store & 2 metre wide corridor at 1st, 2nd & 3rd floors.
3. Male, Female & Handicap toilets at all floors.
4. Provision of two staircases.
5. Internal Electrical Installations i/c power wiring and plugs.
6. Lighting conductors, Telephone Conduits & Computer conduiting.
7. Electrical External Service Connections
8. External Lighting.
9. Provision for 2 nos. lift with 13 Passenger capacity each.
10. 100 KVA UPS System with 30 minutes backup.
11. Provision for IP based CCTV system for building security comprising of PTZ, Fixed camera, cabling, recording, display system and hardware & software support.
12. Provision for Audio – Video system for 80 seater class room i/c cabling and hardware & software support.
13. Provision for D.G. SET, Septic Tank, Fresh water arrangements etc.
14. Provision for LAN System.
15. Electric signage boards.
16. Provision of classroom furniture


Specification :-	CPWD specifications 2019 Vol-I & Vol-II with upto date correction Slips and Manufacturer's specification.
Rates :-	As per PAR 2012 & Market Rates
Cost :-	Rs.20,89,04,200/-
Land :-	Available
W.C. Estt. :-	If required, shall be met out of the contingencies.

T&P :- Shall be arranged by the contractor.
 Method :- Through contract after call of tenders
 Time:- 12 Months after receipt of A/A & E/S (Two month for planning and
 TEN months for construction).



 Assistant Engineer-IV
 EPD-III, PWD


Assistant Engineer(P)
 EPD-III, PWD


 Executive Engineer
 EPD-III, PWD



 Assistant Engineer (Elect.)
 HEED, PWD

Executive Engineer (Elect.)
 HEED, PWD

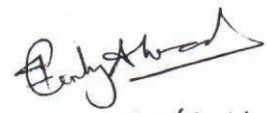

 Assistant Engineer (P) (Elect.)
 O/o PM(Hr. Edu. Proj.), PWD


 Assistant Engineer (P)
 O/o PM(Hr. Edu. Proj.), PWD

Assistant Engineer (P)
 O/o CE(Other Projects), PWD


 Project Manager
 Hr.Edu. Projects, PWD

Chief Engineer (Other Projects)
 PWD (GNCTD)


 A.F.(Civil)

G/S
 Y.e.
 Consultant, CD

Name of work: - Construction of SPS (4-Storey) for additional class rooms at Karampura Campus of Dr. B.R. Ambedkar University, Delhi.

GENERAL ABSTRACT OF COST

S.No.	DESCRIPTION OF SUB-HEADS	AMOUNT
1	Civil Works	134578800.00
2	Electrical & Mechanical services	65245400.00
3	Furniture	9080000.00
	Total	208904200.00

13/7/22
 Assistant Engineer-IV
 EPD-III, PWD

Assistant Engineer-(P)
 EPD-III, PWD

13/7/22
 Executive Engineer
 EPD-III, PWD

13/7/22
 Assistant Engineer (E)
 HEED, PWD

Executive Engineer (E)
 HEED, PWD

13/7/22
 Assistant Engineer (P) (Elect.)
 O/o PM(Higher Edu. Proj.), PWD

13/7/22
 Assistant Engineer (P)
 O/o PM(Higher Edu. Proj.), PWD

Assistant Engineer (P)
 O/o CE(Other Projects), PWD

13/7/22
 Project Manager
 Higher Education Projects,
 PWD, GNCTD, Delhi

Chief Engineer
 (Other Projects)
 PWD, GNCTD, Delhi

13/7/22
 A.E. (Civil)

13/7/22
 Consultant, G

Proposal from Outreach and Extension Division of Dr. B. R. Ambedkar University Delhi

Academics on Wheels

Dr. B. R. Ambedkar University Delhi has always been engaged in community participation through its pedagogic practices, since its inception. The Outreach and Extension Division of the university was formally launched on September 30, 2021 with a mandate to reach out to village and slum clusters in the NCR region and engage in multiple kinds of community services. The University has adopted three underprivileged villages and slum clusters around the Kirti Nagar area and has is also working closely with the Gumanhera villages in NCR region. As part of the expanding activities of the Division, a programme entitled 'Academics on Wheels' is proposed, where a Volvo Bus internally refurbished with state of the art technology and internet connectivity will move across the city of Delhi.

The objectives of the programme are:

1. For the university community of faculty and research scholars to reach out to the community in order to unlearn and spread the wings of knowledge to areas where it is most needed
2. For the development of skills among urban poor/underprivileged youth
3. For the promotion of digital knowledge facilitating various kinds of life skills in technologically driven society

The activities that this project would entail are:

1. Digital literacy courses/programmes—basic computer and internet knowledge, net banking skills, filling up of various forms for examination and job applications online, create profiles in social media
2. Mobile digital library—the purpose of this will be to have one dedicated computer in the bus where digital versions of NCERT school text books of all classes will be available for ready reference, story books and audio books in Hindi and English for children and young adults will be made available for accessing in order to develop reading habits
3. Audio-visual story-telling sessions conducted with children and young adults on freedom struggle, freedom fighters and the making of the Indian Constitution
4. Facilitate high school students towards completion of their school projects and assist them in generating ideas around entrepreneurial ventures through computer access in the bus
5. Acting as a mobile coaching centre for those preparing for different state government jobs providing weekly classes and guidance

The possible outcomes of an initiative like Academics on Wheels are:

1. Getting the university community closer to different sections of the city, especially those who may not be able to get enrolled at the university
2. Create an interest among the children and young adults in the adopted villages and clusters towards reading, operating the computer, knowledge of responsible use of the digital platforms, assistance in thinking about own entrepreneurship, and developing patriotic and constitutional values
3. Nurture believe in young adults from underprivileged backgrounds that they can aspire to enter college and university systems

The kind of infrastructure that is needed in the bus are:

1. Fifteen computers with internet facilities
2. One printer with Scanner
3. Two television screens—associated audio-visual facilities
4. Fifteen seating arrangements with chairs and desks
5. Space for three flex/standees inside the bus
6. Facility for hand mike/collar mike
7. CCTV camera inside the bus
8. Outreach and Extension Division activities related banner outside the bus for publicity
9. University banner outside the bus

The Academics on Wheels will be a unique initiative by a social sciences and humanities university in the city of Delhi. While other initiatives in the nature of this exist and is driven by science and technology based institutions, if approved this will be a first for social sciences and humanities university. While the programme would begin working with the village and slum clusters that has been adopted by the university, it will also move to other parts of the city and reach to as many underprivileged children and young adults as possible.

List of Infrastructural items required for the 'Academics on Wheels' programme				
Sl. No.	Description of Items	Tentative costs as per (GeM/Direct Purchase (in Rs.) (Unit Price)	Quantity	Tentative costs as per (GeM/Direct Purchase (in Rs.) (Total Cost)
1	Flex Banners and Aluminium Standees			10939
2	EFC Executive Table of three layer prelaminate particle board (wood product) pf grade II type II of IS 12823/Latest 1500 mm 900 mm 750 mm	9200	15	138000
3	EFC Office/Visitor Chair with seat DXWXH 500 mm 500 mm 430 mm, padded with Polyurethane Foam	5500	15	82500
4	Samsung Smart Television TV 50 inch LED Backlit LCD	55000	2	110000
5	Bose 1 way portable PA system	60000	2	120000
6	HP Intel Core i7 10700 16 GB HDD/Linux	75456	15	1131840
7	Laserjet Pro MFA M429dw multifunction printer	49267	1	49267
8	CP Plus CCTV Bundle Toolkit 1 year	24999	1	24999
9	Volvo 55 Seater Diesel Bus for State Road Transport	14715210	1	14715210
			Total	16382755