अम्बेडकर विश्वविद्यालय, दिल्ली    **Ambedkar University, Delhi**

**Subject: Recommendations of the Advisory Committee on Research and Project Management (ACRPM) held on 11.09.2017 – reg.**

A Meeting of the Advisory Committee on Research and Project Management (ACRPM) was held on 11.09.2017. A copy of the signed minutes of the meeting is at F/A. The minutes have been circulated among the members via email dated 13.10.2017. The ACRPM considered and recommended the following:

1. The SOL's proposals were referred back to the Dean, SOL for revision with the following observations:

    a) **Database of Hindi resources in Social Sciences and Humanities**
    
       i. In the budget line item, the category `student member' needs to be replaced with Research Assistant.
    
       ii. The contingency expenditure of Rs. 50,000/- needs to be disaggregated and divided into sub-heads.

    b) **Translating Theory**
    
       i. The role of the Research Assistant is not clear.
    
       ii. Contingency of Rs. 204675 needs to be disaggregated and divided into sub-heads.
    
       iii. This projects looks to be focused on translating key texts in the social sciences. Hence Dean, SOL is requested to identify the key texts and the lead translators.
    
       iv. The Honorarium for commissioned translations of Rs. 1 lakh looks to be too low.
    
       v. The role of secretarial help needs to be specified clearly.

2. The ACRPM considered and recommended the **CCK-CDP project proposal titled "The River and the City -Multiple Narratives of the Jamuna in Delhi"** for further approval by suggesting to follow the AUD norms while recruiting Research Assistants.

3. The ACRPM considered the proposal titled " **Early Literacy Initiative**" with **TISS** (proposed by CECED) and recommended the signing of the MoU through the Registrar's Office. The project will be supported by the Tata Trusts.

4. The ACRPM considered the project titled **"Poetry in the Indo-Islamic Millennium: From Manuscript to Teaching Tools"** submitted by Dr. Shad Naved, Principal Investigator, Dr. Mrityunjay Tripathi (Co-Principal Investigator-1) and Dr. Awadhesh Tripathi (Co-Principal Investigator-1) **for financial support of Rs. 6,45,000/- from AUD** and recommended for further approval.

5. The ACRPM considered the request of Dr. Santosh Singh and recommended for his project extension up to March 31, 2018 (in lieu of June 2018).(Project titled the **"Ravidassia Movement in Punjab: A sociological Study"**)

6. It was recommended that information related to SMG to be disseminated from Dean (AS) with a follow up intimation from Chair ACRPM. A three member committee including Rukmini Sen, Yogesh Snehi and Babu P. Remesh was constituted to facilitate the implementation of the scheme, with the help of ACRPM secretariat, in a time bound manner.

7. While considering the request submitted by Dr. Nandini Nayak for use of available funds in other heads for meeting expenses of photocopying etc. for her project, it was decided that in future, such re-appropriation of funds across

line items is not to be allowed. Regarding selection of research ~~st~~
recruitment needs to be done following existing AUD norms.

8. The ACRPM recommended the research proposal received from the School
Development Studies titled "Researching Delhi – Mapping Industrial Production
Work, Livelihoods and Capabilities in Delhi" for further approval.

9. On the BOM resolution No. 10.2 approved on 03.11.2016 related to expert panel
for the selection committee, it was recommended that information will be sought
from all Schools/Centres for preparing a consolidated panel. Dr. Sunita Tyagi to
send a mail to all Schools/Centres.

10. It was recommended that ACRPM can either hire a Research Assistant or
engage a PhD scholar (under the earn while you learn scheme). For the said
purpose, total budget of Rs. 1.5. lakh (for 6 months) may be sought from the
University.

In view of the above, it is proposed that the PVC-2 may kindly approve the above
recommendations of the ACRPM.

(Sunita Tyagi)
Asstt. Registrar(Coordination)
23.10.2017

Chairperson, ACRPM

PVC-2 Shree
31-10-17
For consideration
Shree

31/r

Char, ACRPM

**Ambedkar University Delhi (AUD)**
**Advisory Committee on Research and Project Management (ACRPM)**
**Minutes of the Meeting held on 11 September 2017**

**The Meeting of the Advisory Committee on Research and Project Management (ACRPM) was held on 11 September 2017. The following were present:**

1. Professor Anup Kumar Dhar, Chairperson
2. Professor Babu P. Remesh, Convenor
3. Dr. Rajan Krishnan, Member
4. Dr. Arindam Banerjee, Member
5. Dr. Rukmini Sen, Member
6. Dr. Yogesh Snehi, Member
7. Dr. Rachna Mehra, Member
8. Shri J. Ernest Samuel Ratnakumar
9. Dr. Lokesh Garg, Registrar Nominee

Dr. Praveen Singh, Dr. Suresh Babu and Prof. Suchitra Balasubrahmanyan could not attend the meeting.

**Items on the Agenda:**

1. **Confirmation of Minutes of the ACRPM Meeting held on 11.08.2017**

   The minutes of the last meeting as circulated, were read and confirmed.

2. **To discuss the following collaborative projects, proposed by the Dean, SOL:**
a) **Database of Hindi resources in Social Sciences and Humanities**

   While discussing this agenda, the need for preparing a database of Hindi resources in Social Sciences and Humanities was discussed. The ACRPM was of the view that the proposal of SOL to prepare this database is beneficial for the university. The ACRPM, while appreciating the proposal suggested that the proposal can be resubmitted to the next ACRPM meeting with the following revisions:

   i. In the budget line item, the category 'student member' needs to be replaced with Research Assistant.
   ii. The contingency expenditure of Rs.50000 needs to be broken up into sub-head.

b) **Translating Theory**

   The ACRPM discussed the proposal in detailed and pointed out the following:

   i. The role of Research Assistant is not clear.
   ii. Contingency of Rs. 204675 needs to be sub-divided.

iii. This projects looks to be focused on translating key texts in the soci[...]
Hence suggested to identify the text and the translators.

iv. The Honorarium for commissioned translations of Rs. 1 lakh looks to be [...]

v. The role of secretarial help needs to be specified clearly.

In view of the above, the proposal was referred back to the SOL for revision.

3. To discuss the revised CCK-CDP project proposal titled " The River and the C[...] Multiple narratives of the Jamuna in Delhi" received from the CCK for finan[...] support from AUD.

The ACRPM took note of the revised CCK-CDP proposal and recommended for further approval with the suggestion that the names of the core-team members cannot be included in the project proposal, as the research assistants are to be eventually recruited following due process as per AUD norms.

4. To discuss about a CCK proposal for financial support from the AUD to organise an exhibition related to NEF Research outcomes.

While discussing the proposal, it was pointed out that ACRPM is not mandated to support School/s/Centres for organizing such exhibition. Hence referred back the proposal to the CCK and requested to process through appropriate channels other than ACRPM.

5. Soliciting ACRPM's views on the project titled " Early Literacy Initiative" with TISS (Proposed by CECED)
The ACRPM favourably considered the proposal and recommended to go ahead for signing the MoU through the Registrar. The project will be supported by the Tata Trusts.

6. To discuss the revised budget for the project titled "Poetry in the Indo-Islamic Millennium: From Manuscript to Teaching Tools" submitted by Dr. Shad Naved, Principal Investigator, Dr. Mrityunjay Tripathi (Co-Principal Investigator-1) and Dr. Awadhesh Tripathi (Co-Principal Investigator-1) for financial support from AUD.

The ACRPM considered the revised proposal and recommended for further approval.

7. To discuss the revised budget for the project titled entitled "Spatio-temporal dynamics of channel bars and islands in River Yamuna – A study using remote sensing and GIS in Delhi stretch" which was submitted by Dr. Pulak Das, School of Human Ecology.

While discussing the revised submitted budget for the proposal, the ACRPM pointed out the following:

i. The role of field assistant is not clear, when already Research Assistant has been earmarked for 18 months @ Rs.25000 per month.
ii. Cost of Computer, laptops etc. cannot be included in project proposal and budget line items, as it is a GIA funded project.
iii. The exact software to be procured and the justification for the procurement of the software needs to be given (This software will eventually form part of the asset of the university).
iv. Contingency of Rs. 1 lakh needs to be broken up into sub-headings.

In view of the above, the proposal was referred back to the Principle Investigator for revision.

8. **To consider and discuss a request submitted by Dr. Santosh Singh regarding extension of his research project titled the "Ravidassia Movement in Punjab: A sociological Study" till June 2018**

The ACRPM considered the request on the given circumstances and recommended for extension upto March 31, 2018 (in lieu of June 2018).

9. **To discuss for the further follow up action on Seed Money Grant (SMG)**

On the matter, it was recommended that information to be disseminated from Dean (AS) with a follow up intimation from Chair ACRPM. A three member committee including Rukmini Sen, Yogesh Snehi and Babu P. Remesh was constituted to facilitate the implementation of the scheme, with the help of ACRPM secretariat, in a time bound manner.

10. **To consider and discuss a request submitted by Dr. Nandini Nayak regarding to use the available money under other budget heads for photocopy and miscellaneous purpose (Project was sanctioned under GIA Fund)**

After detailed discussion, request submitted by Dr. Nandini Nayak was considered and permitted to use available funds in other heads for meeting the expenses of photocopy. But, in future, such re-appropriation of funds across line items is not allowed.

Regarding selection of research staff, the recruitment needs to be done by following existing AUD norms.

11. **To discuss a research proposal received from the School of Development Studies titled "Researching Delhi – Mapping Industrial Production, Work, Livelihoods and Capabilities in Delhi"**

The ACRPM took note on the recommendations of the Review Committee and recommended that the proposal be considered for further approval and support by the

university. The project was approved with Prof. Sumangala Damodaran and Dr. Sengupta as Principal Investigators. The project will be jointly done by all the faculty members of SDS.

12. **To take further action on the BOM resolution No. 10.2 approved on 03.11.20 related to expert panel for the selection committee.**

It was recommended that information will be sought by from all Schools/Centres for preparing a consolidated panel. (who will seek the information)

13. **Proposal to hire a Research Assistant OR Student under "Earn While You Lean Scheme" to assist ACRPM Secretariat**

It was recommended that ACRPM can either hire Research Assistant or engage Ph D scholars (under earn while you learn scheme). For the purpose total budget of Rs. 1.5. lakh for 6 months may be sought from the University.


(Babu P Remesh)
Convenor
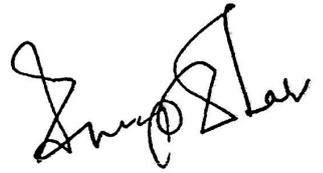

(Anup Dhar)
Chairperson

**Subject:** Revised budget for the project titled "**Poetry in the Indo-Islamic Millennium: from Manuscript to Teaching Tools**"- regarding

The project titled "**Poetry in the Indo-Islamic Millennium: from Manuscript to Teaching Tools**" was discussed by the ACRPM in its meeting held on 08.02.2018. A copy of the signed minutes duly approved by the VC is placed in the file (F/A) for reference.

The said project has been considered for the revised financial support of Rs. 6,95,000/- from GIA fund, AUD. Also it was recommended that the PIs would explore the possibility of hiring the services of scanning and printing facilities on a piece rate payment basis. If such arrangement is not possible, then the purchase of dedicated printer (with scanner) can be pursued.

In view of the above, it is submitted that we may inform to the PIs of the said project to take further action through due process.

Submitted for kind consideration and approval, please.
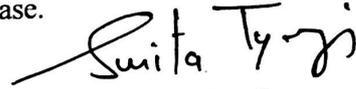
(Sunita Tyagi)
Asstt. Registrar(Coordination)
19.04.2018

Chairperson, ACRPM

Dean, SoL    Forwarded.
R. Chakravarty
Dean, SOL
26. 4. 18

PI - Dr. Shad Naved

अम्बेडकर विश्वविद्यालय, दिल्ली      Ambedkar University, Delhi

No. AUD/PVC1/ACRPM/2017-18/001      Dated: 03.11.2017

**Prof. Radha Chakravarty**
Dean, School of Letters
Ambedkar University Delhi
Delhi – 110 006

Dear Prof. Chakravarty,

This has reference to the research proposal for project on *"Poetry in the Indo-Islamic Millennium: From Manuscript to Teaching Tools"* that you submitted for consideration of the University.

I am directed to inform you that the University has decided to approve the above grant proposal with the budget of **Rs. 6,45,000/-** submitted with the proposal, subject to the following.

1. Dr. Shad Naved will be the Principal Investigator and Dr. Mrityunjay Tripathi & Dr. Awadhesh Tripathi will be the Co-Principal Investigator. The other member of the Team would be as proposed in the Project document.

2. The duration of the Project will be two years (24 months) w.e.f 07.11.2017

3. The appointment of Project staff will be made as per AUD norms and with the approval of the Vice-Chancellor.

4. Proper accounts of the expenditure incurred in accordance with budget approved may be submitted to the Controller of Finance on completion of the Project.

5. The Project team will abide by the rules and regulations of the University for administration of the Project.

Yours sincerely,
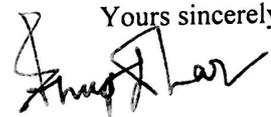
Chairperson, ACRPM

Copy for information to:

1. Dr. Shad Naved, SOL
2. Dr. Mrityunjay Tripathi, SOL
3. Dr. Awadhesh Tripathi, SOI
4. Office of the Vice-Chancellor
5. Office of the Pro Vice-Chancellor-1
6. Office of the Pro Vice-Chancellor-2
7. The Controller of Finance
8. Deputy Registrar (Academic Services)

(Varanasi); Indian Press (Allahabad); Maulana Azad Library (Aligarh Muslim University); Regional State Archive Library (Allahabad); Dar-ul-musannifin (Azamgarh); Sundarayya Vignana Kendram (Hyderabad); Telangana State Archives (Hyderabad); National Archives of India (New Delhi); Allahabad Museum (Allahabad); Salar Jung Museum and Library (Hyderabad); Osmania University Library (Hyderabad); Archaeological Museum (Bijapur); Rupayan Sansthan (Jodhpur); Maulana Azad Central Library (Bhopal); Vikram Kirti Mandir (Ujjain); and Asiatic Society Library (Kolkata).

### Stage Two

(a) Collating textual variants of the selected poems.

(b) Preparing soft copies of the established texts.

(c) Bringing the original texts under a common Roman-based transliteration scheme.

(d) Annotating the texts of the selected poems.

(e) Preparing the preliminary and appendix matter (glossary, index of first lines, cross referencing) for the main text.

(f) Preparing a bilingual critical introduction (in English and Hindi) and a note on how to use the book as a teaching tool.

(g) Preparing a book proposal on the basis of the above for publication.

### Stage Three

(a) Organizing a seminar for colleagues and the larger AUD community on the question of literary pasts and how we access them in our present.

## V. Proposed budget

| S. No. | Expenditure head | Unit cost | Number | Duration (months) | Total amount |
|---|---|---|---|---|---|
| 1 | Hiring of research assistant per month (part time) | 25,000 | 1 | 12 | 3,00,000 |
| 2 | Library access fees (temporary membership): <br><br> (a) Asiatic Society Kolkata <br><br> (b) Raza Library, Rampur <br><br> (c) Hindi Sahitya Sammelan, Allahabad <br><br> (d) Rupayan Sansthan, Jodhpur | 5,000 | – | N.A. | 5,000 |
| 3 | Stationery and on-site photocopying | 5,000 | – | N.A. | 5,000 |
| 4 | Travel (domestic) possible travel destinations: <br><br> (a) Varanasi <br><br> (b) Allahabad | 1,20,000 | – | N.A. | 1,20,000 |

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|   |   |   |   |   |   |
|---|---|---|---|---|---|
| | (c) Hyderabad | | | | |
| | (d) Kolkata | | | | |
| | (e) Bijapur | | | | |
| | (f) Jodhpur | | | | |
| | (g) Rampur | | | | |
| | (h) Ujjain | | | | |
| | (i) Patna | | | | |
| | (j) Azamgarh | | | | |
| | (k) Aligarh | | | | |
| | (l) Bhopal | | | | |
| 5 | Outstation accommodation and boarding (45 days approximately) | 1,35,000 | – | N.A. | 1,35,000 |
| 6 | Consultation fees for language experts | 25,000 | 2 | N.A. | 50,000 |
| 7 | Miscellaneous expenses | 30,000 | – | N.A. | 30,000 |
| 8 | **Loan of printing and scanning equipment from AUD\* (See ADDENDUM to Approved Budget on Page 6)** | | | | |
| | | | | Total amount | Rs 6,45,000 |

**\*For the project period, please provide the PI (Dr Shad Naved), who is an Assistant Professor, with a printer and scanner. The printer and scanner shall be returned to AUD at the end of the research project. (See ADDENDUM to Approved Budget on Page 6)**

# ADDENDUM to Approved Budget

Due to the unavailability of printing and scanning equipment in the AUD Store, the following budget head is proposed towards the cost of purchasing one colour printer-scanner by the IT Services for the purpose of this project. All equipment will revert to the School/IT Services according to the rules laid down by the ACRPM Standard Operating Procedure.

Please note that the budget head no. 1 in this addendum replaces the existing budget head no. 8 in the approved budget.

| S. No. | Expenditure head | Unit cost | Number | Duration (months) | Total amount |
|---|---|---|---|---|---|
| 1 | Purchase of colour printer-scanner | Rs 50,000 | 1 | N.A. | Rs 50,000 |
| | | | | Total approved amount | Rs 6,45,000 |
| | | | | TOTAL | Rs 6,95,000 |

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Dean, SOL
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