

AMBEDKAR UNIVERSITY DELHI

Centre for Development Practice

23 June, 2017

Fund Transfer from HYN to SDTT accounts

The funding agency Help Your NGO had contributed Rs.1,65,000/- (Rupees One Lakh Sixty Five Thousand Only) to support the stipend cost of for one student (Ashutosh Kumar) from Batch 2013. The stipend for Ashutosh Kumar was paid from SDTT account. We would like to revert the amount from HYN to SDTT to make adjustment for stipend. Please transfer Rs.1,65,000/- from Help Your NGO to SDTT Bank account.

Placed for your approval and consideration.

Dr. Anup Dhar

Director, CDP

COF

755/CDP/SHS
27/06/2017

Help Your NGO.com

AUD

SPONSORSHIP AGREEMENT

This Sponsorship Agreement ("Agreement") is made and entered into as of the 11 JUNE 2013 ("Effective Date") by and between:

HelpYourNGO.com India Private Limited, a Company incorporated under the Companies Act, 1956 and having its registered office at 16, Jolly Maker Chambers II, 225, Nariman Point, Mumbai- 400 021, Maharashtra, India. (hereinafter referred to as ("**the Sponsor**") which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include executors, administrators, legal representatives and permitted assigns as the case may be of the **ONE PART**

AND

Dean, School of Human Studies, Ambedkar University, Delhi. Ambedkar University, Delhi is a public University with a campus-based, unitary structure with research, postgraduate and undergraduate programmes in the social sciences and the humanities at Lothian Road, Kashmere gate, Delhi-110006, India. (hereinafter referred to as ("**the Recipient**") which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include executors, administrators, legal representatives and permitted assigns as the case may be of the **OTHER PART**

As the context may require, **the Sponsor**" and the "**the Recipient**" are hereinafter individually referred to as the "**Party**" and collectively as the "**Parties**".

AND WHEREAS '**the Recipient**' desires that '**the Sponsor**' to support recipient's Mphil students, who are aspiring to become "development practitioner" by way of sponsorship which would help them to achieve their goal or wishing to create deeper level of community engagements and endeavors.

AND WHEREAS '**the Sponsor**' has agreed to provide sponsorship to One MPhil Development Practice student of the Recipient subject to the terms and conditions laid out in this Agreement.

NOW, THEREFORE, '**the Recipient**' and '**the Sponsor**' hereby agree as follows:

1. OBJECT AND SCOPE:

1. The agreement between '**the Recipient**' and '**the Sponsor**' is aimed to support One MPhil student ("**the student**") being part of the Mphil in Development Practice Program of '**the Recipient**' who is aspiring to become "development practitioner" or wishing to create deeper level of community engagements and endeavors.
2. '**The Recipient**' shall select one MPhil student eligible for the sponsorship according to the selection criteria under this agreement.

3. 'The Recipient' shall furnish "Annexure I" to 'the Sponsor' within 30 days from the execution date of this Agreement or such period as may be mutually agreed upon.
4. 'The Sponsor' upon the receipt of "Annexure I" shall provide sponsorship fee to 'the Recipient' on the terms and conditions as hereinafter contained.

2. PERIOD:

This Agreement shall commence with effect from 1 JUNE 2013 ("Effective Date") and shall be valid for a period of 22 months (Twenty Two Months) ("the Sponsorship Period") unless terminated earlier in accordance with clause 6 below. The Agreement may be extended for such further period as may be mutually agreed by and between the Parties hereto in writing to this effect.

3. SPONSORSHIP FEE:

1. Subject to the terms and conditions of this Agreement and 'the Recipient' performing its obligations under the Clause 5 hereunder and in consideration of the rights granted by the Recipient to the Sponsor, the Sponsor agrees to provide Sponsorship Fee of Rs 3,30,000/- (Rupees Three Lac Thirty Thousand Only) ("Sponsorship Fee") to 'the Recipient'. The Sponsor shall disburse "Sponsorship Fee" to the recipient in the first week of January and June of each year equally over a period of twenty-two months.
2. Neither of the parties can modify terms of this agreement without the prior written consent of the other and any such modification/alteration in the terms of this agreement without such consent will be void.
3. The Sponsor shall pay Sponsorship Fee via an account payee Cheque/Pay-Order in favour of 'the Recipient'.
4. The Recipient acknowledges and confirms that, save as otherwise expressly recorded in this Agreement; the Sponsor shall not be liable to the Recipient or to the student for any additional cost and expenses besides the Sponsorship Fee mentioned in Clause 3 (1).

4. THE SPONSOR'S OBLIGATIONS:

1. 'The Sponsor' shall pay the recipient the Sponsorship Fee when the same falls due as per the Clause 3 (1).

5. THE RECIPIENT'S OBLIGATION:

1. 'The Recipient' shall select one Mphil student of Development Practice for the sponsorship fee and shall submit "Annexure I" to 'the Sponsor' within 30 days from the execution date of this Agreement
2. 'The Recipient' shall be responsible to disburse Rs. 15,000/- (Rupees Fifteen Thousand Only) per month from the lumpsum Sponsorship Fee provided by 'The

Sponsor' to The Recipient' and also to maintain adequate records which can be called by 'the Sponsor' after due notice to 'the Recipient'.

3. 'The Recipient' represents and warrants to 'the Sponsor' that the Sponsorship Fee shall be used by the student solely for the purpose of achieving objects under this Agreement and for no other purpose.
4. 'The Recipient' shall provide to 'the Sponsor' such content including but not limited to reports, dissertation of the student, details about work being done in the host team and such other content at such frequency and in such form as may be mutually decided by both the Parties.
5. The graduating student will be known as "HelpYourNGO Fellow".

6. TERMINATION:

1. 'The Sponsor' can terminate the Agreement if 'the Recipient' failed to perform its obligations as set out under Clause 5 above.
2. This Agreement shall be automatically terminated, if either Party is dissolved, wound up or goes into liquidating, and/or a trustee or receiver is appointed by operation of a lawful order of a court of competent jurisdiction to take over the assets of either Party, and/or it ceases to carry on its business as described in this Agreement.

7. CONFIDENTIALITY OF INFORMATION:

"The Recipient' shall not publicly disclose any information, including its terms and conditions and the identity of 'the Sponsor' without written consent from 'the Sponsor'. 'The Recipient' will notify the Sponsor prior to making such disclosure.

8. INTELLECTUAL PROPERTY RIGHTS:

It is expressly agreed and clarified that, except as specified agreed in this Agreement, each Party shall retain all right, title and interest in their respective trademarks and logos and that nothing contained in this Agreement, nor the use of the trademark / logos on the publicity, advertising, promotional or other material in relation to the Services shall be construed as giving to any Party any right, title or interest of any nature whatsoever to any of the other Party's trademarks and / or logos.

Neither party shall do any act that would violate the Intellectual Property Rights of the other Party.

9. RELATIONSHIP

Each Party understands that it is an independent entity and this Agreement does not make it, its employees, associates or agents as employees, agents or legal representatives of the Other Party for any purpose whatsoever. Neither Party has express or implied

right or authority to assume or to undertake any obligation in respect of or on behalf of or in the name of the Other Party or to bind the Other Party in any manner. In case, any Party, its employees, associates or agents hold out as employees, agents, or legal representatives of the other Party, the former Party shall forthwith upon demand make good any/all loss, cost, damages including consequential loss, suffered by the other Party on this account.

10. FORCE MAJEURE:

Neither Party to this Agreement will be liable for breach of this Agreement to the extent caused by or arising from any force majeure conditions including but not limited to prohibition or restriction by law or regulation of any Government, fire, flood, storms, weather, strike, lock-out or other labor problems, accident, riots, acts of God breakdown of communication facilities, breakdown of web host, breakdown of internet service provider or other events beyond that party in breach.

11. NOTICE:

Any notice served on either Party by the other shall be sufficiently served if, delivered personally, or by recognize courier to the addressee detailed hereunder:

In the case of Sponsor to:

Help Your NGO.com India Pvt. Ltd.,
16, Jolly Maker Chambers # II, 225, Nariman Point,
Mumbai- 400 021, Maharashtra, India

Attn: [_____]

In the case of Recipient to
Dean, School of Human Studies
Ambedkar University, Delhi
Lothian Road, Kashmere gate,
Delhi-110006, India

Attn: [_____]

12. DISPUTE SETTLEMENT:

In case any dispute arises between the Parties with respect to the Agreement including its validity, interpretation, implementation or alleged material breach of any of its provisions or regarding a question, including the questions as to whether the termination of this Agreement by one Party hereto has been legitimate, both Parties hereto shall endeavor to settle such dispute amicably. If the Parties fail to bring about an amicable settlement

within a period of thirty (30) working days, the dispute shall be settled by Arbitration by appointing a sole arbitrator by mutual consent in accordance with the provisions of Arbitration and Conciliation Act, 1996 or any statutory amendment thereof. The venue of arbitration proceedings shall be at New Delhi.

13. GOVERNING LAW AND JURISDICTION:

This Agreement shall be interpreted and governed by the laws of the Republic of India and courts in Delhi only shall have exclusive jurisdiction to try and determine all matters arising out of the Agreement.

14. EXCLUSIVITY:

This Agreement is non-exclusive and nothing in this Agreement will be construed to prevent either party from entering into a similar Agreement with any other party or to restrict such party from directly engaging in related activities.

15. ENTIRE AGREEMENT:

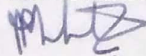
This agreement supersedes all oral and written representations and agreements between the parties including, but not limited to any earlier agreement relating to the subject matter hereof.

16. AMENDMENT TO THE AGREEMENT:

The existing terms and conditions may be altered, modified or deleted by the parties in writing by moving mutually agreed suitable amendments.

IN WITNESS WHEREOF this Agreement has been executed by the Parties hereto through their duly authorized representatives as of the date set forth above

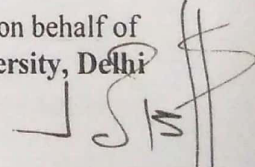
SIGNED for and on behalf of
Help Your NGO.com India Pvt. Ltd

Signature: 

Name: PRADEEP MEHTANI

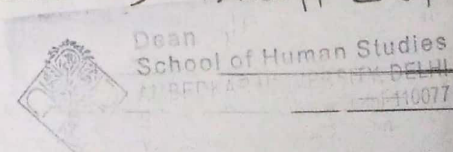
Date: 28 MARCH 2014

SIGNED for and on behalf of
Ambedkar University, Delhi

Signature:- 

Name: JATIN BHATT

Date: 25 MARCH 2014



MEMORANDUM OF UNDERSTANDING

BETWEEN

The CENTRE FOR DEVELOPMENT PRACTICE AT AMBEDKAR UNIVERSITY,
DELHI (CDP at AUD)

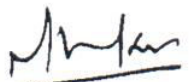
AND

THE ROHINI GHADIOK FOUNDATION

1. This Memorandum of Understanding is made on this 14 day Dec 2015 at New Delhi, between the Centre for Development Practice (CDP), AMBEDKAR UNIVERSITY DELHI (Established by the Government of NCT of Delhi through the Delhi Act 9 of 2007) with its office located at Lothian Road, Kashmere Gate, Delhi 110 006 through its Registrar (hereinafter referred as AUD, which expression shall unless excluded by or repugnant to the context, be deemed to include the successors in office, legal representatives and assignees) on the First Part

AND

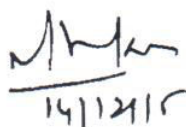
2. THE ROHINI GHADIOK FOUNDATION, a registered Trust with its office located at J-6, 3rd Floor, Saket, New Delhi 110 017 (hereinafter referred as RGF) through Dr Gayatri Ghadiok, the Chairperson and Managing Trustee on the Second Part
3. Whereas the AUD through its CDP and the RGF recognizing mutual strengths in cutting edge research and higher education, engaged in ground-level developmental work, and the Foundation's commitment to supporting institutions that aid students through educational, technical and vocational training programs, expanding opportunities for all those who believe they can make a difference; heretofore agree to collaborate with each other in areas of mutual interest.
4. The AUD is successfully running its M.Phil programme in Development Practice in collaboration with PRADAN which is a rural immersion-based programme that would develop a new genre of public service in terms of developmental professionals who would work among the rural and urban poor and facilitate a long-standing transformation in their lives. The main aim of the present MOU is the Rohini Ghadiok Foundation's willingness to support the said M.Phil programme in Development Practice.


14/12/15

1

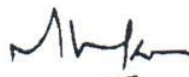


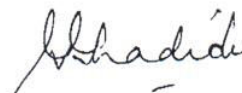
5. This present MOU between AUD and RGF would thus aim to support the **graduates from the M. Phil** (current) and **any future undergraduate or Masters Degrees in Development Practice** that may be offered. The focus would be on those aspiring to continue Action Research embedded in communities, and create deeper level community engagements and endeavors as also co-produce knowledge.
6. The idea behind this collaboration is also to honor the invaluable work of Late Rohini Ghadiok, a practitioner and visionary of change, and many others like her, to be able to create learning and inspiring spaces for others, from their stories of contribution to the field of development and gender empowerment.
7. The terms of collaboration for each activity under this Memorandum of Understanding (MoU) shall be mutually discussed and agreed upon in the future, and should the need arise, may be subject to appropriate and separate Agreements, that may be executed by the concerned Deans and Integrators.
8. The coming together of the AUD and the RGF provides THE ROHINI GHADIOK FOUNDATION an opportunity to collaborate with an academic institution as well as a developmental organization thus reinforcing professional rigor, building academic resources and creating lessons from the narratives of practitioners like Rohini Ghadiok herself, constructing a support structure which encompasses the academician, the practitioner and the student. The collaboration thus imagines a transformation that is grounded in the 'reality' of respectful work in development, driving inspiration from the lives of people who have carved a niche and created change in the life of others.
9. The broad aims of the collaboration are to:
 - a. To support and nurture the co-production of knowledge with communities, through Action Research
 - b. To encourage and inspire students to look at working in 'development' as a respectful and considerate 'profession'.
10. The collaboration shall be carried out through activities which initially shall include:
 - a. The Rohini Ghadiok Memorial Lecture will be organized by the Foundation and AUD-PRADAN every year on the 26th April, which also happens to be Rohini Ghadiok's birthday. This lecture will be delivered by a Scholar who works at the interface of Theory and Practice, a social activist or by some full time Development Practitioner. The Rohini Ghadiok Foundation will host this Memorial Lecture. AUD will publish the talk as a monograph (the publication shall be a joint publication) and will bear the expenses of the publication.



14/12/15

- b. The Rohini Ghadiok Foundation shall sponsor a Fellow Action Research, housed in the Centre for Development Practice and designated Rohini Ghadiok Fellow for Action Research.
 - c. The Fellowship would be of Rs 4,00,000 (Rupees four Lakh only) which includes Rs 3,96,000 towards payment and the remaining amount of Rs. 4,000/- towards the payment of group accident insurance and other incidentals) per year for three years towards one graduate, or Rs 13,10,760 (taking a 10% increase per annum) for a 3-year period.
 - d. The Fellowship obligates the grantee to use the grant funds only for the purposes for which the grant was made, provides for periodic written reports concerning the use of grant funds, requires a final written report and an accounting of how grant funds were used.
 - e. RGF will have the authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused.
 - f. The selection of the Fellow Action Research will be as per University rules and in consultation with the Trustees of RGF.
 - g. The Fellows would publish their work in a relevant peer-reviewed journal, produce a monograph and produce material in the vernacular for the community they work with. S/he may also pursue a doctoral programme in Development Practice at AUD, if such a programme is offered in the future.
 - h. The programme will be reviewed following three cycles.
 - i. Earlier support to MPhil Development Practice students will cease after the first three cohorts graduate.
 - j. The Rohini Ghadiok Foundation in collaboration with AUD and PRADAN shall be expected to garner avenues of further financial support for more such Fellows in Action Research.
11. Each party shall appoint one member of its staff/faculty to coordinate the collaboration on its behalf. Further a coordination committee will periodically review and identify ways to strengthen the collaboration between the two institutions.
 12. Each institution agrees not to use the other's name or logo in publicity related material without written consent from the other.

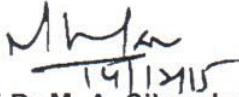

14/12/15



13. This MoU imposes no financial obligation on either institution other than the ones specified above. Collaborative activities that require funding should not be implemented before the necessary resources have been secured. Proposals may be formulated jointly and submitted as required and funds may flow as per arrangements mutually agreed upon. The relevant financial protocols and statutory requirements would be followed by the respective parties.
14. Either institution may terminate their involvement with six months advance written notice to the other institution. Once terminated, neither party will be responsible for any losses, financial or otherwise, which the other institution may suffer. However, both parties will ensure that all activities under this MoU in progress are allowed to complete successfully.
15. Should there be a dispute relating to any aspect of the cooperation, the Vice Chancellor, AUD, the Executive Director, PRADAN and the Trustee of The Rohini Ghadiok Foundation, will jointly resolve the dispute in a spirit of mutual respect, independence and shared responsibility.
16. The earlier MOU between AUD and Rohini Ghadiok Foundation dated 12th March, 2013 would be replaced by this MoU. This MoU would be applicable for 5 years from October 1 2015.


This Memorandum of Understanding (MoU) is signed subject to approval by the respective academic/administrative bodies.

First Part

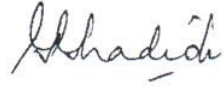

(Dr M. A. Sikandar)
Registrar
Ambedkar University Delhi
(with seal)



Witness


(MS. SARMISTHA ROY)
(DEPUTY REGISTRAR
PUBLIC RELATIONS &
INTERNATIONAL PARTNERSHIPS)

Second Part


(Dr Gayatri Ghadiok)
Chairperson
The Rohini Ghadiok Foundation
(with seal)

TRUSTEE
ROHINI GHADIOK FOUNDATION





Subject: Business Conclave_sponsorship

The student council of the School of Business, Public Policy & Social Entrepreneurship is organizing a one-day Business Conclave on the theme of 'E-commerce' on Saturday 23 August 2014. The conclave includes a panel discussion in which senior executives from reputed organizations will participate, a quiz competition and a Business Plan competition in which students from several other institutions have signed up to participate. Winners of the competition will be awarded prize money and the panelists will be given lunch and refreshments.

In order to meet expenses to organize the event students have sought sponsorship support from various organizations. Please find enclosed a cheque (no. 519112, dated 19-08-2014) for Rs.50,000/- issued by Canara Bank in the name of Registrar, AUD, as sponsorship money. Rs.50,000/- may be kindly released as advance against the enclosed cheque as various payments have to be made to organize the event.

Office of the SBPPSE
Dy. No. 620
Date: 20/8/14

Director, SBPPSE
19 August 2014

~~CoP~~
20 Aug '14

~~DRCE~~
20/8

~~AK(S&T)~~
20/8

mohit

Am 006603
dt. 21.08.14
At Rs. 50000/-

Finance Division
Dairy No. 1526
Date: 20/8/14

~~A.P.(F)~~
mr

Director
SBPPSE

Sponsored by Canara Bank

Canara Bank
 काशीमैरे गेट, दिल्ली - 110 006
 KASHMERE GATE, DELHI - 110 006 (0389)

Valid for three months only from the date of instrument
CB **00190820**
038913010773 **519**

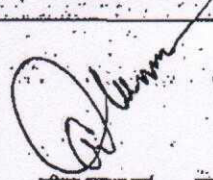
मागने पर On Demand Pay **REGISTRAR AMBEDKAR UNIVERSITY DELHI**

को या सेनके आदेश पर Or Order प्राप्त मूल्य के लिए

रुपये Rupees **FIFTY THOUSANDS ONLY**

अदा करें For Value Received **₹ *****50000.00**

NOT OVER ₹ 50000
 केनरा बैंक Canara Bank



SURINDER KUMAR SHARMA
SP-52933

फते केनरा बैंक For Canara Bank

CTD N A
 DRAWEE BRANCH

प्रधिकृत हस्ताक्षरकर्ता AUTHO SIGNATORY	नाम NAME	पदनाम DESIGNATION	स.अ.सं. S.P. No.	प्रधिकृत हस्ताक्षरकर्ता AUTHO SIGNATORY	नाम NAME	पदनाम DESIGNATION	स.अ.सं. S.P. No.

₹ एक लाख और इससे अधिक की मात्रा में भुगतान के लिए दो प्रधिकृत हस्ताक्षरकर्ताओं की हस्ताक्षर करनी
 Demand Drafts of ₹ 1 Lakh and above require signature of two authorized signatory
 Please sign above

NEW DELHI ACCOUNTS SECTION (1745)

⑈ 519112⑈ 000015000⑈ 450389⑈ 16

To,

The Director,
School of Business, Public Policy and Social Entrepreneurship
Ambedkar University Delhi

Date - August 28, 2014

Subject - Sponsorship Amount from IRCTC North Zone

Dear Sir,

This is to inform you that I, Deepanwita Bhattacharya has received sponsorship amount Rs 20,000 from IRCTC North Zone directly into my account. I would like to hand it over to your office. Kindly accept the same.

Thank You,

Yours Sincerely,

Deepanwita Bhattacharya
Deepanwita Bhattacharya
S143f0011
(MBA 2014-16)

*The amt may be handed
over to Deepanwita Bhattacharya, SBPSE
of the amount: 28/8/14*

*Recd. Rs. 20,000/-
as sponsorship money
from Ms. Deepanwita B.
on behalf of IRCTC.*

28/8/14



Trustees:

- Asha V. Sheth
- Bharat K. Sheth
- Pradip P. Shah
- Noshir E. Pardiwala
- Fali P. Sarkari
- Ketaki V. Sheth
- Sunil S. Mehta

November 12, 2014

Mr. Surajit Sarkar
Coordinator
Centre for Community Knowledge
Ambedkar University, Delhi
Lothian Road, Kashmere Gate
DELHI 110006
INDIA

Dear Mr. Sarkar,

Greetings from the Vasant J. Sheth Memorial Foundation!

As requested by you, we are forwarding the first instalment of Rs.1,50,000/- favouring "Registrar, Ambedkar University Delhi", drawn on Standard Chartered Bank, cheque no.000433 dated November 10, 2014. The second and the final amount would be sent after receiving the summary of the work completed in March 2015.

We wish Dr. Lotika Varadarajan all success for her endeavours .

Yours sincerely,
For Vasant J. Sheth Memorial Foundation

Lalitha Murthi
Project Manager

Encl: cheque



- Trustees:
- Asha V. Sheth
 - Bharat K. Sheth
 - Pradip P. Shah
 - Noshir E. Pardiwala
 - Fali P. Sarkari
 - Ketaki V. Sheth
 - Sunil S. Mehta

June 26, 2015

Mr. Surajit Sarkar
 Coordinator
 Centre for Community Knowledge
 Ambedkar University, Delhi
 Lothian Road, Kashmere Gate
 DELHI 110006
 INDIA

Dear Mr. Sarkar,

Greetings from the Vasant J. Sheth Memorial Foundation!

We refer to your mail of June 12, 2015 and the accompanied work report of Dr. Lotika Varadarajan attached.

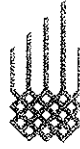
As requested by you, we are now forwarding the second and final instalment of Rs.1,50,000/- favouring "Registrar, Ambedkar University Delhi", vide cheque no.000086 dated June 22, 2015 drawn on Bank of India. Kindly update us on completion of the project.

Kindly send us the official receipt and accompanied documents.

Yours sincerely,
 For Vasant J. Sheth Memorial Foundation

Lalitha Murthi
 Project Manager

Encl: cheque



AGA KHAN FOUNDATION

Date: 01st October 2015

Contract Number: HT/15/10/201

Prof Venita Kaul
Director,
Centre for Early Childhood Education and Development
Ambedkar University, Delhi
Lothian Road, Kashmere Gate
Delhi - 110006
Ph. No:- 9810191928

Personal and Confidential

Sub: Appointment of Ambedkar University Delhi as a Consultant for exploring the idea of a school readiness assessment in Nizamuddin under Humayun's Tomb- Sundar Nursery-Nizamuddin Basti Urban Renewal Programme.

Dear Prof Kaul ,

I am pleased to confirm the engagement of **Ambedkar University Delhi** and formalize our agreement ("Contract") pursuant to which, **CECED of Ambedkar University Delhi**, will serve as a Consultant for the Aga Khan Foundation ("Foundation"). It's work as a Consultant will be related to the Foundation's ongoing project to revitalize and unify the three historical sites of Humayun's Tomb, Nizamuddin Basti and Sundar Nursery into one unique heritage precinct.

Your appointment shall be subject to the terms and conditions as set out herein.

1. The term of this Contract shall be for an initial period of Three (03) Month, commencing on **01st October 2015** until **31st December, 2015** unless the relationship is terminated earlier as per the provisions of Clause 14 of this Contract.
2. The Contract's term may be extended or renewed at the Foundation's sole discretion or by mutual agreement of the parties.
3. During the term of this Contract, you will be required to faithfully and honestly perform the duties as set forth in the Proposal, which is attached herewith and marked as Annexure "A". You may also be called upon to perform such other tasks that may be identified from time to time by the Foundation and which are consistent with your activities as a Consultant.
4. You will be required to report directly to **Ms. Jyotsna Lall, Director Programme, AKTC**.
5. The Consultant will be expected to perform the assigned tasks with a high degree of skill, enthusiasm and positive attitude in order to achieve the Foundation's wider objectives and goals. To accomplish the desired results, the Consultant shall be expected to possess and keep abreast of the latest knowledge, techniques and global standards for performing the tasks covered by this Contract.

Page 1 of 6

HT/15/10/201

6. For services rendered under this Contract, you will be entitled to receive professional fees of INR 1,69,400 (Rupees **One Lac Sixty Nine Thousand Four Hundred Only**) ("Fees"). The Consultant shall submit an invoice/bill covering the Fees payable, which shall be exclusive of service tax or any other tax that may be payable. Additionally, the Foundation will reimburse all project related expenses incurred by you which have been approved by the **Director Programme, AKTC**. Reimbursement of expenses shall be made upon the presentation of actual receipts, bills and invoices.

The payment will be processed as per following payment schedule:

Installment No.	Deliverable	Percentage	Amount
I	Signing of Contract	15%	25,410
II	Finalization of tools	15%	25,410
III	Completion of field work	40%	67,760
IV	Submission of Report	30%	50,820
	TOTAL	100%	1,69,400

7. Aside from the above Fees, the Foundation shall not be responsible for providing to the Consultant any additional benefits, including insurance coverage. The Fees paid by the Foundation should enable the Consultant to personally obtain appropriate insurance coverage to cover various contingencies, including accidents, medical costs, loss of personal property, etc.
8. The Consultant shall perform his/her duties in a timely and professional manner. Unless specifically sanctioned by the Foundation in writing, any delay, deviation, alteration or omission in the assigned work may result in the forfeiture of the Fees payable at the sole discretion of the Foundation. In the event that the Consultant fails to commence work meaningfully on the tasks assigned under this Contract, the Foundation shall be entitled to obtain reimbursement of any signing amount paid to the Consultant. The Consultant agrees to comply with the Foundation's written request and make the reimbursement within a reasonable period of time not exceeding thirty (30) days from the date of request.
9. Tax shall be deducted at source from the Fees payable in accordance with the provisions of the Income Tax Act, 1961 and other applicable laws. The Foundation shall furnish to the Consultant necessary TDS certificates in accordance with prevailing laws. In case the consultant has TDS exempted certificate, TDS will not be deducted from the consultancy fees.
10. The Consultant agrees to treat all information or knowledge obtained during the course of this Consultancy in relation to the affairs of the Foundation or any of its affiliated organizations, secret, non-public and confidential and shall not disclose or disseminate any such information directly or indirectly, in written or verbal form, without the prior written approval of the Project Director, Foundation. The confidentiality obligations shall survive the termination or expiry of this Contract and remain in full force and effect until such confidential information, through no act or omission of yours ceases to be confidential.
11. The Consultant acknowledges and agrees that all designs, specifications, formulas, concepts, systems compilations, documents and photographs as instruments of service and other know-how and intellectual property (whether or not copyrighted, trademarked, or subject to or susceptible to or in need of intellectual property protection, and whether or not made during the Foundation's normal working hours) made or conceived by you solely


or jointly with other person(s) during the term of this Contract with the Foundation, shall be the sole property of the Foundation, unless such intellectual property and/or know-how is declared in writing and waived by the Foundation. Use of any report or information (including drawings, photographs, CDs, etc.) prepared by the Consultant may not be exploited for personal use or gain without the prior written approval of the Foundation.

12. **Ambedkar University Delhi** has been appointed as a contractor to provide the services outlined. It is understood that the university will not, in any forum or publication, represent itself as a partner of AKF or any of its affiliates.
13. The Consultant agrees that services shall be provided in the capacity of an independent contractor. This Contract does not render the Consultant to become an employee or a partner of the Foundation, nor shall it create a principal-agent relationship for any purpose whatsoever.
14. The Foundation shall be at liberty to terminate your services at any time without assigning any reasons whatsoever by providing fifteen (15) days notice in writing or by paying a sum equivalent to fifteen (15) days consultancy fee in lieu of serving prior written notice. The Consultant/Agency may also terminate this Contract by serving the Foundation with a notice in writing of a minimum period of fifteen (15) days.
15. This Contract shall be construed and interpreted in accordance with the laws of India. The courts at New Delhi shall have exclusive jurisdiction to adjudicate on any matter arising out of or incidental to this Contract.

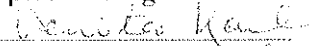
If you are in agreement with the terms and conditions set out herein, I would be grateful if you would countersign one copy of this letter (including the annexures) and return it to me along with a self attested copy of your Permanent Account Number. You are also requested to indicate in the space provided below, your bank account details to enable the Foundation to make payments to your account.

I wish you all success in building a productive and fruitful relationship with the Foundation.

Yours sincerely,


Name: Ratish Nanda - Project Director
Aga Khan Foundation, India
Date:

Accepted and agreed:


Name: JYOTSNA LALL
Date:

Cc: Ms. Jyotsna Lall, Director Programme, AKTC

Permanent Account Number: AAAGB000778

Bank Account Details: A/C no. 28811019 - 0000

IFS Code - CNRB0000389

Name of Bank: Canara Bank,
Address: Delhi Kashmiri Gate

School Readiness Assessment of Children in Nizamuddin

1. Background

1.1. AKF Project

The “Nizamuddin Urban Renewal Initiative” is a not-for-profit public-private partnership project of the Archaeological Survey of India, the erstwhile Municipal Corporation of Delhi (the South Delhi Municipal Corporation now being the implementing authority), the Central Public Works Department, the Aga Khan Foundation and the Aga Khan Trust for Culture which is using regeneration of heritage and culture as a tool for sustainable development and modern living in a historical site. The Government of India (GOI) has under its urban conservation scheme through a public private partnership (PPP) approach, signed an agreement with (AKF) on 11th July, 2007. This agreement combined conservation of protected and unprotected monuments and urban environmental rehabilitation works with a series of community based socio-economic development initiatives designed to improve the environment and quality of life of the community. These initiatives cover every sphere of life to empower residents and connect heritage conservation with urban sustainability and living cultures to guarantee the lease of life.

Initiatives in education follow a life cycle approach. The education interventions cover preschool, school going, adolescents and adults. The major effort towards primary education improvement has included a refurbishment of the MCD Primary school, introducing arts education, greater parent interaction and improved school management. Significant learning support is being provided to senior students. Life Skills education is offered to all project beneficiaries.

1.2 Engagement with CECED

To further this social development initiative and identify future areas of intervention, particularly in what it recognized to be the key areas for human development such as health, education and environmental sanitation, the Centre for Early Childhood Education and Development (CECED), Ambedkar University, Delhi was approached by AKF to carry out a situational analysis of the *Basti* households carried out/ conducted between November, 2009 to June, 2010. This analysis focused on Early Childhood Education and Development (ECEED) for children from birth to 8 years, which are foundation years for a child’s development. The study provided a platform to improve the care aspect for mother and child, strengthen the quality of preschool education and provide opportunities to all children for age-appropriate and holistic development.

In light of the suggestions from the situational analysis of the Nizamuddin *Basti* in 2010, different interventions were designed and implemented by the AKF with regards to early childhood care and development. The ECCD initiatives being undertaken as part of the project aim to facilitate the holistic development of children and prepare them for their transition to school. With regular monitoring, awareness and care, it is hoped that the children’s development is ensured.

2. Proposed Study

2.1 Objectives

The objectives of the proposed study would be to (a) assess the school readiness levels of children around the age of 5 years, prior to their entry into school and (b) relate the School readiness levels to the quality and duration of Early Childhood Education children were exposed to in terms of content, processes and teacher quality and (c) to identify key factors in the centers which contribute to school readiness in children.

2.2 Sample

The sample will be drawn from six sites, one private demonstration centre and one Municipal Corporation of Delhi (MCD) School. Both sites are operating in the *basti* and supported by AKF. From each centre, 5 children in the age group of 4-5 years will be selected on a random basis as the sample for the study. Also, a control sample of 5 children from a neighboring private school/s. Regularity of attendance of the children in the centres will be a criterion for being selected as a sample for the study to assess the impact of the intervention.

2.3 Method and Tools

A mixed method approach would be considered for the study. Children's learning/school readiness levels will be assessed using the School Readiness Instrument (SRI).¹ This will require individual administration of the instrument. The quality of the classroom will be assessed on the basis of classroom observation with the use of Early Childhood Quality Assessment Scale (ECEQAS)² Feedback on the ECE quality will be taken from parents through FGDs and interviews, if required. FGD would also be conducted with the six *Angamudi* workers, the teacher from the demonstration centre and the MCD School to understand as to how well verse they are with the curriculum, the challenges faced while teaching the children and their views on further improvement.

School Readiness Assessment of Children in Nizamuddin.							
BUDGET							
SL. No	Task	Unit	Unit Cost	Number of Days	Amount in INR	G. Amount in INR	Remarks
1	Resource Fee					40,000	
2	Project Assistant Salary	0	1000	60		60,000	The assistant will be hired for a period of 3 months from Oct-Dec. 15 for 60 days.
2.a.	<i>Contextualization/ Preparation of tools</i>	1	1000	9	9000		The activities to be performed by the Project Assistant in coordination with the Project Coordinator from CECED which is not budget in this line item, however the same has been included in the Resource Fee
2.b.	<i>Field testing</i>	1	1000	3	3000		
2.c.	<i>Finalization of tools</i>	1	1000	5	5000		
2.d.	<i>Field work by PA</i>	1	1000	13	13000		
2.e.	<i>Data Analysis</i>	1	1000	5	5000		
2.f.	<i>Report Writing</i>	1	1000	25	25000		
3	Field Investigators	4	500	10		20,000	
4	Field Travel	4	200	10		8,000	
5	Data Tabulation	4	500	3		6,000	
6	Field Work Coordination	NA	NA	90		20,000	This line item include the travel of the Project Associate, Project Assistant, communication expenses, food expenses, meeting & training expenses etc.
Total						1,54,000	
AUD overhead charges @10% on total cost						15,400	
Grand Total						1,69,400	

¹ Developed by the World Bank (2009) and UNICEF (2009).

² Developed by CECED (2011).

School Readiness Assessment of Children in Nizamuddin.				
Month-wise action plan				
SL. No.	Task	October	November	December
1	Hiring of the Project Assistant			
2	Contextualization /preparation of the tools			
3	Field testing of the tools			
4	Finalization of the tools			
5	Hiring of the Field Investigators			
6	Training of the Field Investigators			
7	Field work			
8	Data Tabulation			
9	Data Analysis			
10	Report Writing			

35

**RESEARCH COLLABORATION AGREEMENT
SAJJAD ZAHEER ARCHIVE PILOT**


This document serves to record a "Research Collaboration Agreement" between the Centre for Community Knowledge at Ambedkar University Delhi (CCK-AUD) and the South Asia Institute at the University of Texas at Austin (SAI-UT) to pilot the digitization of the Sajjad Zaheer Archive. This Agreement is in line with the general Memorandum of Understanding between AUD and UT which is documented elsewhere. If successful, this pilot is expected to propel a deeper collaboration objective between AUD and UT, namely exploring mutually beneficial projects related to the digitization and open access availability of research materials.

This pilot seeks to explore the possibilities of an online, open access archive of the personal material created and compiled by eminent Urdu writer, Sajjad Zaheer (1905–1973). A leading progressive writer of the middle years of the twentieth century, the physical archive consists of manuscripts, printed texts, photographs and audio-visual recordings, all currently held by his daughter, in a fragile state. The material needs to be preserved and made accessible. So doing will add valuable information and nuance to our knowledge and understanding of the changes taking place in North Indian life during the period from 1930-1970.

Under this agreement:

1. CCK-AUD will clean, physically organize and document the extent and condition of the Sajjad Zaheer Archive. Documentation will take the form of a written report which will be shared with SAI-UT and is expected to serve as a foundational document for grant-seeking efforts.
2. CCK-AUD will create limited digital samples of image/audio/text capture, encoding/OCR, metadata and access interfaces. These samples will be shared with SAI-UT and are expected to serve as foundational documents for grant-seeking efforts.
3. SAI-UT will explore grant and other funding opportunities to fully implement the possibilities defined in the pilot. All identified possibilities will be vetted with CCK-AUD for logistical, institutional and other appropriateness.
4. SAI-UT will explore options for mirror hosting as well as data- archiving, interpretation and manipulation based on the samples created in #2.
5. SAI-UT will transfer US\$2,000 to CCK-AUD to support the efforts of #1 and #2 above.
6. All above mentioned activities will be begun no later than June 1, 2016 and completed no later than May 31, 2017.

The undersigned respective representatives believe wholeheartedly in this pilot and will work to ensure its success.


30/9/16
Director
Centre for Community Knowledge
Ambedkar University Delhi
Date:




6-23-16
Dr. Kamran Asdar Ali
Director, South Asia Institute
University of Texas at Austin
Date:

Budget (for Phase 1)

Personnel cost	60,000
Storage material (Box files, trunk, folders)	40,000
Transport	10,000
Contingency	<u>10,000</u>
	120,000 or USD 2000.



[Signature] 30/9/16
(SANJAY SHARMA)

[Signature] 6-23-16

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Bharti Gupta Ramo
BHARTI GUPTA RAMO

Please sign above / कृपया यहाँ हस्ताक्षर

⑈00040⑈ 110240120⑈ 051176⑈ 31

Ambedkar
15.3.17

Bharat Ratna Dr B.R.
Ambedkar University, Delhi

Sector-9, Dwarka, New Delhi-110077

Phone : 25074051, 53

अम्बेडकर विश्वविद्यालय, दिल्ली
Ambedkar University, Delhi
लोथियान रोड, कश्मीरी गेट, दिल्ली-110006
Lothian Road, Kashmiri Gate, Delhi-110006
वेबसाइट/website : www.aud.ac.in

RECEIPT

Book No. 25

Sl. No. 2412

Dated : 17.3.2017

Received From Mr. / Ms. Bharti Gupta Ramola a Demand Draft / Banker's
Cheque No. 000401 Date 09/03/2017 Drawn On
HDFC Bank for Rs. 6,00,000/- as fee for
Admission / Registration in Donation Semester
of B.A. Honours M.A.

Khabhat

Signature of Receiving Official

AMBEDKAR UNIVERSITY DELHI

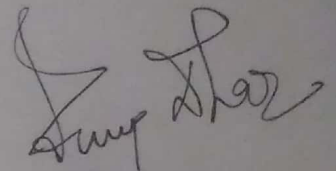
Centre for Development Practice

Contribution Received for Potential PhD Scholars

14 March, 2017

This is to inform you that we have received Rs.6 Lakh from Ms. Bharti Gupta Ramola, Market Leader, PWC India towards support for two Ph.D scholars of the first year (as part of a three year's commitment) of our anticipated Ph.D program via cheque no. 000401 dated 09 March, 2017 drawn on HDFC Bank. Please deposit the cheque to respective bank account and issue us the formal receipt of the funds.

Kindly do the needful.



Dr. Anup Dhar

Director, CDP

Finance Division
4/50
Daily No. 16/03/2017

COF

200000 / 16/03

Mr. Prabhat

ch. no - 000401 dated 9.3.2017

amount Rs. 6,00,000/- deposited to IDBI

Bank A/c no - 0523.

IT
16.3.17

Dr. Anup Dhar

Subject: Budget & collaboration agreement Delhi meetings

From: "Maas, T. van der" <t.van.der.maas@iias.nl>

Date: 30-08-2016 16:57

To: "Surajit Sarkar <surajit.cck@aud.ac.in> (surajit.cck@aud.ac.in)" <surajit.cck@aud.ac.in>

CC: Paul Rabé (paulrabe@gmail.com) <paulrabe@gmail.com>, "Tan, G.S." <g.s.tan@iias.nl>, "Bentem, E.M. van" <e.m.van.bentem@iias.nl>

Dear Surajit,

Thanks for your message.

In order to provide you with some flexibility in your financial planning of the 16-20 December Delhi events, IIAS can offer a lump sum of € 9500,- for the following activities:

POP UP MUSEUM collection, design and display
Coordinator for logistics and content
Student assistants/volunteers for 5 days of activities (16-20 Dec 2016)
Report writing of all 5 days
Workshop kit
Printing matters
Venue of meetings & venue for pop up museum
Local excursion on 18 Dec 2016

IIAS would like to provide an installment of the requested € 5000,- for you to prepare the Delhi meetings. In order to make this installment, the Leiden University financial department requires quotes/pro-forma invoices adding to the amount of € 5000,- requested, including the bank details of the account it should be transferred to. After the events have taken place, the financial department requires the invoices.

In addition to the posts listed above, we have budgeted for lodging and catering. Can you provide us with the contact information of the ICC Guest House to work on the group reservation? Our experience is reservations keep changing in dates and duration and it's good to constantly keep in touch with the hotel manager to avoid over- or under booking and to keep check of the expenses. Gien San and I can do this. Regarding catering, will your coordinator arrange for the lunch provisions at AUD and JNU? And for lunch during the excursion? And does the guest house provide breakfast catering?

Also, IIAS has budgeted for travel expenses (international and national), these can be claimed by the invitees directly with IIAS.

Attached I send you the budgets Gien San and I have prepared for both events.

Also, I add the collaboration agreement for your perusal. I added the details discussed before and finances are mentioned indirectly, as we have now discussed so many details, and we are working with several budget commitments.

If you can agree on the matters above, let's make a head start in the down payment, accommodation booking and signing of the agreement.

With warm regards,

Titia

NB: Any news on the ICCR contribution?

From: Surajit CCK [mailto:surajit.cck@aud.ac.in]

Sent: maandag 22 augustus 2016 17:14

To: Paul Rabé; Surajit Sarkar

Cc: Maas, T. van der; Tan, G.S.

Subject: Re: Comments on budget & collaboration agreement

Dear Paul,

Thanks for your note. Am attaching our responses.

बैंक ऑफ इंडिया
Bank of India



खान मार्केट सी. एण्ड पी. बैंकिंग शाखा, नई दिल्ली - 110003
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IFSC : BKID0006007

जारी करने की तारीख से 3 माह के लिए वैध: VALID FOR 3 MONTHS FROM DATE OF ISSUE.

07122016

Pay The Registrar Ambedkar University Delhi

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चेक प्राप्तकर्ता की आधार संख्या (वैकल्पिक) Cheque receiver's AADHAAR number (optional)

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KHM

हमारी सभी शाखाओं पर समाशोधन में देय PAYABLE AT ALL OUR BRANCHES IN CLEARING

Please sign above

Approval
INTACH (SPECIAL CORPUS)

⑈073500⑈ 1100130141: 019435⑈ 10

Received on 15th December 2016

Ambedkar University Delhi

Centre for Community Knowledge

Round Table and Seminar on Delhi City Heritage and Urban Services,
December 16-20, 2016

The Centre for Community Knowledge (CCK) is planning to conduct a set of programmes on Delhi City Heritage and urban services from 16-20 December 2016. These will be held in partnership with these institutions, namely – (a) JNU Institute of Advanced Study, New Delhi (b) Indian National Trust for Art and Cultural Heritage (INTACH), New Delhi (c) International Institute of Asian Studies (IIAS), Leiden.

These activities form part of the existing AUD partnership with Urban Knowledge Network Asia (Flag 'A') on urban heritage and environmental issues. These continue the consultation on Delhi urban heritage and the need for a collection of people's memory of Delhi that are being undertaken by CCK as part of its Neighbourhood Museum Programme and the earlier meeting to be held during the Dara Shikoh Festival at AUD on 23 September 2016. This meeting will continue the discussions and interactions with scholars, heritage professionals, members of resident and community associations, policy makers and the Delhi City government on the process of envisioning a city museum that is decentralised, outreach centred and a repository of people's lived experiences and memories of the city.

Budget

Item	Sub total - RT	Sub total - Seminar	Total	AUD contribution	JNU contribution	Other contribution	IIAS contribution
International Travel - Europe -x4 @ 55,000	2	2	220,000				430,000
Asia @ 35,000 X6	3	3	210,000 = 430,000				
Visas 5000 x 10	5	5	50,000				50,000
Travel – within India @20,000	3	3	120,000				120,000
Local travel and excursion @4000/ car x 2 ;@7000/mini bus			75,000				75,000
Accommodation @7000 pd / foreign@IIC ; @3000 pd Indian@IIC :: JNU all @3000 pd	3 days x IIC	2 days x IIC/JNU	210,000 (IIC) + 54,000(IIC) +96,000 (JNU) = 360,000				360,000

@2000 pd x 150 days							
Volunteers @1000 pd x 7 days x 4			28,000				28,000
			328,000				328,000
Workshop costs							
Venue x 30,000 x 1 days		30,000 at IIC last day	30,000	in kind (= 60,000)	In kind (=30,000)		30,000
Printing, copy and stationery	20,000	20,000	40,000				40,000
Workshop kit @1500 x 50			75,000				75,000
Catering (lunch 50 x 5 days @500; dinner 20 x 5 days @500; inaugural dinner x 50@750; breakfast x 20 x 5 days@300)			125,000 + 50,000 + 37,000 + 30,000 = 242,000	50,000 (lunch for 2 days at AUD)	50,000 (lunch and dinner x 1 day at JNU)		142,000
			387,000				287,000
Pop - up Museum - Collection, Design and Display	500,000	250,000	750,000			300,000 - INTACH	450,000
At AUD	50,000		50,000				50,000
			800,000				500,000
Total			25,50,000	50,000	50,000	300,000	21,50,000

AUD financial liability for this project is limited to providing a venue for the meetings, and providing lunch, tea and snacks on those days (estimated for 2 days at Rs. 50,000).

Submitted for approval

 5/8/16
Director CCK

Chair ACRPM

Approved based on
discussion in ACRPM meeting
held on 16/8

Benita Kaul
12/9

MS (ACRPM)

Copy of approved Minutes of
ACRPM meeting dated 16.8.2016 are placed
in the file for reference & records. (Flag A)

Refer notes on pre-pages

COF may consider and give financial concurrence for the ~~same~~ grant of Rs 50,000/=. Agenda item 2 (vii).

Sanjiv D
Financial Concurrence 14.9.2016
accorded please

COF

J.W. Sastry
15/09.

VC may kindly ~~accord~~ approve

Director CCK

VC

[Signature]
15/9

Please advise to deposit the Cheque. No. 073500 dated 07-12-16 for Rs 1 lakh only.

[Signature]

15/12/16.

COF

J.W. Sastry
16/12

Mr. Prabhakar

Cheque received as placed opposite may please deposited in acc No. 0523, IDBI Bank.

ARJP

[Signature]
18.12.16

AJD (Finance Division)
Dispatch No. 1245
Date 15/09/2016

Office of the Vice-Chancellor
Dy. No. 16/1024
Date 16/09/2016

AJD (Finance Division)
Dispatch No. 2993
Date 16/12/2016

Research Collaboration Agreement

Humanities Across Borders - IAS-Mellon : South Asia Platform

This document serves to record a "Research Collaboration Agreement" between the Centre for Community Knowledge at Ambedkar University Delhi (CCK-AUD) and the International Institute of Asian Studies, Leiden at the University of Leiden, Netherlands (IIAS) for a four-year implementation program – Humanities Across Borders following the completion of the pilot program 'Rethinking Asian Studies in a Global Context'. The proposed initiative seeks to embrace humanities not as a set of bounded disciplines but as a civic space in which diverse forms of creative learning practices contribute to humanistic knowledge, and in so doing suggest new pedagogical models for teaching and research in the humanities.

The proposed program will carry forward the vision to "foster new humanities-focused research and educational opportunities" outlined in the pilot initiative. In the implementation of 'Humanities Across Borders', we aim to expand the sphere of the humanities through an innovative research and educational platform that is inclusive, situational, collaborative and global. Such a trans-disciplinary, transnational initiative will help allay contemporary anxieties about the relevance of the humanities to life and learning.

To achieve this vision, the program will mobilize a variety of innovative border-crossing meetings and pedagogical activities around five thematic sites of knowledge practices conducted in three regional platforms in Asia and one in Africa. The program will catalyze academia-societal linkages in these regions towards the definition of a modular curricular framework for a humanistic education across borders.

Under this agreement:

1. CCK-AUD will undertake research, documentation and workshop programmes under this agreement as the South Asia platform of the project .
2. IIAS will transfer a mutually agreed amount in regular intervals every year in the four year period, 2017-2020 to CCK-AUD to support the efforts at #1 above.



Director
Centre for Community Knowledge
Ambedkar University Delhi
Date: 28 March 2017



Director,
International Institute of Asian Studies
Leiden
Date: 19-6-'17

SIR RATAN TATA TRUST

Bombay House • Homi Mody Street • Mumbai – 400 001 • Tel. : 6665 8282 • Fax : 022-6665 8013
Website : www.tatatrusts.org; www.srtt.org

Grant ID*: AMC-MAC-AMU-20170317/DS/ck

Date: March 21, 2017

* To be referenced in all communications/reports to the Trust

Dr. Rajan Krishnan,
Dean
School of Culture and Creative Expressions,
Ambedkar University Delhi,
Kashmere Gate Campus,
Lothian Road, Delhi -110006
Email id: rajan@aud.ac.in,
Tel No: 9717439998

Subject: Sanction for an amount of Rs. 214.00 lakhs over two years five months to Bharat Ratna Dr. B.R. Ambedkar University, Delhi for the project "MA Dance Program".

Dear Dr. Krishnan,

We are pleased to inform you that the Trustees of the Sir Ratan Tata Trust (the Trust) have approved a grant of Rs. 214.00 Lakhs (Rupees Two Hundred Fourteen Lakhs Only) to Bharat Ratna Dr. B.R. Ambedkar University, Delhi for the project titled "MA Dance Program" for a period of two years five months. This grant is being made in response to your letter sent with the proposal and related correspondence on the matter.

The grant is made subject to the following **Particular Conditions of Contract (PCC)** and **General Conditions of Contract (GCC)**.

Particular Conditions of Contract (PCC)

1. Amount of Grant

Rs. 214.00 Lakhs (Rupees Two Hundred Fourteen Lakhs Only)

2. Term

Two years five months; commencing from April 1, 2017 to August 31, 2019.

3. Purpose

This grant is to be specifically used for the purposes set out in Annexure 1, hereto. Any variations made, without prior written approval of the Trust will be considered a ground for termination of the grant.

4. Disbursement of the grant

The grant will be disbursed in the following instalment.

Table 1: Instalment Details

Instalment No.	Period	Amount (In Rs. In Lakhs)	Funds raised from Other Sources –(In Rs. In Lakhs)
1	April 2017	100.55	-
2	Jan 2018	85.28	-
3	Jan 2019	28.17	-
	Total	214.00	-

45
Rajan

SIR RATAN TATA TRUST

Bombay House • Homi Mody Street • Mumbai – 400 001 • Tel. : 6665 8282 • Fax : 022-6665 8013
Website : www.tatatrusts.org; www.srtt.org

- The disbursement schedule of the grant instalments is as shown in the **Table 1** with one or a combination of the following applicable clauses.
- If applicable, the instalments mentioned above will be contingent upon Bharat Ratna Dr. B.R. Ambedkar University, Delhi raising contribution from 'Other Sources'.

Disbursements will be subjected to review by the Trust and the availability of funds with the Trust. The Trust will not be responsible or held liable for any consequences that may arise if disbursements are not made due to any cause beyond the control of the Trust and an act, deed or omission not attributable to the Trust.

5. Utilisation of funds

- The Trust will release an instalment after review of the utilisation as per the reports (as mentioned in the Grant Letter) submitted by Bharat Ratna Dr. B.R. Ambedkar University, Delhi. Bharat Ratna Dr. B.R. Ambedkar University, Delhi may request for the next instalment in advance to mitigate risk of shortfall of funds.
- The Trust discourages funds from Other Sources being used for the specific line items supported by the Trust unless specified in the Annexure 1, Project Budget annexed with this grant letter or if prior approval is taken from the Trust.
- Cost overruns, if any, will be borne by your organisation and changes in the time-frame of the project will be brought to the notice of the Trust and activities corresponding to the revised timeframe will be undertaken only with prior written approval.

6. Submission of Reports:

1. **Annual Work Plan (AWP):** The Annual Work Plan should be submitted as per schedule in **Table 2**, in the format provided in Annexure 4 (Please refer to the Annexure 8, Guideline for Annual Work Plan). The process of finalisation may include a comprehensive external review exercise if applicable, in March every year, which will feed into the Annual Work Plan exercise. The first review of the annual work plan will be undertaken in April 2017.
2. **Baseline Survey Report:** A comprehensive Baseline Survey Report if applicable, should be submitted by Bharat Ratna Dr. B.R. Ambedkar University, Delhi to the Trust as given in **Table 2**. The parameters for the baseline data collection and the monitoring indicators should be developed jointly in consultation with the Trust team and Bharat Ratna Dr. B.R. Ambedkar University, Delhi team/representatives. (Not Applicable)
3. **Project End Reports:** Brief project progress reports are to be submitted to the Trust at the end of the project. These will consist of the following two documents:
 - a. **Progress Report (PR):** This report should be submitted within 25 days of completion of the grant, to the Trust as given in **Table 2**, providing a description of progress made specifically on activities undertaken / completed since initiation of the project, as per the AWP, in the format provided in Annexure 2a.
 - b. **Utilisation Certificate (UC):** The Utilisation Certificate (UC) should be submitted within maximum of 25 days of completion of the grant, to the Trust as given in **Table 2**, in the format provided in Annexure 2b (Please refer to the Annexure 7, Guideline for Utilisation Certificate). **Utilisation Certificate must be sent audited (Certified by a Chartered Accountant)**. Any variances or discrepancies in line items will have to be explained in detail in a covering letter ensuring reporting periods do not overlap across any two financial years.
4. **Annual Progress Report (APR):** Annual Progress Report should be submitted yearly within 30 days of completion of the year, to the Trust as given in Table 2, providing a detailed description of progress



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made in the project, as well as specific progress in project activities against the AWP, in the format provided in Annexure 3. (Not applicable)

5. Audited Statement of Accounts:

- (i) A consolidated annual audited statement of accounts of grantee name including a separate schedule regarding the project supported by the Trust should be submitted as given in **Table 2**.
- (ii) Presentation of Grant received from Sir Ratan Tata Trust in the Annual Statement of Accounts: The grant received from Sir Ratan Tata Trust should be treated as an Earmarked Fund in the nature of revenue and all Income and Expenditure should be routed through the same. Only grant utilized during the year should be recognized as Income in the organisation's Income & Expenditure statement.

6. Report: Reports should be submitted as given in the **Table 2**.

Table 2: Report Submission Due dates

Name of the Report	Frequency	Submission Due Dates
Annual Work Plan(AWP)	1. April 2017 to March 2018	1. March 2017
	2. April 2018 to August 2019	2. March 2018
Baseline Survey Report	One time activity	NA
Quarterly Progress Report (QPR)*	1. April 2017 to June 2017	1. July 25, 2017
	2. July 2017 to September 2017	2. October 25, 2017
	3. October 2017 to December 2017	3. January 25, 2018
	4. January 2018 to March 2018	4. April 25, 2018
Utilisation Certificate (UC)*	Quarterly unaudited	
	1. April 2017 to June 2017	1. July 25, 2017
	2. July 2017 to September 2017	2. October 25, 2017
	3. October 2017 to December 2017	3. January 25, 2017
	4. January 2018 to March 2018	4. April 25, 2018
	Six monthly audited	
	1. April 2017 to June 2017	1. July 25, 2017
	2. July 2017 to September 2017	2. October 25, 2017
	3. October 2017 to December 2017	3. January 25, 2017
	4. January 2018 to March 2018	4. April 25, 2018
Annual Progress Report	1. April 2017 to March 2018	1. April 30, 2017
	2. April 2018 to August 2019	2. April 30, 2018
Audited Statement of Accounts	1. March 31, 2018	1. September 30, 2018
	2. March 31, 2019	2. September 30, 2019
	3. March 31, 2020	3. September 30, 2020
Project End Report	One time activity	August 31, 2019

*Note: QPRs and UCs are to be submitted following the subsequent submission cycle. Not all the dates are mentioned here.

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7. Contributions from Other Sources not Brought into the Accounts of the Grantee

- Details regarding funds from other sources utilised for the project, specifying the amounts brought into the accounts of the grantee, must be detailed in Annexure 2b, Utilisation Certificate of this letter.
- Furthermore, a statement/document/letter of proof from the funding agency/government department/institution must be attached, certifying that the amount mentioned above has been raised from the said source towards the project during the specified period. These documents should be sent every time a new grant is received from other sources along with the corresponding QPR/UC as specified in the AWP.

8. Changes in Budget

- For any change in the budget, (between line items or by way of insertion of a new line item), prior written approval must be sought from the Trust.
- If prior approval is not sought and changes are made, it will be grounds for termination of the grant.

9. Monitoring and Evaluation

The Trust shall monitor the use of the grant funds and conduct a review of operations under this grant, which may include a visit of Trust personnel or Trust representatives, to observe your project, discuss the project and finances with your personnel and review financial and other records and materials connected with the activities financed by the Trust. You shall perform monitoring activities as per MEL work-plan as given by the Trust and periodically report the progress to the Trust using MEL Integrated Reporting Template sent with this letter.

Please refer to Annexure 5, MEL KPI sheet.

General Conditions of Contract (GCC)

10. Separate Bank Account

Bharat Ratna Dr. B.R. Ambedkar University, Delhi will maintain a separate bank account (preferably savings bank account) in a Scheduled Commercial Bank for the purpose of this grant and proof of the same should be furnished to the Trust. All receipts and payments related to the said project must be routed through this account.

11. Internal Systems

- You will be required to ensure that appropriate and adequate accounting / financial systems and procedures are in place together with the required and appropriate human resource.
- If required by the Trust, a joint project Steering Committee and Advisory Committee may be set up by Bharat Ratna Dr. B.R. Ambedkar University, Delhi to track progress of the project as described in the proposal.

12. Books of Accounts

- Bharat Ratna Dr. B.R. Ambedkar University, Delhi shall ensure maintenance of accounting books, records, documents and other evidence relating to this Grant Letter, adequate to show, without limitation, all costs incurred and revenues earned by Bharat Ratna Dr. B.R. Ambedkar University, Delhi for the project and the overall progress towards completion of the project.
- The Standard Accounting Package used by Bharat Ratna Dr. B.R. Ambedkar University, Delhi should ensure that separate cost centres are maintained for each line item mentioned in the detailed project budget. Also, please ensure that the expenses made towards each of the sub-line items are traceable through the cost centre wise statements.

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- The Trust encourage maintenance of accounts using the licensed version of any Accounting Package, as a prudent practice in the interest of your organisation.

13. Procedure for Booking of Expenses

- Based on the project design, expenditure must be grouped under three main heads:
 - i. Funds to be spent directly by Bharat Ratna Dr. B.R. Ambedkar University, Delhi
 - ii. Funds to be transferred to the account of another implementing or partner organisation/s (if appropriate)
 - iii. Funds to be transferred to a community based organisation/sThe grouping of various budget items under the above heads must be as per the activities indicated in the detailed project budget.
- All pre-approved expenditure charged to Trust for the Grant given must be on actual basis. No notional expenses, other than those already incorporated in the budget if any and agreed upon as notional should be charged to the Trust.
- Accounts of all project linked organisations would also be subject to audit by the Trust. Trust may conduct the audit on their own or through their external auditors. In specific cases where project activities involve funds to be transferred for direct and collaborative work with communities, a Joint Bank Account (preferably savings bank account) must be opened, which should be operated with joint signatures of representatives of Bharat Ratna Dr. B.R. Ambedkar University, Delhi and the community-based organisation implementing the activities. Maintenance of this joint account shall be the responsibility of the community-based organisation. The community-based organisation must maintain separate books of accounts for the funds received and payments made. Their books of accounts shall be available for scrutiny and for all periodic audits conducted by the Trust. Details regarding operationalisation of the above, are required to be shared with the Trust within six months of the commencement of the project.

14. Cash payments

Cash withdrawals to make payments are permitted where the same are supported by proper vouchers, invoices, and the like, subject to a maximum cumulative limit of Rs. 20,000/- per month. All other payments should be made by crossed Account Payee cheque or Demand Draft.

15. Interest earned on grant funds

- Bharat Ratna Dr. B.R. Ambedkar University, Delhi should avoid keeping idle bank balances and preferably place them in short term bank deposits based on expected cash flows. The liquidity maintained in the bank account should not exceed a month's requirement.
- Interest received on grant funds must be reported to the Trust as per the project Utilization Certificate and should be credited into the dedicated bank account.
- Interest should be used towards line items stated in the Grant Letter only; with prior approval of the Trust.

16. Audit by Trust

- The Trust shall be entitled to conduct an audit of project accounts including procurement and work procedures in the field (wherever applicable), within a month of the Trusts' audit notification as mutually agreed with Bharat Ratna Dr. B.R. Ambedkar University, Delhi.
- The Terms of Reference of the audit will be shared with Bharat Ratna Dr. B.R. Ambedkar University, Delhi at least one week before the Audit.
- The Trust conducts the following types of Audits:
 - Financial Systems Check / Pre Assessment
 - Grant Utilisation and Compliance Audit

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- All compliances relating to the audit observations / recommendations of the Trust appointed auditors need to be closed within six months of the completion of the audit. No further grant instalments shall be disbursed by the Trust till all Audit related issues are addressed.

17. Information and Publicity

With prior consent of Trust and if Trust so desires -

- Trust support to Bharat Ratna Dr. B.R. Ambedkar University, Delhi should be recognised in all publications /studies/ hoardings/ banners/ posters arising from the grant, or otherwise, by mentioning, "...supported by the Trust". Your organisation will acknowledge this in all correspondence, public notices, community activation, press releases and dissemination exercises. The same will have to be approved by the representatives of the Trust prior to actual printing/release.
- Tata Trust will need to have access and right to use data on the evidence created during the project period with all the information. Due acknowledgement needs to be given to the Trust on the Research/ publishable material emerging from this evidence.
- Bharat Ratna Dr. B.R. Ambedkar University, Delhi will also furnish Sir Ratan Tata Trust name with all the information that may be requested for.

18. Quality, Health, Safety and Environment

Bharat Ratna Dr. B.R. Ambedkar University, Delhi is responsible for all acts and omission of Bharat Ratna Dr. B.R. Ambedkar University, Delhi personnel and for the health, safety and security of such persons and their property. The provision of information by Sir Ratan Tata Trust shall not in any respect relieve Bharat Ratna Dr. B.R. Ambedkar University, Delhi from responsibility for its obligations under this agreement.

19. Obligations of the Grantee

- Bharat Ratna Dr. B.R. Ambedkar University, Delhi under takes to comply with all statutory obligations as may be applicable and amended from time to time and to obtain relevant permissions from the concerned Government departments under the applicable laws. The grantee also agrees to ensure that the relevant policies and guidelines of applicable statutes are implemented, such as The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Child Protection Policy as per the Ministry of Woman and Child Development Guidelines etc.
- The officials/ workers of Bharat Ratna Dr. B.R. Ambedkar University, Delhi working under this contract will not in any way be termed to be officials/ workers of the Trust, but would be officials/ workers of Bharat Ratna Dr. B.R. Ambedkar University, Delhi. Any claim/ liabilities arising on account of these officials/ workers would be borne by Bharat Ratna Dr. B.R. Ambedkar University, Delhi and the Trust's grant shall not be utilised for discharging any such claim / obligation.

20. Repayment of Grant Funds

If any of the grant funds remain unused at the expiry of the grant period, such amount must be returned/ repaid within one month from the agreed date of closure, to the Trust by Bharat Ratna Dr. B.R. Ambedkar University, Delhi along with all the unspent interest earned on the grant funds together with the utilization certificate.

21. Amendment of the Grant terms

The Trust reserves the right to unilaterally amend at any time during the continuance of the grant any of the terms and conditions herein which amendment will be conveyed to you and would be binding on you.

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22. Indemnification

The grantee shall indemnify and hold the Trust and its Trustees and their respective officers, employees, agents harmless from and against any and all claims, demands, actions, losses, liabilities, damages, costs and expenses (including, but not limited to, reasonable attorneys' fees) arising out of or resulting from (i) any claims arising in connection with activities undertaken in connection with the project or (ii) grantee's gross negligence or wilful misconduct or breach of any undertaking, covenant, representation or warranty contained in this Grant Letter or (iii) the actual infringement of any patent, trademark, copyright, trade secret or other intellectual property right of a third party.

23. Termination

If Bharat Ratna Dr. B.R. Ambedkar University, Delhi commits a breach of the terms and conditions of the grant or shows unsatisfactory progress, Sir Ratan Tata Trust will have a right to terminate the said grant. Upon termination, Trust reserve the right for calling back the unspent and uncommitted funds as on the date of termination. The Trust reserves the right to share information of defaulters with respect to this grant agreement in the public domain. The following conditions will be considered as breach of this contract:

- Failure to inform in writing to the Trust about all material facts or changes subsequent to the date of the grant, which have a bearing either directly or indirectly on the project.
- Failure to inform the Trust if and when the grantee receives a grant from any other agency for the same purpose to the extent of the whole/part of the sanctioned amount. In such a case, the Trust grant to the extent funded by the said agency should be refunded to the Trust immediately.
- Selling, mortgaging, letting-out or disposing off any assets purchased or created under this grant agreement without prior approval of the Trust.

Non-compliance of any terms and conditions under this letter and inability to rectify or respond within 30 days of receipt of a written communication from the Trust in this regard, shall be deemed as a breach of contract and automatic termination of the said agreement.

24. Governing Law and Jurisdiction

This grant letter shall in all respects be governed by the laws of India and any dispute arising out this letter between the Parties shall be submitted to the exclusive jurisdiction of Courts of Mumbai. However, nothing in this Agreement shall be deemed to limit or prohibit the Trustees / Trust from initiating criminal/civil proceedings at any place within and outside India, in respect of any act or omission on your part which constitutes a criminal offence under applicable law.

25. Binding Terms

The terms of this Grant Letter shall be binding on the grantee and all his/its successors in interest, heirs, executors and administrators. The term "Trust" as used in this letter shall, unless repugnant to the context, be deemed to include its successors in interest and assigns.

If you are in agreement with the terms and conditions of the grant letter, please indicate Bharat Ratna Dr. B.R. Ambedkar University, Delhi agreement to the same, by having the enclosed copy of this letter along with the Annexures (Only where counter signature is required as mentioned below) countersigned by an authorised officer, and returned to the Trustees of the Sir Ratan Tata Trust. The instalment of this grant shall be disbursed on receipt of the countersigned copy of this grant letter.

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It is also understood that by countersigning the copy of this grant letter, Bharat Ratna Dr. B.R. Ambedkar University, Delhi confirms that there has been no change in its status as a non-profit body registered with any competent authority such as the Charity Commissioner/ Registrar of Societies/ Registrar of Companies (u/s 8 only)/ Income Tax Act having adjudication over charitable organisations.

On behalf of the Trust, we extend our best wishes to you in your future endeavours.

Yours Sincerely,



B. S. Taraporevala
Secretary & Chief Accountant

ACCEPTED & AGREED

For 'Name of the grantee organisation and stamp':

By 'Authorised Signatory' :

Name and Designation :

Date :

PAN Number :

Cheque to be drawn in favour of: (Savings Account)

Project Bank Account no. :

Bank Name :

Branch Name :

IFSC Code :

Bank Address

Note: Along with the abovementioned details we request you to please provide us with:

- i. Copy of a cancelled Cheque
- ii. Copy of the passbook or bank statement (whichever is available) issued for the separate bank account open for Trust funds.
- iii. Copy of the PAN Card

Annexures:

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Annexure 1 – Project Budget Sheet (Counter Signature Required*)

Annexure 2a – Quarterly Progress Report (For periodic report submission**)

Annexure 2b- Utilisation Certificate (UC) (For periodic report submission**)

Annexure 3- Annual Progress Report (For periodic report submission**)

Annexure 4 – Approved AWP template (For periodic report submission**)

Annexure 5- MEL KPI Sheet (For periodic report submission**)

Annexure 6– Guideline for Budget template (For Information***)

Annexure 7 – Guideline for Utilisation Certificate (UC) (For Information ***)

Annexure 8 – Guideline for Annual Work Plan (For Information***)

Note:

**Annexures where counter signature required will be sent first through email and the countersigned originals need to be obtained subsequently along with the main Grant Letter*

***Annexures will be sent through email and the same must be used for reporting as per the applicable clauses in Grant Letter*

****Annexures which are 'For Information' to the Grantees can be shared in soft copies and no counter signature are required or awaited*

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BHARAT RATNA Dr. B.R. AMBEDKAR UNIVERSITY

Budget Year 1

Period interval in months	12								
Sr No	Budget Head	Unit	Time	Unit Cost Rs	Trust Rs	Local Contribution Rs	Other Donor Rs	Bank Contribution	Total Rs
1	PERSONNEL								
1.1	Program								
1.1.1	Curriculum Development Fee	1	1	150000	150000				150000
1.1.2	Assistant Professors	2	9	80000	1440000				1440000
1.1.3	Visiting teacher Fee for 5 WEEK Blocks	3	1	120000	360000				360000
1.1.4	Visiting Teacher Fee in Teaching Days	1	60	4000	240000				240000
	Sub Total Salary Prg.				3540000	0	0	0	3540000
1.2	Admin								
1.2.1	Administrative Officer	1	9	40000	360000				360000
1.2.2	Facilities and Technical Support	1	9	20000	180000				180000
1.2.3	Office Assistant	1	9	18000	162000				162000
	Sub Total Salary Adm.				702000	0	0	0	702000
	Total Salary				4242000	0	0	0	4242000
2	CAPITAL COST								
2.1	Library Development	1	1	501000	501000				501000
2.2	Audio Visual Equipment	1	1	200000	200000				200000
2.3	Laptop/Computers	1	1	270000	270000				270000
2.4	Lights	1	1	151000	151000				151000
2.5	Projectors	2	1	105000	210000				210000
2.6	Sound System	2	1	25000	50000				50000
2.7	Cameras and Tripod	1	1	150000	150000				150000
2.8	Printer and Scaaner	1	1	20000	20000				20000
2.9	Yoga/Pilates Equipment	1	1	50000	50000				50000
2.10	Furniture and Fixtures	1	1	235000	235000				235000

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2.11	EQUIPMENT MAINTENANCE/ UPDATE								
	Total Capital Cost				1837000	0	0	0	1837000
3	PROGRAM COST								
3.1	Course Material / Handbooks	1	1	50000	50000				50000
3.2	PRODUCTION EXPENSES								
3.2.1	Additional Equipment Hire								
3.2.2	Lighting Designer								
3.2.3	Costume Designer and Production								
3.2.4	Sound Designer								
3.2.5	Theatre Hire								
3.3	CONFERENCE/ REVIEW EXERCISES	1	1	500000	500000				500000
3.4	TRAVEL AND ACCOMMODATION FOR TEACHERS								
					0				0
3.4.1	Flights	15	1	15000	225000				225000
3.4.2	Accommodation	9	1	35000	315000				315000
3.4.3	Airport Pick up	15	1	500	7500				7500
3.4.4	Per Diems	15	10	700	105000				105000
3.5	DOCUMENTATION								
					0				0
3.5.1	Video Editing and Archiving	1	1	100000	100000				100000
3.6	FIELD TRIPS & INTERNSHIPS								
					0				0
3.6.1	ADISHAKTI/ NINASAM VISIT	20	1	25000	500000				500000
3.6.2	Intrenship Travel Allowance								0
	Total Program Cost				1802500	0	0	0	1802500
4	OVERHEAD COST								
	UTILITIES- Internet, Electricity, Printing,								
4.1	Courier, Local Conveyance	1	9	100000	900000				900000
4.2	Building Rent	1	9	97000	873000				873000
	Overheads Kashmere Gate Campus								
	Infrastructure (approx. 5% of Annual								
4.3	budget)	1	1	400000	400000				400000
	Total Overhead				2173000	0	0	0	2173000
	Grand Total				10054500	0	0	0	10054500

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BHARAT RATNA Dr. B.R. AMBEDKAR UNIVERSITY

Budget Year 2

Period interval in months	12								
Sr No	Budget Head	Unit	Time	Unit Cost Rs	Trust Rs	Local Contribution Rs	Other Donor Rs	Bank Contribution	Total Rs
1	PERSONNEL								
1.1	Program								
1.1.1	Curriculum Development Fee				0				0
1.1.2	Assistant Professors	2	12	80000	1920000				1920000
1.1.3	Visiting teacher Fee for 5 WEEK Blocks	4	1	120000	480000				480000
1.1.4	Visiting Teacher Fee in Teaching Days	1	80	4000	320000				320000
	Sub Total Salary Prg.				2720000	0	0	0	2720000
1.2	Admin								
1.2.1	Administrative Officer	1	12	40000	480000				480000
1.2.2	Facilities and Technical Support	1	12	20000	240000				240000
1.2.3	Office Assistant	1	12	18000	216000				216000
	Sub Total Salary Adm.				936000	0	0	0	936000
	Total Salary				3656000	0	0	0	3656000
2	CAPITAL COST								
2.1	Library Development				0				0
2.2	Audio Visual Equipment				0				0
2.3	Laptop/Computers				0				0
2.4	Lights				0				0
2.5	Projectors				0				0
2.6	Sound System				0				0
2.7	Cameras and Tripod				0				0
2.8	Printer and Scaaner				0				0
2.9	Yoga/Pilates Equipment				0				0
2.10	Furniture and Fixtures				0				0
2.11	EQUIPMENT MAINTENANCE/ UPDATE	1	1	278000	278000				278000
	Total Capital Cost				278000	0	0	0	278000
3	PROGRAM COST								
3.1	Course Material / Handbooks				0				0
3.2	PRODUCTION EXPENSES				0				0
3.2.1	Additional Equipment Hire	1	1	80000	80000				80000
3.2.2	Lighting Designer	1	1	40000	40000				40000
3.2.3	Costume Designer and Production	1	1	30000	30000				30000
3.2.4	Sound Designer				0				0
3.2.5	Theatre Hire	1	1	160000	160000				160000
3.3	CONFERENCE/ REVIEW EXERCISES TRAVEL AND ACCOMMODATION FOR TEACHERS	1	1	500000	500000				500000
3.4	Flights	20	1	15000	300000				300000
3.4.2	Accommodation	12	1	35000	420000				420000
3.4.3	Airport Pick up	20	1	500	10000				10000
3.4.4	Per Diems	20	10	700	140000				140000
3.5	DOCUMENTATION				0				0
3.5.1	Video Editing and Archiving	1	1	150000	150000				150000
3.6	FIELD TRIPS & INTERNSHIPS				0				0
3.6.1	ADISHAKTI/ NINASAM VISIT				0				0
3.6.2	Intrenship Travel Allowance				0				0

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	Total Program Cost				1830000	0	0	0	1830000
4	OVERHEAD COST								
	UTILITIES- Internet, Electricity, Printing,								
4.1	Courier, Local Conveyance	1	12	100000	1200000				1200000
4.2	Building Rent	1	12	97000	1164000				1164000
	Overheads Kashmere Gate Campus								
4.3	Infrastructure (approx. 5% of Annual budget)	1	1	400000	400000				400000
	Total Overhead				2764000	0	0	0	2764000
	Grand Total				8528000	0	0	0	8528000

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BHARAT RATNA Dr. B.R. AMBEDKAR UNIVERSITY

Budget Year 3

Period interval in months	3								
Sr No	Budget Head	Unit	Time	Unit Cost Rs	Trust Rs	Local Contribution Rs	Other Donor Rs	Bank Contribution	Total Rs
1	PERSONNEL								
1.1	Program								
1.1.1	Curriculum Development Fee				0				0
1.1.2	Assistant Professors	2	3	80000	480000				480000
1.1.3	Visiting teacher Fee for 5 WEEK Blocks	1	1	120000	120000				120000
1.1.4	Visiting Teacher Fee in Teaching Days	1	20	4000	80000				80000
	Sub Total Salary Prg.				680000	0	0	0	680000
1.2	Admin								
1.2.1	Administrative Officer	1	3	40000	120000				120000
1.2.2	Facilities and Technical Support	1	3	20000	60000				60000
1.2.3	Office Assistant	1	3	18000	54000				54000
	Sub Total Salary Adm.				234000	0	0	0	234000
	Total Salary				914000	0	0	0	914000
2	CAPITAL COST								
2.1	Library Development								
2.2	Audio Visual Equipment								
2.3	Laptop/Computers								
2.4	Lights								
2.5	Projectors								
2.6	Sound System								
2.7	Cameras and Tripod								
2.8	Printer and Scaaner								
2.9	Yoga/Pilates Equipment								
2.1	Furniture and Fixtures								
2.11	EQUIPMENT MAINTENANCE/ UPDATE								
	Total Capital Cost				0	0	0	0	0
3	PROGRAM COST								
3.1	Course Material / Handbooks				0				0
3.2	PRODUCTION EXPENSES				0				0
3.2.1	Additional Equipment Hire	1	1	80000	80000				80000
3.2.2	Lighting Designer	1	1	40000	40000				40000
3.2.3	Costume Designer and Production	1	1	30000	30000				30000
3.2.4	Sound Designer	1	1	50000	50000				50000
3.2.5	Theatre Hire	1	1	160000	160000				160000
3.3	CONFERENCE/ REVIEW EXERCISES				0				0
3.4	TRAVEL AND ACCOMMODATION FOR TEACHERS				0				0
3.4.1	Flights	5	1	15000	75000				75000
3.4.2	Accomodation	3	1	35000	105000				105000
3.4.3	Airport Pick up	5	1	500	2500				2500
3.4.4	Per Diems	5	10	700	35000				35000
3.5	DOCUMENTATION				0				0
3.5.1	Video Editing and Archiving	1	1	50000	50000				50000
3.6	FIELD TRIPS & INTERNSHIPS				0				0
3.6.1	ADISHAKTI/ NINASAM VISIT				0				0
3.6.2	Intrenship Travel Allowance	20	1	30000	600000				600000

Js *B.S.*

	Total Program Cost				1227500	0	0	0	1227500
4	OVERHEAD COST								
4.1	UTILITIES- Internet, Electricity, Printing, Courier, Local Conveyance	1	3	100000	300000				300000
4.2	Building Rent	1	3	97000	291000				291000
4.3	Overheads Kashmere Gate Campus Infrastructure (approx. 5% of Annual budget)	1	1	85000	85000				85000
	Total Overhead				676000	0	0	0	676000
	Grand Total				2817500	0	0	0	2817500

25 20/11

BHARAT RATNA DR. B.R. AMBEDKAR UNIVERSITY

TOTAL BUDGET

Sr No	Budget Head	Trust			Local Cont	Other Donor	Bank Contribution	Grand Total
		Year 1	Year 2	Year 3				
		Rs	Rs	Rs	Rs	Rs	Rs	
1	PERSONNEL							
1.1	Program							
1.1.1	Curriculum Development Fee	1500000	0	0	0	0	1500000	
1.1.2	Assistant Professors	1440000	1920000	480000	0	0	3840000	
1.1.3	Visiting teacher Fee for 5 WEEK Blocks	360000	480000	120000	0	0	960000	
1.1.4	Visiting Teacher Fee in Teaching Days	240000	320000	80000	0	0	640000	
	Sub Total Salary Prg.	3540000	2720000	680000	0	0	6940000	
1.2	Admin							
1.2.1	Administrative Officer	360000	480000	120000	0	0	960000	
1.2.2	Facilities and Technical Support	180000	240000	60000	0	0	480000	
1.2.3	Office Assistant	162000	216000	54000	0	0	432000	
	Sub Total Salary Adm.	702000	936000	234000	0	0	1872000	
	Total Salary	4242000	3656000	914000	0	0	8812000	
2	CAPITAL COST							
2.10	Library Development	501000	0	0	0	0	501000	
2.20	Audio Visual Equipment	200000	0	0	0	0	200000	
2.30	Laptop/Computers	270000	0	0	0	0	270000	
2.40	Lights	151000	0	0	0	0	151000	
2.50	Projectors	210000	0	0	0	0	210000	
2.60	Sound System	50000	0	0	0	0	50000	
2.70	Cameras and Tripod	150000	0	0	0	0	150000	
2.80	Printer and Scanner	20000	0	0	0	0	20000	
2.90	Yoga/Pilates Equipment	50000	0	0	0	0	50000	
2.10	Furniture and Fixtures	235000	0	0	0	0	235000	
2.11	EQUIPMENT MAINTENANCE/ UPDATE	0	278000	0	0	0	278000	
	Total Capital Cost	1837000	278000	0	0	0	2115000	
3	PROGRAM COST							
3.1	Course Material / Handbooks	50000	0	0	0	0	50000	
3.2	PRODUCTION EXPENSES							
3.2.1	Additional Equipment Hire	0	80000	80000	0	0	160000	
3.2.2	Lighting Designer	0	40000	40000	0	0	80000	

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28/11/11

3.2.3	Costume Designer and Production	0	30000	30000	60000	0	0	0	60000
3.2.4	Sound Designer	0	0	50000	50000	0	0	0	50000
3.2.5	Theatre Hire	0	160000	160000	320000	0	0	0	320000
3.3	CONFERENCE/ REVIEW EXERCISES	500000	500000	0	1000000	0	0	0	1000000
3.4	TRAVEL AND ACCOMMODATION FOR TEACHERS	0	0	0	0	0	0	0	0
3.4.1	Flights	225000	300000	75000	600000	0	0	0	600000
3.4.2	Accommodation	315000	420000	105000	840000	0	0	0	840000
3.4.3	Airport Pick up	7500	10000	2500	20000	0	0	0	20000
3.4.4	Per Diems	105000	140000	35000	280000	0	0	0	280000
3.5	DOCUMENTATION	0	0	0	0	0	0	0	0
3.5.1	Video Editing and Archiving	100000	150000	50000	300000	0	0	0	300000
3.6	FIELD TRIPS & INTERNSHIPS	0	0	0	0	0	0	0	0
3.6.1	ADISHAKTI/ NINASAM VISIT	500000	0	0	500000	0	0	0	500000
3.6.2	Intrenship Travel Allowance	0	0	600000	600000	0	0	0	600000
	Total Program Cost	1802500	1830000	1227500	4860000	0	0	0	4860000
4	OVERHEAD COST								
	UTILITIES- Internet, Electricity, Printing, Courier,								
4.1	Local Conveyance	900000	1200000	300000	2400000	0	0	0	2400000
4.2	Building Rent	873000	1164000	291000	2328000	0	0	0	2328000
4.3	Overheads Kashmere Gate Campus Infrastructure (approx. 5% of Annual budget)	400000	400000	85000	885000	0	0	0	885000
	Total Overhead	2173000	2764000	676000	5613000	0	0	0	5613000
	Grand Total	10054500	8528000	2817500	21400000	0	0	0	21400000

ds

10/11

अम्बेडकर विश्वविद्यालय दिल्ली



Ambedkar University Delhi

To,
Prof. Ari Sitas,
Department of Sociology,
University of Cape Town,
South Africa.

Date: 10th Feb 2016

Sub.: Invoice for receipt of "Mellon Foundation Grant".

Ref.: Your kind communication dated 15th December, 2015.

Sir,

We thank you for your kind communication dated 15th December, 2015 and the details for receipt of Mellon Foundation Grant of 190000 Rands in favour of Ambedkar University Delhi are as under:

Name of Beneficiary	Ambedkar University, Delhi
Account Number	1338104000000523
Bank Name & Address	IDBI Bank Ltd., Civil Lines, Delhi – 110054
IFSC Code	IBKL0001338
MICR Code	110259063
Swift Code	IBKLINBB010

The details of payment instructions are attached herewith in 2 sheets for ready reference please.

Also, please find attached Gazette of India, notifying exemption to Ambedkar University Delhi, a Statutory Body established by The Bharat Ratna Dr. B. R. Ambedkar Vishwavidyalaya Act, 2007 (Delhi Act 9 of 2007) from the operations of Foreign Contribution (Regulation) Act, 2010 (42 of 2010).


Controller of Finance

Copy to:

1. Dean/SDS, with reference to communication dated 10 February 2016
2. Manager, IDBI Bank, Civil Lines, Delhi - 110054

The Controller of Finance
Ambedkar University Delhi

10 February 2016

Dear Sir,

A project that was initiated from the University of Cape Town, South Africa by Prof. Ari Sitas (Head, Department of Sociology) and myself (representing AUD) has been awarded a prestigious grant from the AW Mellon foundation amounting to 31 million rand (equivalent to around Rs.14 crores) as a multi-country, multi-institution grant for six years from January 2016. Of this, about 190000 rands (about Rs.815000) has been allocated for transfer to AUD for research expenses to be undertaken in India under my leadership. I am heading the Musicological network of the initiative, which is one among two networks being established. The research will involve travel, archival work and performance.

The proposed heads under which the money is to be spent are as follows:

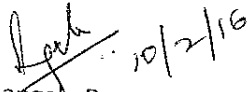
1. Research assistants : 2 @ Rs. 25000 per month for 12 months	Rs. 600000
2. Travel:	Rs. 44000
3. Photocopying, books, stationery	Rs. 50000
4. Display costs (for exhibition or performance)	Rs. 90000
5. Contingency	Rs. 31000
6. Total	Rs. 815000

The above breakup of proposed expenditure is tentative and subject to modification within the overall budget.

I will be submitting an application for a supporting grant from AUD shortly. In the meantime, I request you to provide me details that will enable the drawing of an invoice addressed to Professor Ari Sitas for the amount of 190000 rand.

The letter from Prof. Ari Sitas intimating me about the project has been attached.

Thank you.


Sumangala Damodaran
Associate Professor
School of Development Studies and School of Culture and Creative Expressions and Dean
(officiating), SDS



Department of Sociology

Room 4.35 • Fourth Floor
Leslie Social Sciences Building
Private Bag • Rondebosch 7701
Telephone: +27 21 650 3501
Fax: +27 21 689 7576
Email: Soc-Sociology@uct.ac.za

15.12.15

Dear Prof Samangala Damodaran, the project you and I initiated as a multi-institutional initiative to research the movement of people, symbolic goods and music in Afro-Asia in the times before European hegemony has been awarded a major Mellon Foundation grant for six years. This grant is of R31 million and will be reaching us in January 2016. It is the second largest allocation that the Mellon Foundation has ever made.

It is expected that you lead the Musicological network of the initiative in conjunction with the University of Cape Town's South African College of Music. To do so the Faculty of Humanities has endorsed you as an Adjunct Associate Professor as from January 2016.

The only drawback is that the PhD, Masters and Honours scholarships are for meritorious researchers from the African continent, so we need to discuss ways of how a similar arrangement can be created for prospective Ambedkar University students.

I am delighted that a research proposal that has taken us 3 years to finalise has been met with remarkable levels of recognition.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Ari Sitas', with a long horizontal flourish extending to the right.

Prof Ari Sitas
UCT

**FRIENDS OF AMBEDKAR
UNIVERSITY, DELHI**

222 East Carrillo Street, Suite 400
Santa Barbara, CA 93101
U.S.A.

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gupta@ucalgary.ca
(403) 612 6778

Prof. Asmita Kabra,
Registrar
Ambedkar University, Delhi
Lothian Road, Kashmiri Gate
Delhi 110 006, INDIA

10/15/2018

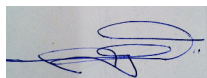
Dear Prof. Kabra,

I have pleasure in informing you that the Board Members of Friends of Ambedkar University, Delhi (FAUD) have approved your recent grant application for the purposes stated below.

1. Sponsoring travel for US Scholars to India for an event (workshop, symposia, conference) organised by AUD in Delhi or to fund a Visiting Faculty to offer a 2-4 credit course.
2. The funds could also be used to sponsor students and faculty travelling to the US or any other country for conferences or for fieldwork.

We are currently pleased to authorize US \$20,000.00 as per the grant budget presented to us (please see attached). We will expect half yearly progress reports in due course.

Sincerely yours,



Ashis Gupta
Secretary
FRIENDS OF AMBEDKAR UNIVERSITY, DELHI

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INDIA FOUNDATION FOR THE ARTS

I F A

Research Collaboration Agreement Between India Foundation for the Arts and Centre for Community Knowledge, Ambedkar University Delhi

This Agreement is executed on this day the 5th of June, 2017, between Prof Sanjay Sharma, Director, Centre for Community Knowledge (CCK), Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi – 110 006 and Ms Arundhati Ghosh, Executive Director, India Foundation for the Arts (IFA), 'Aparva' Ground Floor, No. 259, 4th Cross, RMV 2nd Stage, Bangalore – 560 094, Karnataka. This Agreement formalizes the collaboration between CCK, Ambedkar University Delhi (AUD) and IFA to implement the scheme of Archival & Museum Fellowships. This Agreement will be in effect from June 5, 2017 to November 30, 2018, on the following terms:

IFA shall be responsible for:

1. Circulating a call for applications across its networks by July 1, 2017;
2. Short-listing candidates and sending short-listed applications to AUD and making final selections in consultation with representatives of AUD;
3. Awarding two fellowships of Rs 2,00,000 each for the duration of the project upto a maximum of 12 months, starting latest by August 15, 2017;
4. Monitoring the curatorial project as required by providing artistic and theoretical support to the fellow;
5. Taking a lead role in publicising the project and the final exhibition through their networks and the media as a collaborative project between AUD and IFA.

Centre for Community Knowledge, Ambedkar University Delhi agrees to:

1. Provide the Fellow with access to the institution's collection, archives and the library whenever necessary; and make available materials from the collection that the Fellow might require for his/her project;

Page 1 of 3

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I F A

2. Assist with arranging suitable accommodation for the fellow in Delhi if necessary;
3. Provide conceptual and organizational support to the Fellow;
4. Share details of the project in symposia, grantee presentations, or any other public events IFA may organize around the country;
5. IFA using the Fellow's process materials collected during the course of the IFA-AUD project for presentations at symposia and for other non-commercial purposes;
6. The Fellow presenting the outcome of this collaborative project at mutually agreed spaces (between IFA & the Fellow) where the Fellow will acknowledge IFA, AUD and Sir Ratan Tata Trust (SRTT) support;
7. The costs of putting together the final outcome will be borne by AUD. IFA will also contribute a maximum amount of Rs 2,00,000/- across all the Fellowships made towards the final outcome;
8. Confirm that the travelling exhibition will be presented in a minimum of two cities in India; and
9. Make some time available from the Director at his/her convenience for media interviews.

PARTNERSHIPS

All communication and outcomes will carry partnership branding of India Foundation for the Arts; Centre for Community Knowledge, Ambedkar University Delhi; and the Sir Ratan Tata Trust.

The financial commitment of IFA may be underwritten by a donor (individual, corporate or organisation), in addition to the above, in which case all communication and the final outcome will carry an appropriate acknowledgement of the donor (which will be intimated to you).

MODIFICATIONS

The terms of this Agreement shall be amended, extended or cancelled only by mutual agreement in writing within six months of its commencement.

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I F A

ACCEPTED AND AGREED:

Ambedkar University Delhi

BY: Prof Sanjay Sharma

(Signature)

Title: Director, Centre for Community Knowledge

Date: 07-06-2017

ACCEPTED AND AGREED:

India Foundation for the Arts, Bengaluru, Karnataka

BY: Arundhati Ghosh

(Signature)

Title: Executive Director

Date: 5/6/2017



INDIA FOUNDATION FOR THE ARTS

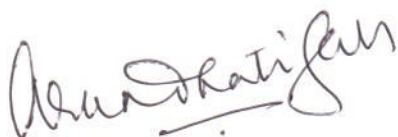
**ADDENDUM TO AGREEMENT
BETWEEN INDIA FOUNDATION FOR THE ARTS (IFA) AND
CENTRE FOR COMMUNITY KNOWLEDGE, AMBEDKAR
UNIVERSITY, DELHI (AUD)**

This document is in reference to a collaboration agreement dated June 5, 2017, between the belowmentioned parties.

May it be known that the undersigned parties, do hereby agree to make the following changes and /or additions that are outlined below. These additions shall be made valid as if they are included in the original stated agreement.

- a) Awarding three(3) fellowships of Rs 2,00,000 (Rupees Two Lakh only) each for the duration of the project up-to a maximum of 12 months, starting latest by August 15, 2017;
- b) The cost of putting together the final outcome will be borne by AUD. IFA will also contribute a maximum amount of Rs 3,00,000 (Rupees Three Lakh only) across all the Fellowships made towards the final outcome.

No other terms or conditions of the above mentioned agreement shall be negated or changed as a result of this here stated addendum.


Signature 

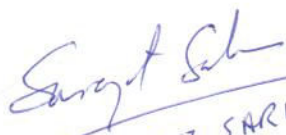
Name : **Arundhati Ghosh**
Executive Director



Signature 

Name: **Prof Sanjay Sharma**
Director (CCK)

Witness 
T.C. JNAWASHAKAR

Witness. 
(SURAJIT SARKAR)



Over 20 Years
of Celebrating
the Arts



India
Foundation
for the Arts

March 31, 2018

Mr Surajit Sarkar
Centre for Community Knowledge
Ambedkar University Delhi
Lothian Road Kashmere Gate
New Delhi – 110 006
T: (011) 2386-3740 / 43

Dear Mr Sarkar,

This has reference to your recent letter of request in respect of the Memorandum of Understanding entered between IFA and the Centre for Community Knowledge, Ambedkar University Delhi, to implement the scheme of Archival & Museum Fellowship.

As per the conditions laid out under the abovereferred MoU, please note that we have deposited our cheque bearing number 000163 dated March 28, 2018 for Rs 1,50,000/- (Rupees One Lakh and Fifty Thousand only) towards release of the first installment to meet the expenses of final exhibitions/ project outcomes of Ms Koyna Tomar, Ms Vaibhavi Kowshik and Mr Bhavin Shukla at the Centre for Community Knowledge, Ambedkar University Delhi to your account maintained with IDBI Bank. Kindly acknowledge receipt of the cheque amount in your bank account.

We would request you to forward us the bills for the above amount, before requesting the balance of the production costs.

With best wishes,

Sincerely,

C Suresh Kumar
Deputy Manager – Management Services
India Foundation for the Arts

India Foundation for the Arts

'Apurva', Ground Floor, No 259, 4th Cross, RMV 2nd Stage, 2nd Block, Bangalore - 560 094, India
Tel: + 91 80 23414681/82/83 | Email: contactus@indiaifa.org | Website: www.indiaifa.org

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the Arts



India
Foundation
for the Arts

July 2, 2018

Mr Surajit Sarkar
Centre for Community Knowledge
Ambedkar University Delhi
Lothian Road Kashmere Gate
New Delhi – 110 006
T: (011) 2386-3740 / 43

Dear Mr Sarkar,

This has reference to your letter of request dated June 20, 2018 in respect of the Memorandum of Understanding entered between IFA and the Centre for Community Knowledge, Ambedkar University Delhi, to implement the scheme of Archival & Museum Fellowship.

As per the conditions laid out under the abovereferred MoU, please note that we have deposited our cheque bearing number 000166 dated June 30, 2018 for Rs 1,50,000/- (Rupees One Lakh and Fifty Thousand only) towards release of the second installment to meet the expenses of final exhibitions/ project outcomes of Ms Koyna Tomar, Ms Vaibhavi Kowshik and Mr Bhavin Shukla at the Centre for Community Knowledge, Ambedkar University Delhi to your account maintained with IDBI Bank. Kindly acknowledge receipt of the cheque amount in your bank account.

We would request you to forward us the bills for the above amount.

With best wishes,

Sincerely,

C Suresh Kumar
Deputy Manager – Management Services
India Foundation for the Arts

India Foundation for the Arts

'Aparva', Ground Floor, No 259, 4th Cross, RMV 2nd Stage, 2nd Block, Bangalore - 560 094, India
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