

21 April 2014

MINUTES

The 16th meeting of the Standing Committee (Student Affairs) was held at 11.00 am on 21 April 2014 in the Vice Chancellor's Committee Room, Kashmere Gate campus, Ambedkar University, Delhi. The following members were present:

1. Professor Kuriakose Mamkoottam (Dean, SS)
2. Professor Honey Oberoi Vahali
3. Dr Sumangala Damodaran
4. Dr Praveen Singh
5. Dr. Rachana Johri, Deputy Dean SS

Professor Venita Kaul regretted her inability to attend the meeting.

Item 1: Report and the recommendation of the Proctorial Committee with regard to the incident that happened in the campus on 6 March 2014

The Committee reviewed the Proctorial Committee's report and recommended the following:

- i. Suspension is too harsh a punishment for the student; warning letter to be issued to all the Students involved in the incident.
- ii. The period between the incident and the punishment has been too long.
- iii. The incident may not be compelling enough to involve parents of the student. Parents of students should be called only in exceptional/serious cases.
- iv. Students should not be compelled to undergo counseling; it should be voluntarily undertaken by students.

Item 2: Seeking exemption from the mandatory attendance requirement of SBPPSE

MBA Students of SBPPSE are required to attend 85% of classes held in each course offered during all the six trimesters of the two year programme. A maximum concession of 10% attendance in each course, namely up to 75%, is granted to students on medical grounds. According to the attendance norms approved by the academic council, students who do not fulfill the above requirement shall repeat those courses within the span period of the programme.

The following cases of MBA students who attended less than 75% of classes in the courses mentioned were recommended by the School (through resolutions passed in faculty meetings) for grant of exemptions from the 75% attendance requirement due to extraordinary reasons for consideration/ approval of the Standing Committee, Student Affairs:

- (i) Ms. Neha Sharma, who suffered from the communicable disease of Chicken Pox had less than 75% attendance in course (206) Structured Thinking & Problem Solving (59%), in (301) Competitive Strategy (63%), and in (209) Spanish Language (64%) in the 2nd trimester of 2013-14 academic session.
- (ii) Ms. Ansh, whose mother passed away during the 6th trimester of 2013-14 academic year may be given a further 5% concession in the attendance



requirement. Therefore, the school (through resolution of faculty meeting) recommended that the case of Ms. Ansh, who attended 73% of classes in the course (3.2) Investment Banking & Private Equity, 70% in the course (4.4) "Services Marketing" and 71% in the course (8.1) "International Financial Management" may be considered as fulfilling the minimum attendance requirement.

After examining the above cases, the Standing Committee (student affairs), recommended the cases for approval of the Academic Council.

Item no.3: Petition submitted by the students of School of Business Public Policy and Social Entrepreneurship.

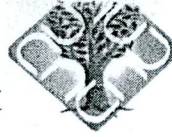
The following 4 cases of MBA final year 6th trimester students who had attended less than 75% of classes held and were asked by the School to repeat those courses in the coming academic year had made a representation to the Dean, Student Services, pleading for consideration were discussed.

- i. Anirudh Sarma attended 62% of classes in the course (602) "International Business Environment" and 60% in the course (7.3) "Business Process Re-engineering";
- ii. Preeti Hooda attended 73% of classes in the course (5.3) "Strategic Human Resource Management";
- iii. Shefali Sharma attended 70% of classes in the course (601) "Law and Corporate Governance" and 65% of classes in the course (7.3) "Business Process Re-engineering";
- iv. Ansh attended 73% of classes in the course (3.2) Investment Banking & Private Equity, 70% attendance in the course (4.4) "Services Marketing" and 71% attendance in the course (8.1) "International Financial Management", 68 percent of classes in the course (5.3) "Strategic Human Resource Management".

After reviewing the cases and the circumstances, the Standing Committee (Student Affairs) has recommended that the petition of these students may be admitted provided they have 75% or above overall attendance during the 6 trimesters of the programme put together. As Anirudh Sarma has 80%, Ms. Ansh has 84%, Ms. Preeti Hooda has 86% and Ms. Shefali Sharma has 87% overall attendance in all the 6 trimesters put together, the committee recommends that they may be exempted from repeating these courses in the next academic year and may be awarded their degree, if they fulfill all other conditions. The committee has reiterated that this is a one-time decision with the condition that it will not be quoted as a precedent.

Item no.4: Reviewing attendance policy of MBA programme

After reviewing the policy of 85% attendance requirement in all courses of the MBA programme for the past two years, the school (through a resolution of the 26th teachers' meeting held on 9th April 2014) has proposed to bring down the mandatory attendance requirement to 80% in each course with no discriminatory provision for concession on medical grounds. It was also proposed that extraordinary cases in which a student may fall short of 80% but not less than 70% will be recommended to the Standing Committee, Student Affairs, for consideration.



After examining the revised policy of attendance proposed by the School of Business, Public Policy & Social Entrepreneurship, the Standing Committee (Student Affairs) recommended the revised attendance policy for approval of the Academic Council.

Item 5: Imposition of fine for late submission of fees by the Students

The committee approved the recommendation of imposition of fine for late payment of fees by the Students. It is recommended that the University shall impose a fine of Rs 100 per week up to a maximum of four weeks after the due date. Beyond four weeks no extension shall be given to the students for payment of fees. The student will be de-enrolled immediately after four weeks. The policy of imposition of fine for late submission for fees to be implemented from the Academic session 2014-15.

Item 6: Norms for award of Scholarship by the Schools

According to the norms approved by the University, 10% of the fee collected from students in a programme during each semester is set aside for awarding **Academic Merit Scholarships** of Rs.8000 each to the top 20% of students in terms of their performance in the that semester, provided that such students have obtained a minimum grade of B+ or above. According to the norms approved by the University **Academic Progress Scholarships** may be awarded to students who attain substantial progress in their performance compared to the previous semester as recognition of their additional effort and motivation. Since it may not be possible to decide on an exact scale of such progress in terms of specific grade points, the committee recommends that 2 scholarships of Rs.8000/- each may be awarded to students who have made maximum progress compared to the previous semester, provided that they have obtained a minimum of B+ as the cumulative grade point in the programme of study.

However, some programmes have been experiencing difficulty to strictly follow the norm of awarding Rs.8000/- each as scholarship, either due to lack of sufficient funds or due to large number of students falling within the top 20% of the class in terms of their academic performance. After examining the various dimensions of the problems in detail, the standing committee, SA, has recommended that Scholarships shall be awarded within the range of Rs 5000- 8000/- in each semester.

Item 7: Students to be de-enrolled for non- payment of fees

The Dean (SS) reported that after repeated reminders, the following students have not paid the fees due in the Winter Semester 2014:

1. School of Liberal Studies

S.No	Name	Course/Semester
1	Chahat Kaur Walia	ECO/ 2 Sem
2	Meeta Aggarwal	ECO/ 2 Sem
3	Nishchay Sunaria	ECO/ 2 Sem
4	Nitika Joseph	HIS/ 2 Sem
5	Abhishek Pal	HIS/ 2 Sem



6	Animesh Panwar	HIS/ 2 Sem
7	Lallawmkimi	HIS/ 2 Sem
8	Sweety Dabas	HIS/ 2 Sem
9	Jahanavi Kumari	HIS/ 2 Sem
10	Sadia Noorie	HIS/ 2 Sem
11	Poonam Kashyap	SOCIO/ 2 Sem
12	Deepanwita Mazumdar Medhi	SOCIO/ 2 Sem
13	Lucy Gyati	SOCIO/ 2 Sem
14	Kento Tamuk	SOCIO/ 2 Sem
15	Ravinder Kaur Saini	SOCIO/ 2 Sem
16	Kholi Eloziini	ENG/ 4 SEM
17	Yuvraj Singh	SOCIO/ 4 SEM
18	Anshuman Srivastav	Mphil His(2013 Batch)
19	Kanika Singh	Phd His(2011 Batch)

2. School of Undergraduate Studies

S.No	NAME	Enrolment No	Course/ Sem
1	Ankit Madadh	S132E0005	ECO/2
2	Maulik Sehgal	S132E0022	ECO/2
3	Piyoosh Verma	S132E0029	ECO/2
4	Vikash Kumar	S132E0040	ECO/2
5	Sidharth Singh	S132E0074	ENG/2
6	Toshi Soni	S132E0077	ENG/2
7	Sandeep Kumar	S132E0092	HIS/2
8	Rahul Kumar	S132E0100	HIS/2
9	Anurag Kalra	S132E0124	MATHS/2
10	Madhur Ahuja	S132E0215	MATHS/2
11	Ketan Birla	S132E0152	PSY/2
12	Sagar Gugnani	S132E0164	PSY/2
13	Kushank Tanwar	S132E0178	SOCIO/2
14	Penli Mongla Jamir	S132E0183	SOCIO/2
15	Aman Gupta	S132E0177	SOCIO/2
16	Dalin Laisom	S132E0181	SOCIO/2
17	Jatin Tatwal	S132E0186	SOCIO/2
18	Ashish	S132E0205	SSH/2
19	Ashu Singh	S132E0206	SSH/2
20	Iqbal Singh Notay	S132E0210	SSH/2
21	Shantanu Rajesh Sagara	S132E0226	SSH/2
22	Vivek	S132E0231	SSH/2
23	Archana Juneja	S122E0043	ENG/4

Repeater



24	Ankit Gola	S112E0017	SSH/4 - Repeater
25	Monit Kharb	S122E0158	SSH/4
26	Sneha Gautam	S122E0165	SSH/4
27	Naman Bhatia	S112E0083	ECO/6
28	Obaid Farooqui	S112E0101	ENG/6
29	Anuj Singh	S112E0021	HIS/6
30	Gaurav Thakur	S112E0045	HIS/6

3. School of Human Studies

- 1 Nitika Mehta
- 2 Sunka Hage
- 3 Arpita Uzir
- 4 Bobby Techhi
- 5 Mandavi Choudhary
- 6 Smita Mathur

4. School of Human Ecology

- | S.No | NAME |
|------|---------------------|
| 1 | Aditi Jain |
| 2 | Avinash Singh |
| 3 | Bhanu Kant Jhingan |
| 4 | Mukul Bhandari |
| 5 | Pankaj Kumar Kalyan |
| 6 | Peeyush Garbiyal |
| 7 | Prashanth Madhavan |
| 8 | Pushpendra Kumar |

5. School of Development Studies

- 1 Eshan Jain
- 2 Himanshu Khurana
- 3 Mary Paul
- 4 Pinky Yadav

6. School of Culture & Creative Expressions

- 1 Ashok Lote
- 2 Ankur Saxena

The Committee discussed the matter in detail and approved the de-enrollment of above students for non-payment of fees.



Item 8: Procedure for award of stipend to the Research students

The Committee discussed the frequency of verification by the supervisor about the regularity of research students before issuing the monthly stipend and recommended that the matter may be referred to the Standing Committee Research for a final decision.

The meeting ended with vote of thanks.


Praveen Singh


Sumangala Damodaran


Rachana Johri


Honey Oberoi Vahali


Kuriakose Mamkoottam

VC: