



**Dr. B.R.AMBEDKAR UNIVERSITY
DELHI
ENGINEERING & MAINTENANCE UNIT
LOTHIAN ROAD, KASHMERE GATE
DELHI -110006**

NIQ No. 03/EE/EMU/AUD/2023-24

Quotation for:-

“Providing and fixing Polyvinyl Chloride (PVC) sheet flooring in AD-01& AD-02 (Student Facilitation) at Dr. B.R. Ambedkar University Delhi, Kashmere Gate campus.”

ENGINEERING & MAINTENANCE UNIT
AMBEDKAR UNIVERSITY DELHI

S. Chandra
AECC



NIQNo.03/EE/EMU/AUD/2023-24

Date: 07.07.2023

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR QUOTATION
NIQ

1. Item Rate Quotations on behalf of Ambedkar University Delhi, are invited from eligible contractors for following work:-

S.No.	NIQ No.	Name & Location of work	Estimated cost put to the Quotation (Rs.)	Earnest Money (Rs).	Time of Completion	Last Date & Time for submission of quotation and financial bid	Date & Time of opening of Bid
1.	03/EE/EM U/A UD/2023-24	“ Providing and fixing Polyvinyl Chloride (PVC) sheet flooring in AD-01& AD-02 (Student Facilitation) at Dr. B.R. Ambedkar University Delhi, Kashmere Gate campus.”	23,790.00	Nil	07 days	12.07.2023 up to 3:00 PM	12.07.2023 at 3:30 PM

- The quotation should be submitted to the office of Executive Engineer Room No 55, Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi – 110006 within the period of bid submission.
- The prospective bidder may download the quotation from the website and submit to the above mentioned address in schedule date and time.
- The prospective bidder may also collect the quotation paper from the office of Executive Engineer Room No 55, Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi – 110006 within the office hour and submit to the above mentioned address in schedule date and time

Executive Engineer (Civil)



NIQ No: 03/EE/EMU/AUD/2023-24

To,
M/s -----

Sub: - Invitation of quotation.) for Providing and fixing Polyvinyl Chloride (PVC) sheet flooring in AD-01& AD-02 (Student Facilitation) at Dr. B.R. Ambedkar University Delhi, Kashmere Gate campus.”

Executive Engineer (Civil) on behalf of AUD invites sealed quotation for the above mentioned work as per enclosed BOQ as per terms & conditions mentioned below. The filled quotations along with all required document must reach in the office of the Executive Engineer on or before 12.07.2023 at 3:00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-
“Quotation for Providing and fixing Polyvinyl Chloride (PVC) sheet flooring in AD-01& AD-02 (Student Facilitation) at Dr. B.R. Ambedkar University Delhi, Kashmere Gate campus

Terms & Conditions:

1. To become eligible, the prospective bidders should have valid GST No , PAN no and experience in civil works and proof of experience like work order /completion certificate should be submitted along with the quotation
2. The quotation should be submitted in two bid system i.e. the self-attested copy of GST registration certificate , PAN and experience including signed quotation (excluding BOQ/Price bid) should be placed in one envelop super scribed as Technical bid and price bid (BOQ)should be placed in separate envelop super scribed as price bid and both the envelop should be placed in one big envelop and submitted to the office of Executive Engineer Room No. 55, Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi – 110006 within the period of bid submission.

The quotations received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay University will not be responsible.

The quotation shall be opened in the office of Executive Engineer Room No. 55, Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi – 110006 on the last date of bid submission.
3. Unsealed quotation will be rejected.
4. Quotations must be in the enclosed prescribed Performa and forwarding letter on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
5. Rates must be quoted in Indian currency and inclusive of all taxes.
6. In general no overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected. However, except rate all cuttings and over writings must be signed by the authorized person of the firm.
7. The rates quoted must be valid for 60 days minimum from the date of opening of the quotation.



8. Lowest bidder (L1) will be decided for the overall value of quotation and not item items wise.
9. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
10. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation: - The firm shall have valid GST No. and PAN. No
11. Completion Time – 07 days from award of work.
12. Liquidated Damage: - Compensation @ 1.5 % per month of delay for delay of work to be computed on per day basis Provided always that the total amount of compensation for delay to be paid under this Condition shall not exceed 10% of the Tendered Value of work.
13. Payment Terms: After completion of work and submission of bill.
14. Disputes: -In the event of any dispute or disagreement arising between the contractors and University regards to the interpretation of “Terms & Conditions” of this quotation, the same shall be referred to the Registrar, AUD whose decision will be final and binding upon the contractor.
15. AUD reserves the right to increase or decrease the quantity of the work as per the site requirement.
16. AUD reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason.
17. No price variation / Escalation is allowed under this contract.
18. Security Deposit: 5% of the accepted quotation amount shall be recovered from the contractor's bill as security deposit and the same shall be refunded to the contractor after completion of defect liability period of 12 months from date of completion of the work.
19. Defect Liability Period: The defect liability period shall be of 12 months and shall be reckoned from the date of completion of the work.
20. The work should be executed as per CPWD Specification.
21. All T & P required for the work shall be arranged by the Contractor.
22. The rate quoted by the agency shall be inclusive of all applicable taxes, all labour and material etc.
22. The quantity in the BOQ is approximate and may vary. In case of BOQ items, which exceed the limit of BOQ quantity, the contractor shall be paid rates specified in the BOQ. In case of extra item being the schedule items (DSR items), these shall be paid as per schedule item rate plus cost index (at the time of tender/quotation) plus/minus percentage above/ below quoted contract amount. The payment of extra items in case of non scheduled item (Non DSR items) shall be made as per prevailing market rates.
23. Standard Scheduled Rate – CPWD DSR 2016.
24. Standard Specification – CPWD Specification 2019.



GENERAL NOTES:

1. The tenderer/Vendors is advised to 'inspect the site' before quoting the rates.
2. The rates quoted by the tenderer/Vendors should be inclusive of all taxes, levies, duties and other charges including Taxes, GST etc.
3. The tenderer/Vendors shall carry out the work as per day to day instruction of the Engineer in Charge or his representatives at site.
4. The work is to be carried out without any hindrance to the regular activities in that area.
5. If the performance of the contractor is not satisfactory or not up to the expectation of the Engineer-in -Charge or his representative, the contract will be terminated forthwith and the payment, if any, will be made for the work carried after due assessment.
6. The statutory deduction shall be made as per prevailing rule.
7. The materials used on the work shall be of approved quality and as directed by the Engineer-in- Charge or his representatives. The contractor shall get the approval of the materials before using them on the works.
8. The contractor should abide all govt. rules and regulations including labour laws, minimum wages etc. as per prevailing Govt. of NCT Delhi rule.



GENERAL CONDITIONS

1. No materials will be supplied free by the AUD and it is the responsibility of the contractor to procure and supply all the materials required for the work at their cost.
2. The quantities given in the schedule of quantities are approximate and they are subject to alterations, omissions, deductions and additions and do not necessarily show the actual quantities of the work to be done.
3. The work is to be carried out with due diligence and executed to a workman like manner. The material used when supplied by the contractor is to be of the best of its kind and in all cases to be subject to the approval of the Engineer-in- Charge.
4. In case the contractor leaves the work incomplete the AUD shall have the right to have the work completed through any other agency and recover the extra expenditure incurred by the University in so doing from any money due or to become due to the contractor.
5. The Contractor shall be responsible for any accident, damage for injury caused to any his employees or property or any person or property in course of the work and shall hold the AUD blameless in respect thereof any also in respect of any claim made by any person or any reasons whatsoever.
6. The work shall be carried out without causing any inconvenience to the AUD and to other works in progress in the neighborhood and any losses to the Trust.
7. The quantities of work satisfactorily executed will be measured and paid as per quoted rate subject to statutory deduction as per rule.
8. It shall be clearly understood that the rates mentioned in the schedules are inclusive of everything required to be done for the proper completion of the work according to the specifications drawings, general conditions and special conditions even though specific mention thereof has been omitted in the specification and drawings.
9. Measurements shall be taken jointly by the Engineer-in-charge or his authorized representative on the one hand and by the contractor or their representative on the other.

The contractor shall, without extra charge, provide assistance with every appliance and other things necessary for measurement. Measurements shall be signed and dated by both parties each day on the site on completion of measurement.

10. If the progress of work is held up owing to circumstances which in the opinion of the AUD are beyond the control of the Contractor, Such as War, stormy weather and other reasonable causes, the AUD may at his discretion, grant to the Contractor such extension of time as he considers reasonable for the completion of the work. The grant of such extension of time will not bestow on them any claim for compensation or extra payment at a future date whatsoever.



THE LIST OF APPROVED MAKES OF MATERIALS

S.No.	Material	Approved Make
1.	PVC Flooring	LG Floors / Gerflor / Premier Vinyl flooring / Armstrong/Wonder floor
2.	Cement	ACC/ Ultra tech/ JK Cement/ Ambuja/ India Cement/ Ramco/ Dalmia/ Malabar Cement/ Birla/ Chettinad/ Cement Corporation of India/ Bharat
3	Adhesive	Bostik, PIDILITE, or equivalent



DR B.R AMBEDKAR UNIVERSITY DELHI					
ENGINEERING AND MAINTENANCE UNIT					
Item Rate BOQ (Price Bid)					
Name of Work:-	Providing and fixing Polyvinyl Chloride (PVC) sheet flooring in AD-01& AD-02 (Student Facilitation) at Dr. B.R. Ambedkar University Delhi, Kashmere Gate campus				
S.No	Description of item	Unit	Qty.	Rate(Rs)	Amount (Rs.)
1	Providing and fixing 1.5mm polyvinyle chloride sheet for flooring and skirting of approved quality pattern and colour including cutting fixing necessary adhesive wastage etc complete	Sqm	40		
2	Repair /levelling of existing flooring base with cement mortar 1:3 wherever required	LS	1		
Total cost					
Quoted Amount in Figures Rs.					
Quoted Amount in Words Rs.					
Note:- The rate should be quoted against the appropriate column and also the quoted amount should be calculated and to be put against the appropriate column.					

Signature of Contractor

Contractor

Employer