

**ESTATE DIVISION**

F.NO. AUD/Sanitation/22-1(24)/2020-21/Cleaning / 339

Dated: 13 August 2020

CIRCULAR**Sub: Guidelines for Control of Dengue 'Do's and Don'ts.**

As we all are aware, during and after the rainy season, there is high prevalence of Dengue and other mosquito borne diseases. In order to control and prevent the dengue outbreak and other mosquito borne diseases on the Campus (es) , it is desirable to avoid mosquito breeding on campus(es). The Do's and Don'ts on the above subject are hereby reiterated for the reference and support of Students/Faculty and Staff.

Do's

- Keep all the water containers/overhead tanks etc. properly covered.
- Dry all the desert coolers and containers once a week.
- Change the water of indoor plants every week.
- Pls. inform Caretaker and Security Supervisors of respective Campus for prompt action for removal of water logging and control of mosquitoes breeding, if any.
- Regularly cleaning of roof of the buildings in coordination with E&M Unit.

Don'ts.

- Ignorance towards water logging in any amount.
- Dumping any kind on construction material i.e. drums, buckets, water tanks etc. in open OR without proper cover.
- Store water into pots/vase indoor plants from more than one day.
- Don't leave water in desert cooler when not in use.

It is requested to approach with any suggestions and complaints to the following officials at respective campuses :

	Kashmere Gate Campus	Karampura Campus	Lodhi Raod Campus	Rohini Campus	Dheerpur Campus
Name	Shr. Yatinder, (Caretaker)	Sh. Sanddep, (Caretaker)	Sh. Harinder (Caretaker)	Sh. Mohd. Haseen, (SS)	Sh. Dahrmander, (SS)
Contact #	9650648155	8344889236	9012902557	9997267285	8880084014

[Signature]
26/8/2020
**Assistant Registrar
(Estate Division)**

Copy to :

- 1 Office of the Vice Chancellor.
- 2 Office of the Pro-Vice Chancellors.
- 3 OSD Kashmere Gate/Karampura and Lodhi Road.
- 4 Office of the Registrar.
- 5 All Deans/Directors and Head of Divisions/Centers/Units.
- 6 All DR's and AR's.
- 7 Webmaster for updating the website.
- 8 Caretakers are requested to display the 'Do's and Don'ts at prominent places in the Campus premises, to bring the same to the notice of Students/Faculty and Staff.
- 9 All Notice Boards at Kashmere Gate, Karampura, Lodhi Raod, Dheerpur and Rohini campuses.
- 10 Circular File.